ENQUIRY SERVICES ON ICEGATE 2.0

USER MANUAL

Version 1.03

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Suggestion to make the present manual more user-friendly and result oriented, are welcome.

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1. Getting Started

Welcome to the user manual on 'ICEGATE 2.0 '**Enquiry Services'** functionality. The manual offers a detailed account of all the features incorporated in the functionality and explains the steps involved in completing the registration on ICEGATE 2.0.

2. Brief About User Manual

- **Purpose:**

The user manual is designed to provide step by step illustration of all the steps that are involved in the ICEGATE 2.0 enquiry module.

- **Intended Audience:**

This user manual is intended for use by all the stakeholders who wish to avail enquiry services of the ICEGATE portal. This document includes all the enquiry services provided by the ICEGATE portal. The list of enquiries on ICEGATE 2.0 are listed in ***Para 6*** and discussed in detail in ***Para 9*** of this manual.

3. Overview

The enquiry service module of ICEGATE consists of all the enquiries which can be accessed after login into the ICEGATE portal to view the status/Information of enquiries and availing the services therein. During the process, users will be required to provide minimal details to obtain the status/Information of an enquiries. Once the process is completed, the ICEGATE portal will display the enquiry status/Information.

Kindly go through this manual and follow the step-by-step process to access the enquiry services.

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4. Abbreviations

Sl. No.	Term/Acronym	Description
1.	ATE	▪ Actual Time Event
2.	BE/BOE	▪ Bill of Entry
3.	BL	▪ Bill of Landing
4.	CBIC	▪ Central Board of Indirect Taxes and Customs
5.	CB/CHA	▪ Customs Broker/ Customs House Agent
6.	CTD	▪ Customs Transit Declaration
7.	DGFT	▪ Directorate General of Foreign Trade
8.	EDPMS	▪ Export Data Processing and Monitoring System
9.	EGM	▪ Export General Manifest
10.	ELR	▪ Equipment Landed/Loaded Report
11.	GSTN	▪ Goods and Services Tax Network
12.	GSTIN	▪ Goods and Services Tax Identification Number
13.	ICD	▪ Inland Container Depots
14.	ICEGATE	▪ Indian Customs Electronic Data Interchange (EDI) Gateway

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15.	ICES	▪ Indian Customs EDI System
16.	IGST	▪ Integrated Goods and Services Tax
17.	IEC	▪ Import Export Code
18.	IGM	▪ Import General Manifest
19.	MAWB	▪ Master Air Way Bill
20.	MEIS	▪ Merchandise Exports from India Scheme
21.	PAN	▪ Permanent Account Number
22.	PGA	▪ Participating Government Agency
23.	RBI	▪ Reserve Bank of India
24.	ROSL	▪ Rebate of State Levies
25.	SA	▪ Shipping Agent
26.	SB	▪ Shipping Bill
27.	SL	▪ Shipping Line
28.	SEZ	▪ Special Economic Zone
29.	VCN	▪ Voyage Call Number
30.	COO	▪ Country of Origin

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5. Eligible Roles for Enquiry

The following are the eligible roles for the ICEGATE 2.0 Enquiries.

Sl. No.	Name of Role
1.	Importer/Exporter
2.	Custom Broker
3.	Shipping Line
4.	Shipping Agent
5.	Airline
6.	Custodian
7.	NVOCC
8.	Authorized Terminal Operator
9.	PGA
10.	Train Operator
11.	Freight Forwarder
12.	Non/IEC Holder/UIN Holder
13.	E-seal Vendor
14.	Consol Agent

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6. List of Enquiries & Access-Role

The list of enquiries and their access roles on ICEGATE 2.0 are listed below.

Kindly Note: If the access role for an enquiry is '**All Users',** please refer to **Para 5** for the list of all users.

Sl. No.	Enquiry Name	Access-Role
1	Check IE Code/ BIN status	All Users
2	Directories of ICEGATE Locations	All Users
3	Payment Due BE's List Enquiry	IEC User
4	Warehouse Code Enquiry	All Users
5	Deferred Duty	IEC User
6	Drawback Pending Status	IEC User
7	Rotation Number Enquiry	SL/SA User
8	ROSL Sanctioned Status	IEC User
9	Document Status - Air Consol	All Users
10	Document Status- Manual/Courier/Postal Shipping Bill	All Users
11	Document Status - ICD BL STATUS	All Users
12	Document Status - SEZ BE ACK STATUS	All Users
13	Document Status - BE Acknowledgement Status (Other Govt Agencies)	All Users
14	Document Status- SEZ SB ack Status	All Users
15	Document Status - Release Order Status (Other Govt Agencies)	All Users
16	Drawback Enquiry- Drawback Sanctioned Status	IEC User
17	DGFT Shipping Bill Integration Status	IEC User
18	GSTIN Enquiry	IEC/CHA
19	License Received from DGFT	IEC User

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20	Shipping Bill (24 hrs.)	IEC/CHA
21	Bill Of Entry (24 hrs.)	IEC/CHA
22	Air IGM (24 hrs.)	Airline
23	Air EGM (24 hrs.)	Airline
24	Sea IGM (24 hrs.)	SL/SA User
25	Sea EGM (24 hrs.)	SL/SA User
26	VCN Exchange	All Users
27	ELR Request Payload	All Users
28	ATE Request Payload	All Users
29	Rotation Number Application Form	Shipping Line, shipping Agent and NVOCC
30	Custodian Application Form	Shipping Line, shipping Agent and NVOCC
31	Challan Enquiry	IEC/CHA
32	IGST Validation	IEC User
33	Cargo Summary Notification	All Users
34	Status of SB in RBI- EDPMS	All Users
35	Rectification of SB in RBI- EDPMS	All Users
36	Document Status- Custom Transit Declaration	All Users
37	IGST Scroll Sanctioned Status	IEC User
38	IGST Scroll Sanctioned Status (Dashboard widget changes)	IEC User
39	Month wise drawback scroll transmission	All Users
40	Drawback disbursement Status Enquiry	IEC User
41	COO (country of origin)	IEC, Customs Broker

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7. Log in to ICEGATE 2.0 Portal

To access the ICEGATE 2.0 dashboard, the users will have to select appropriate user type before entering the login credentials. The CBIC Officials need to choose option '**Officers Only**' and others to choose '**ICEGATE User**' in the '**User Type**' as shown in the screen below.

8. Enquiry Service Dashboard

On successful login, the system will display the enquiry dashboard screen as shown below-

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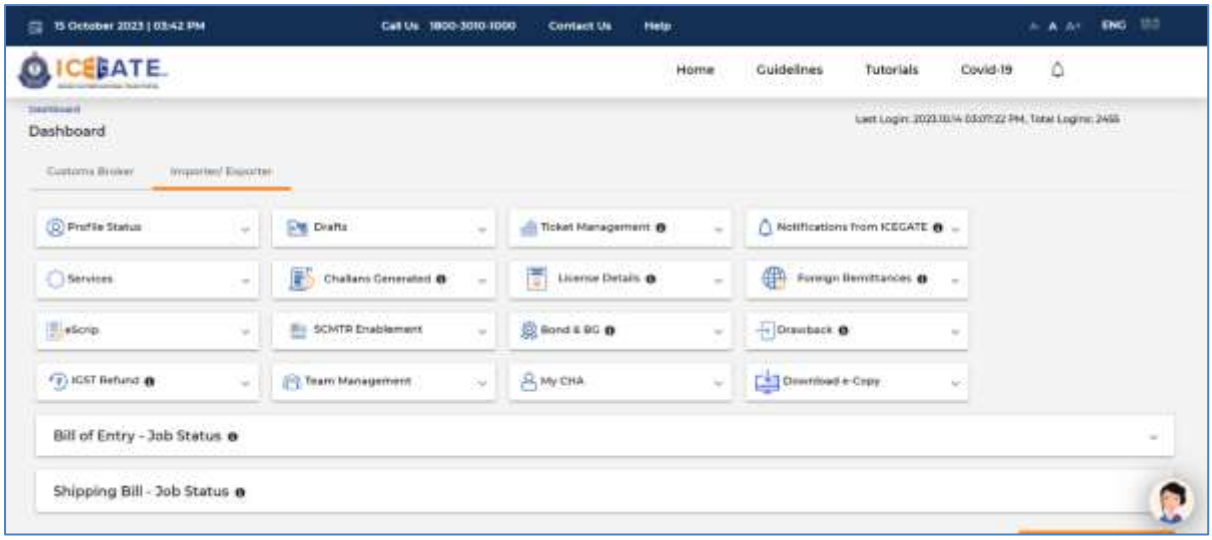
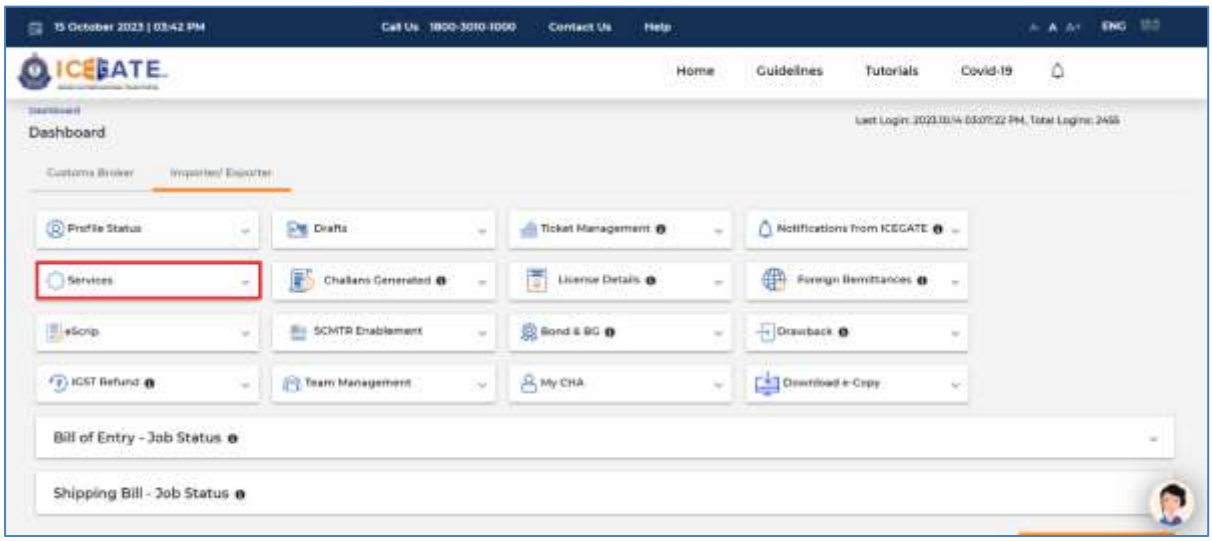


Go to the '***Services'*** Widget



Clicking on '***Services'*** widget will expand it for accessing the '**ICEGATE Enquiry Service**' link.

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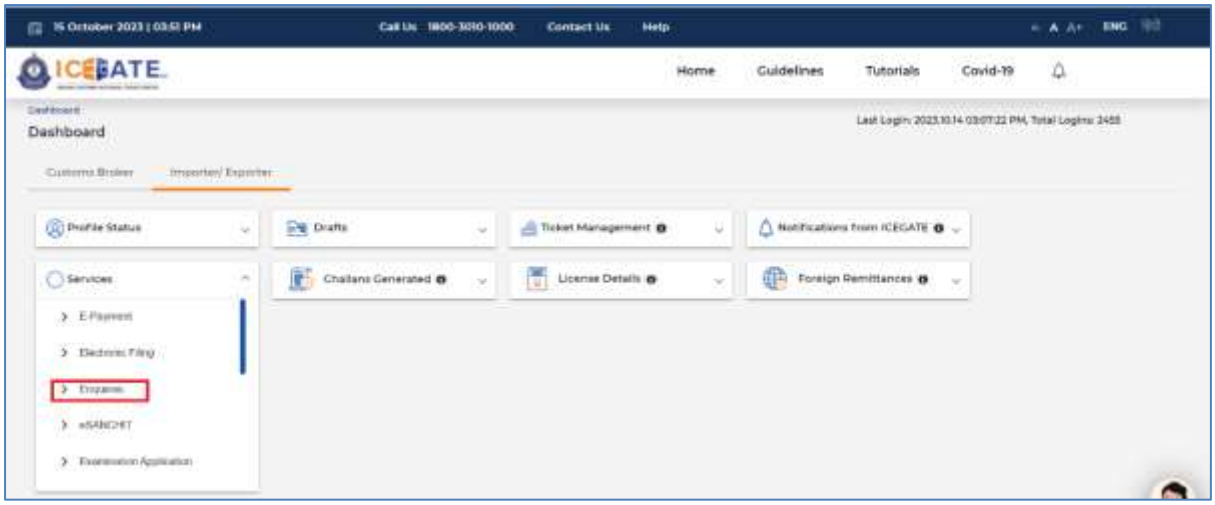
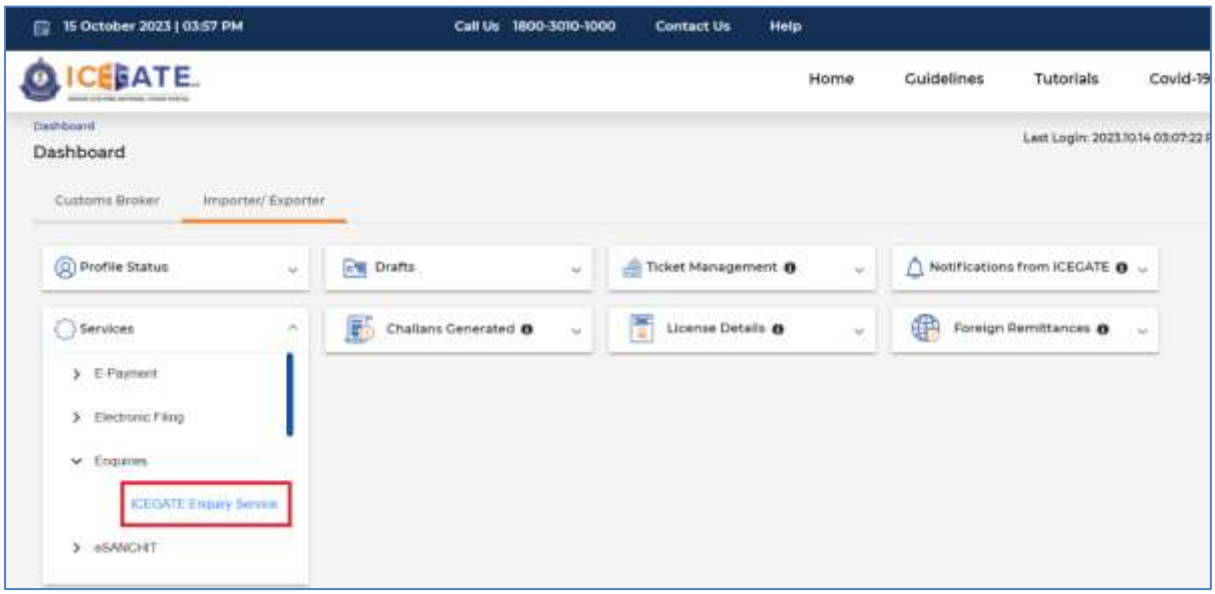


Click on the '**ICEGATE Enquiry Services'** link.



On clicking of the above link, the user will be redirected to a new page where several enquiries are available for checking the status/information. Each of these enquiries is explained in detail in **para 9** of this manual.

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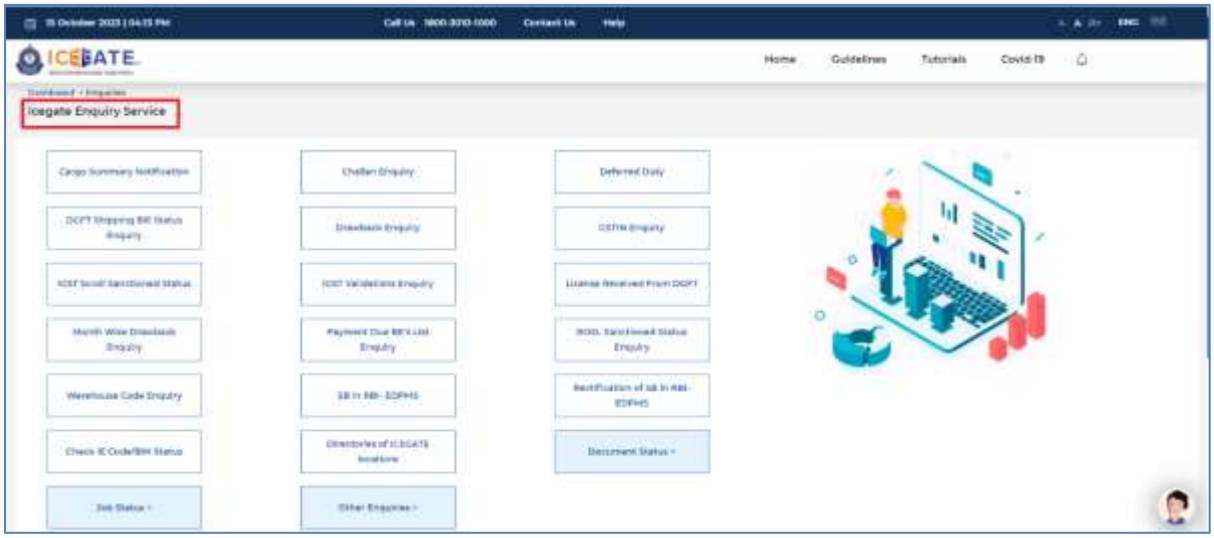
9. ICEGATE Enquiry Service

In this section, we will discuss about each enquiry services provided to the users in the ICEGATE 2.0 portal. All authorized ICEGATE users can access these enquiries after login into the ICEGATE 2.0 portal and view the status/Information for the selected enquiry.



Each of these enquiries is explained below.

9.1 Cargo Summary Notification

Authorized ICEGATE users (**All Users**) are allowed to access the 'Cargo Summary Notification'' enquiry service to check the details related to Cargo. The user will select the '**Cargo Summary Notification**' enquiry highlighted in the red box as shown in the screen below.

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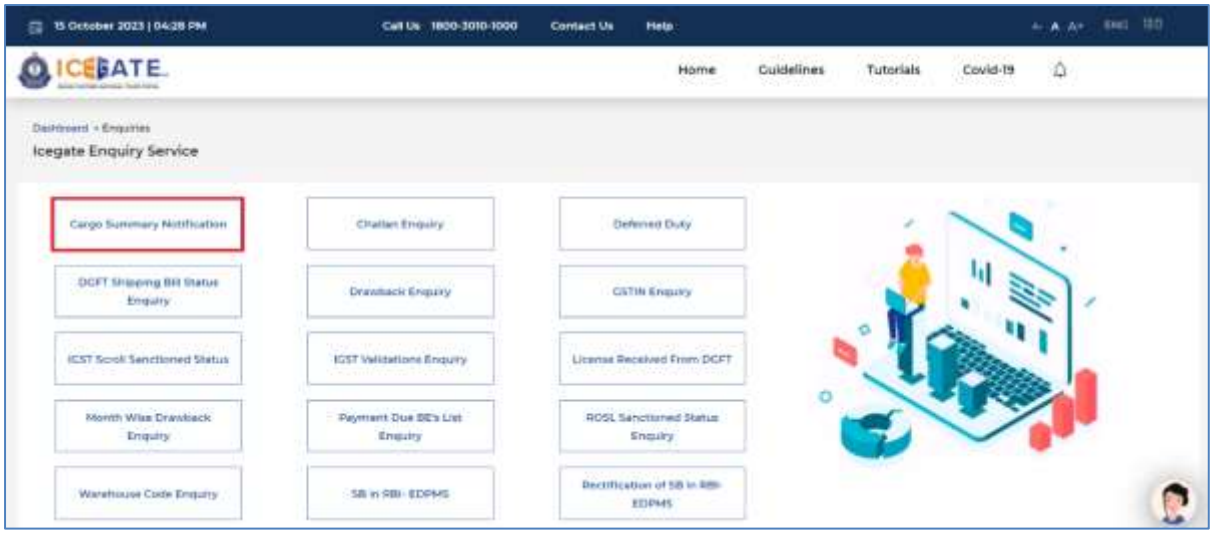
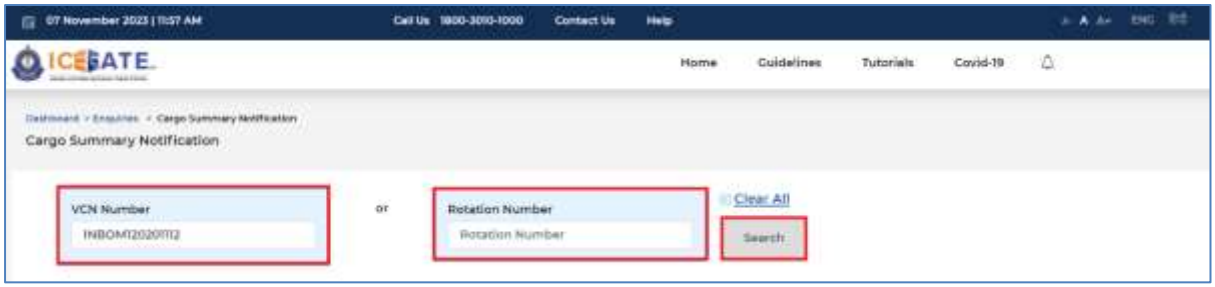
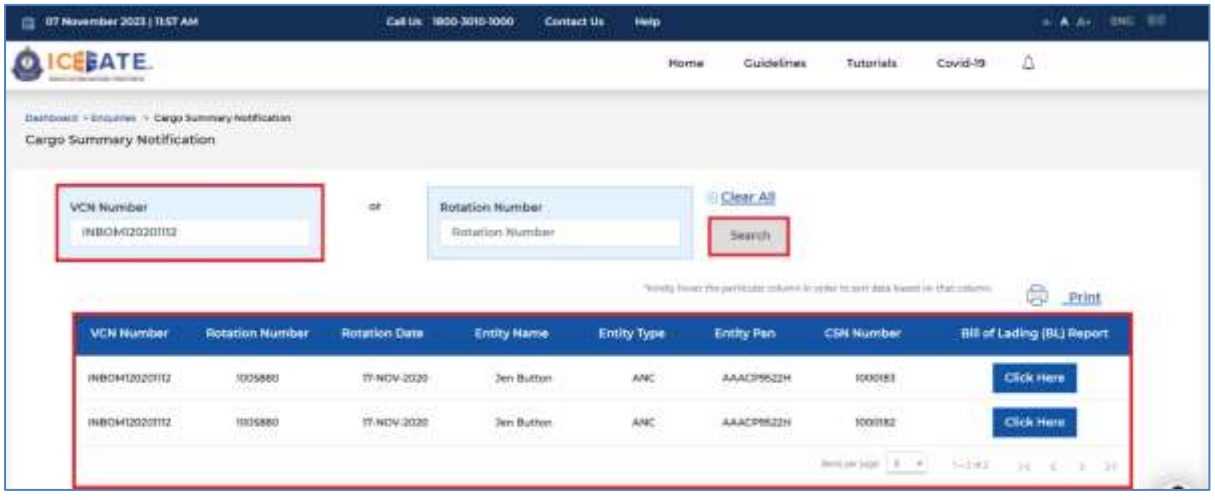


On selecting the enquiry, the user will be redirected to a new page, where the user will have to enter the VCN Number or Rotation Number, followed by clicking on the <***Search***> button.





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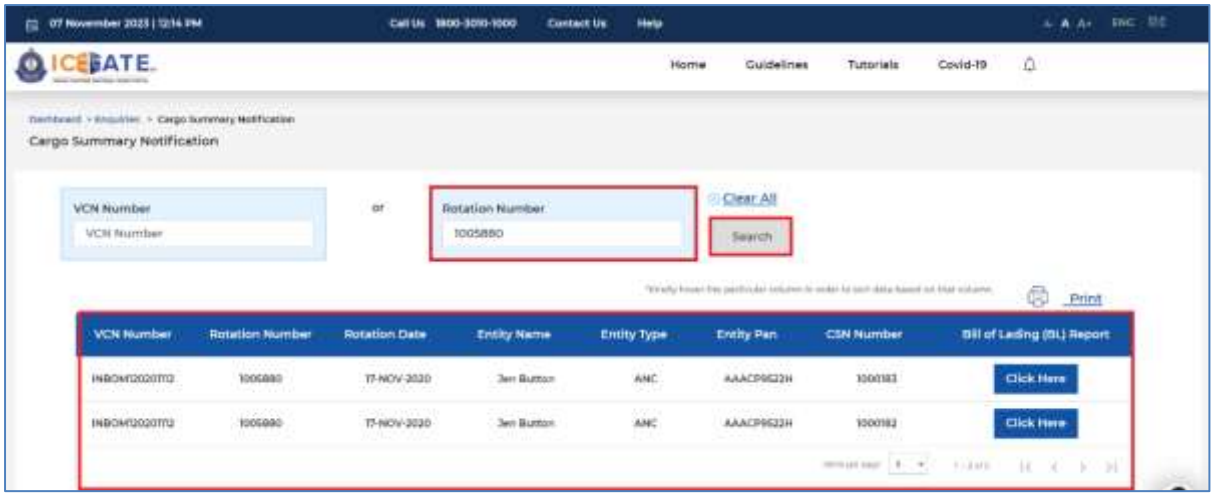
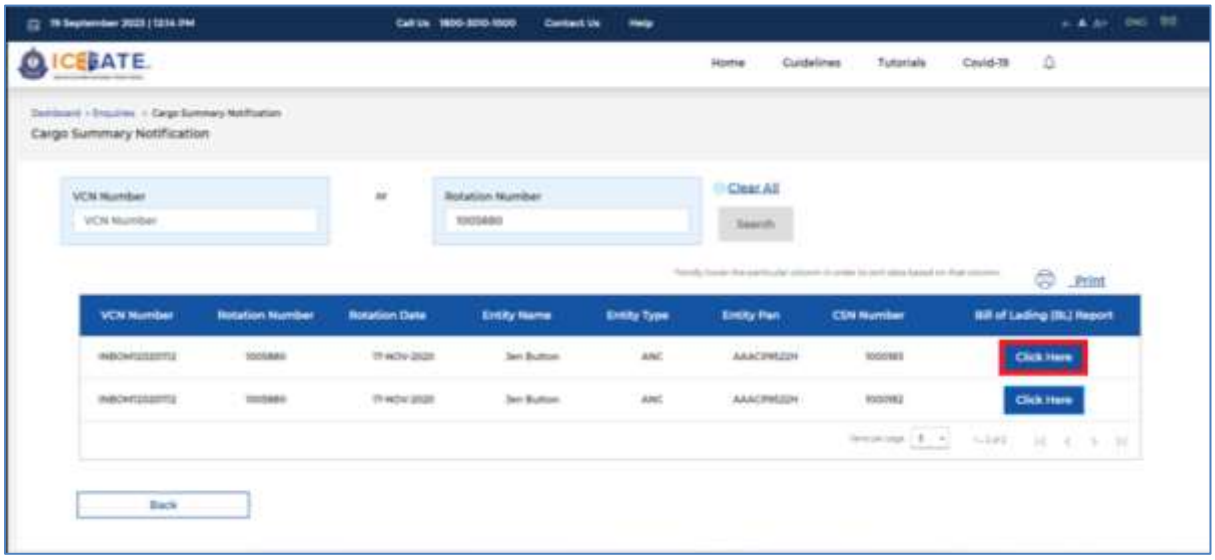


The user can view the Bill of Landing (BL) details by <***Click Here***> button.



On clicking the above button, the system will display the details of Bill of Landing (BL)

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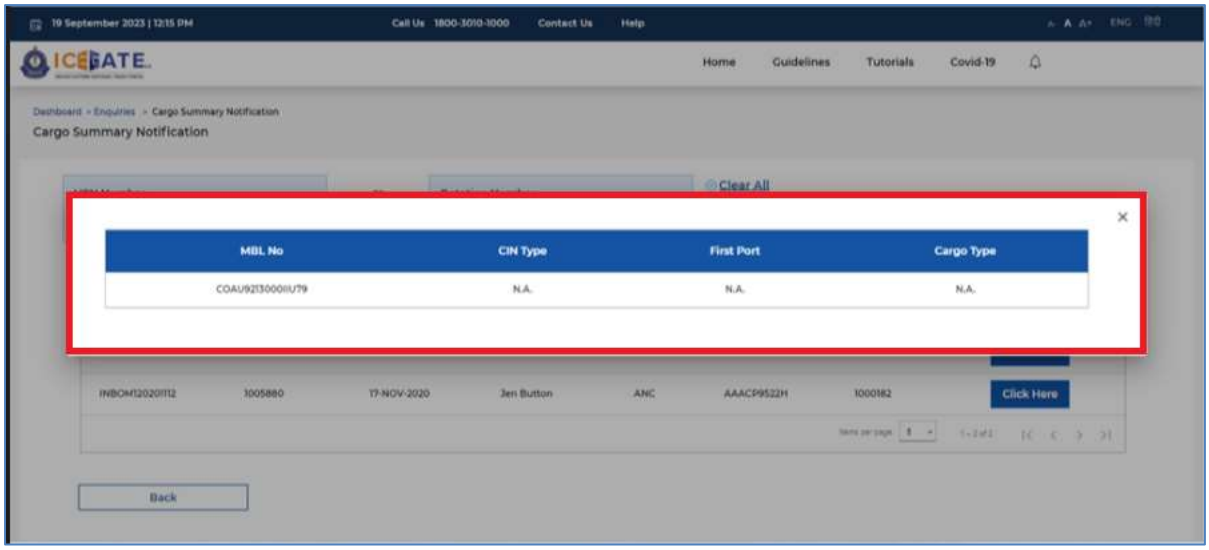
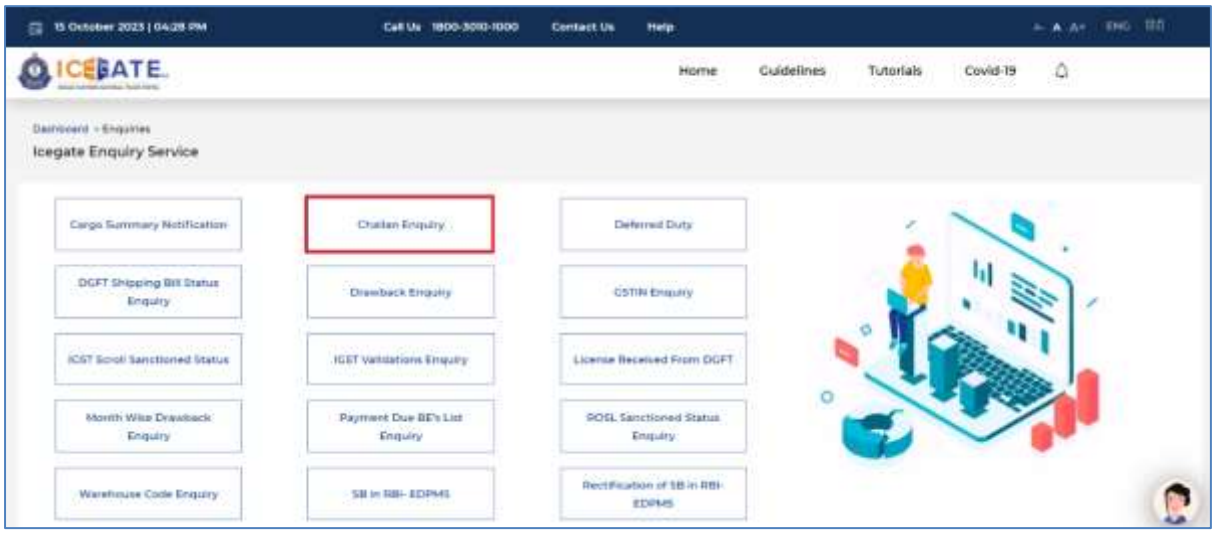


9.2 Challan Enquiry

All authorized ICEGATE users (IEC and CHA) are allowed to access the ''**Challan Enquiry**'' service to view the Challan status.

The user will select the '**Challan Enquiry**' enquiry service highlighted in the red box as shown in the screen below.



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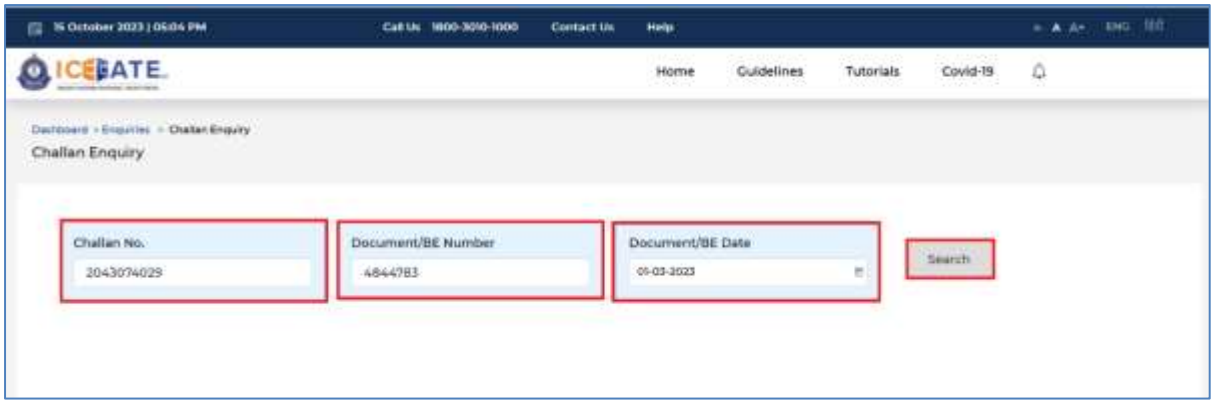
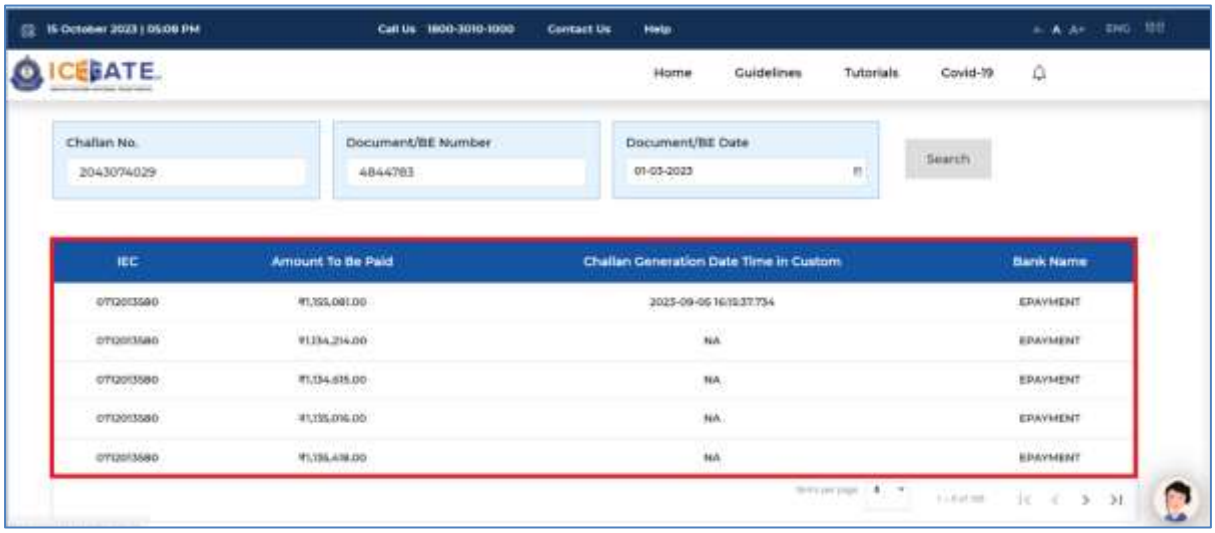
On selecting the enquiry, the user will be redirected to a new page where the user will have to enter Challan No., Document/BE No. and Document/BE date as input and click on the <***Search***> button.



On clicking the above button, the user can view the list of unpaid challans.



9.3 Deferred Duty

Authorized ICEGATE users (**IEC user)** are allowed to access the "**Differed Duty**" enquiry service.

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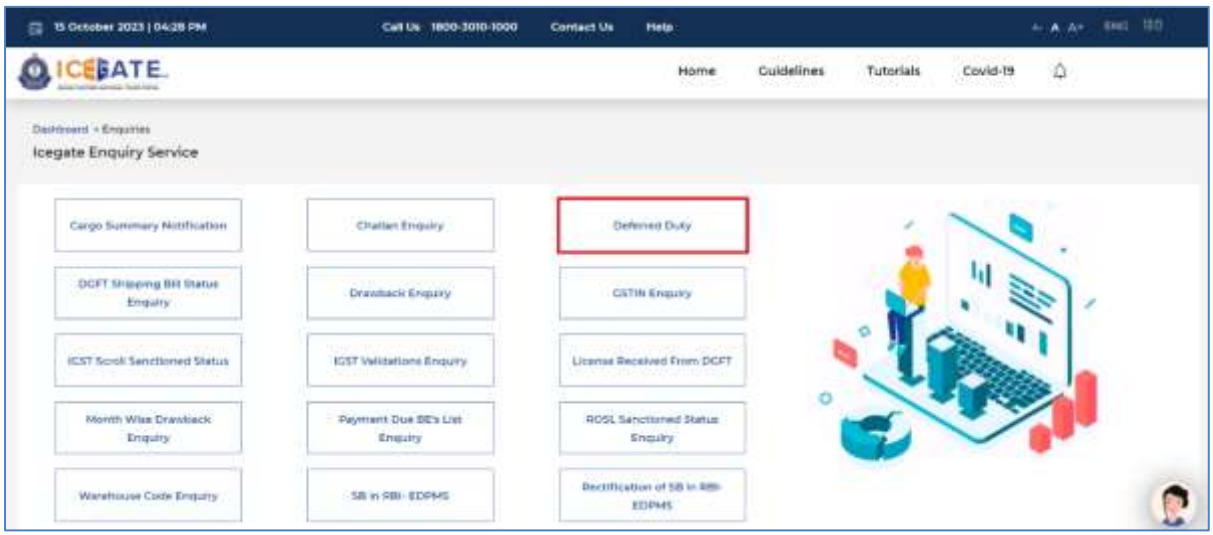
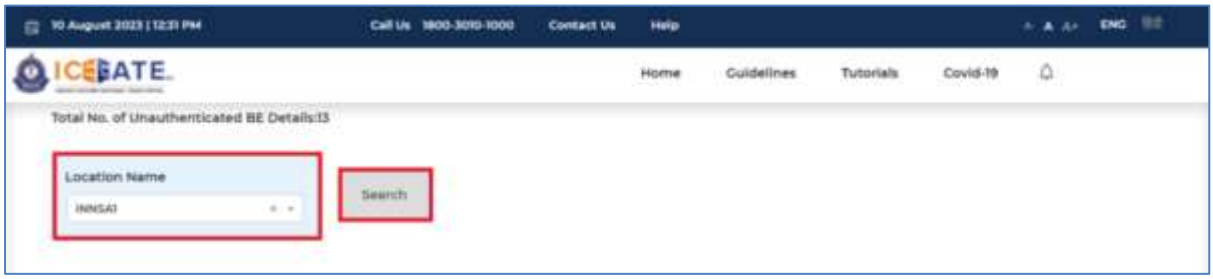
The user will select the ‘Differed Duty' enquiry service highlighted in the red box as shown in the screen below.



The user will have to select ‘Location Name’ from the dropdown and click on the <***Search***> button.



On clicking the above button, the system will display the status of the Deferred duty/tax payment.

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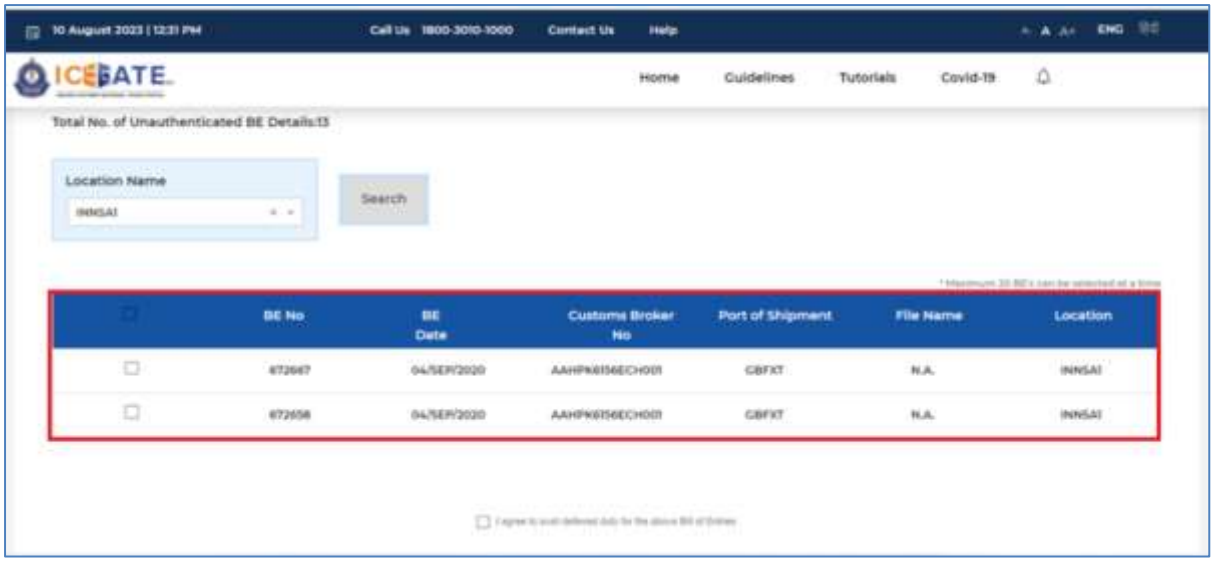
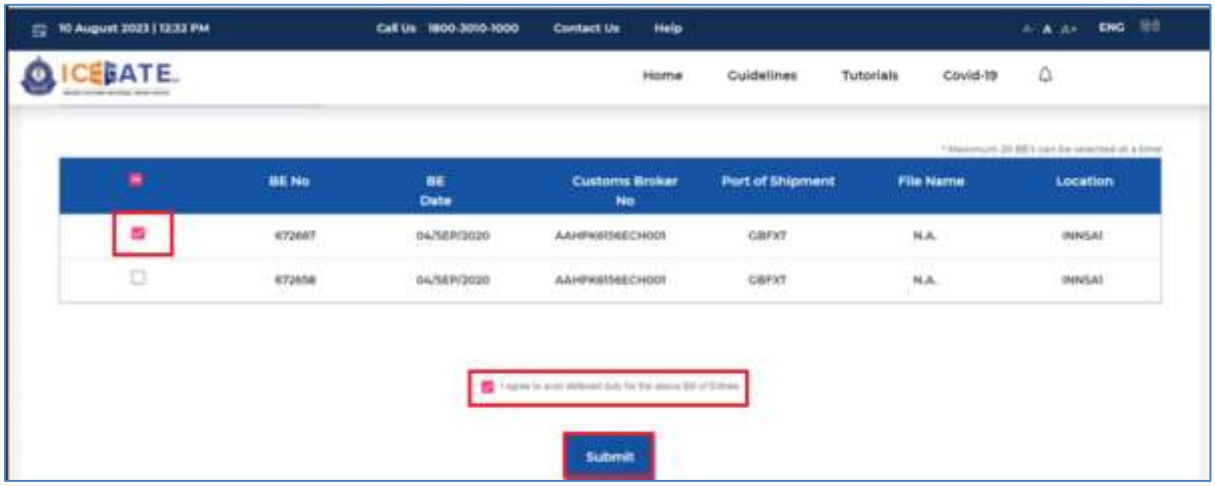


Click on the check box to select a BE from the displayed list and the user has to declare the consent by clicking on the check box before clicking on the <***Submit***> button.



For authenticating of mobile number, the user will click on the ***<Send OTP>*** button.

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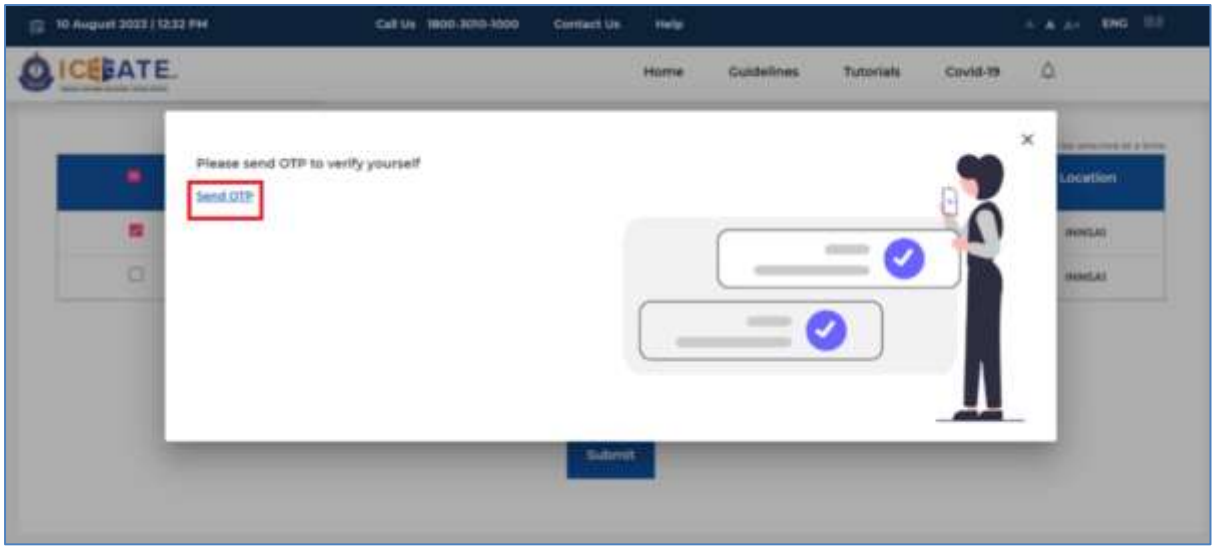
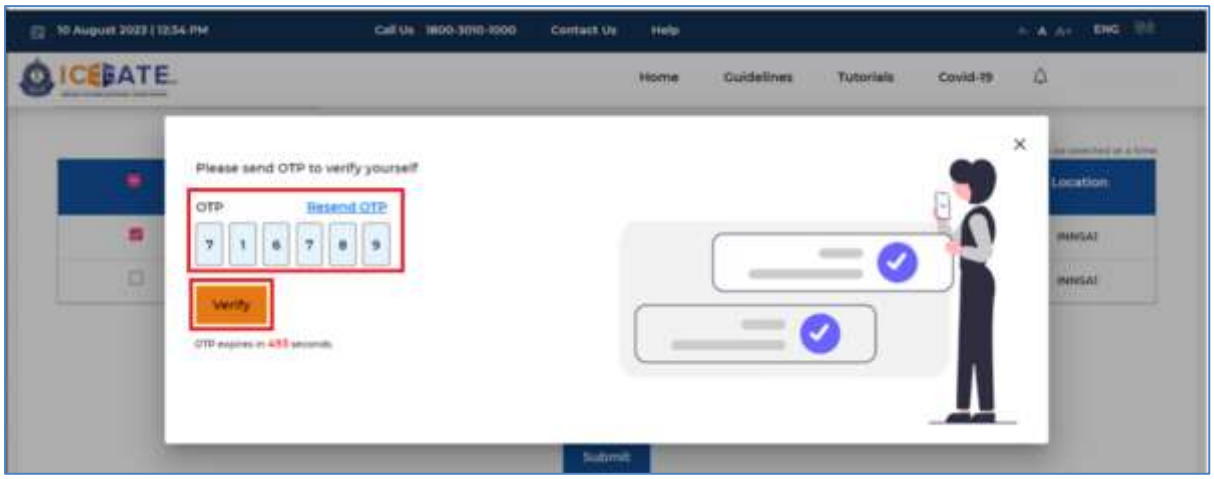


- A six-digit OTP will be generated and sent to the user's mobile number and registered email id.
- If the OTP is invalid, an Error message will be displayed.
- In case of not receiving the OTP verification code, click on ***<Resend OTP>*** as displayed in the screen below.
- The user should validate the received OTP within a set interval of 600 seconds. Else, the OTP will expire.
- Click on the <***Verify***> button.



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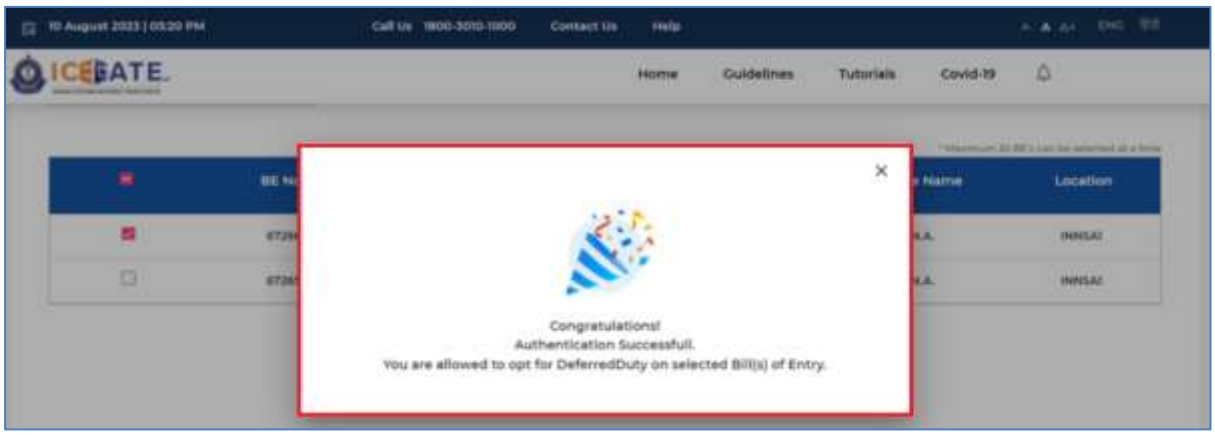
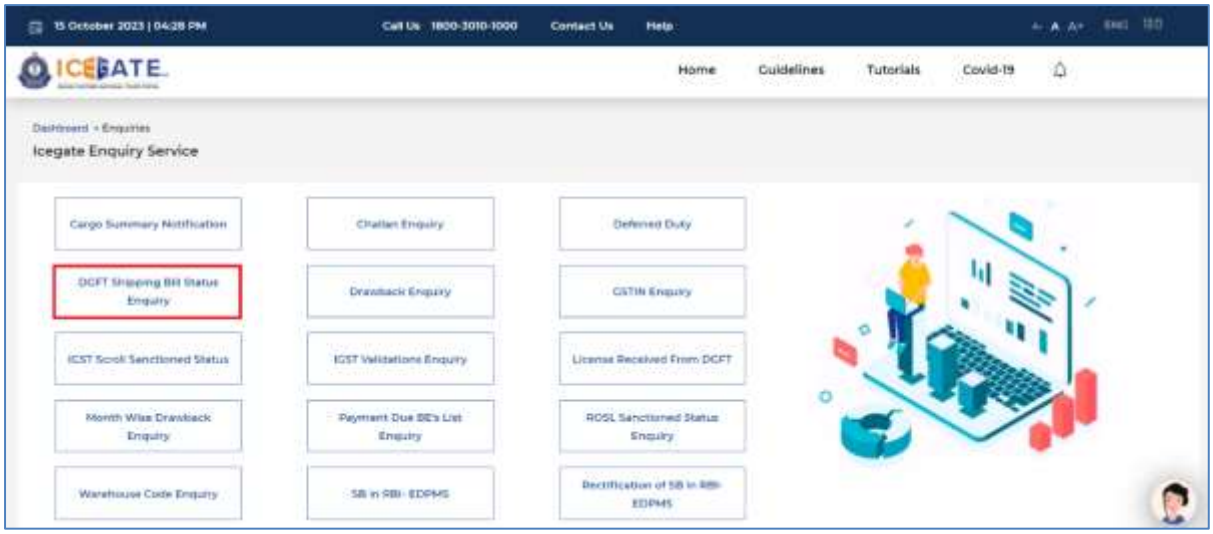
On successful verification, the system will display a pop-up message "**Authentication Successful**" on the screen.



9.4 DGFT Shipping Bill Status Enquiry

Authorized ICEGATE users (**IEC user)** users are allowed to access the "**DGFT Shipping Bill Status Enquiry**" service to view the status of MEIS SB which are sent to DGFT.

The user will select the "DGFT Shipping Bill Status Enquiry" enquiry service highlighted in the red box as shown in the screen below.



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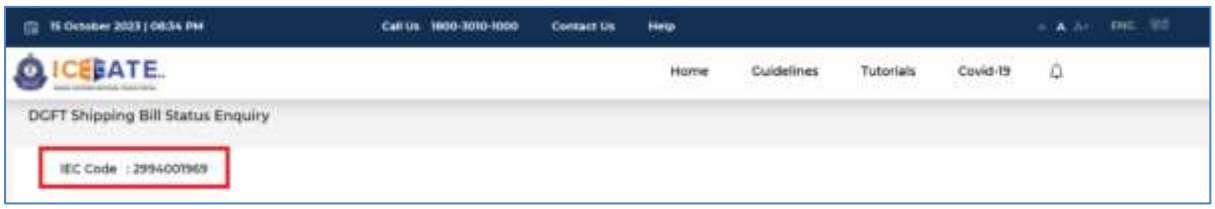
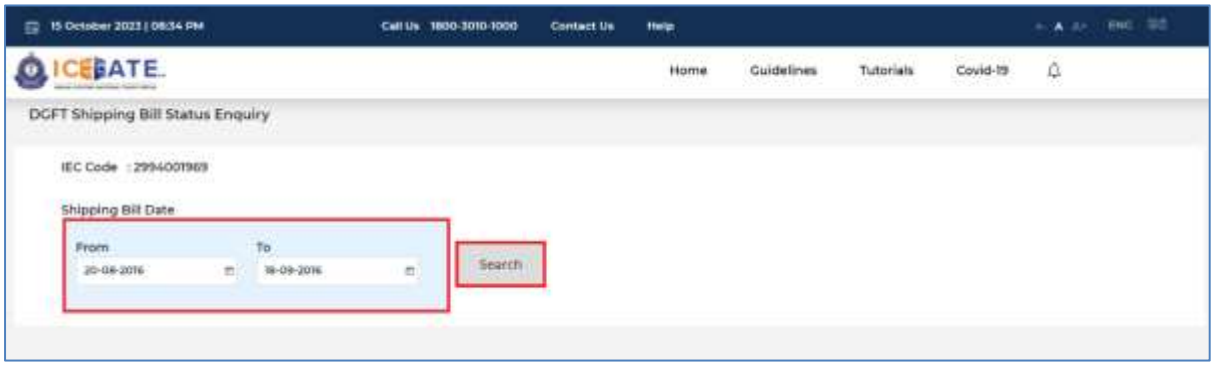
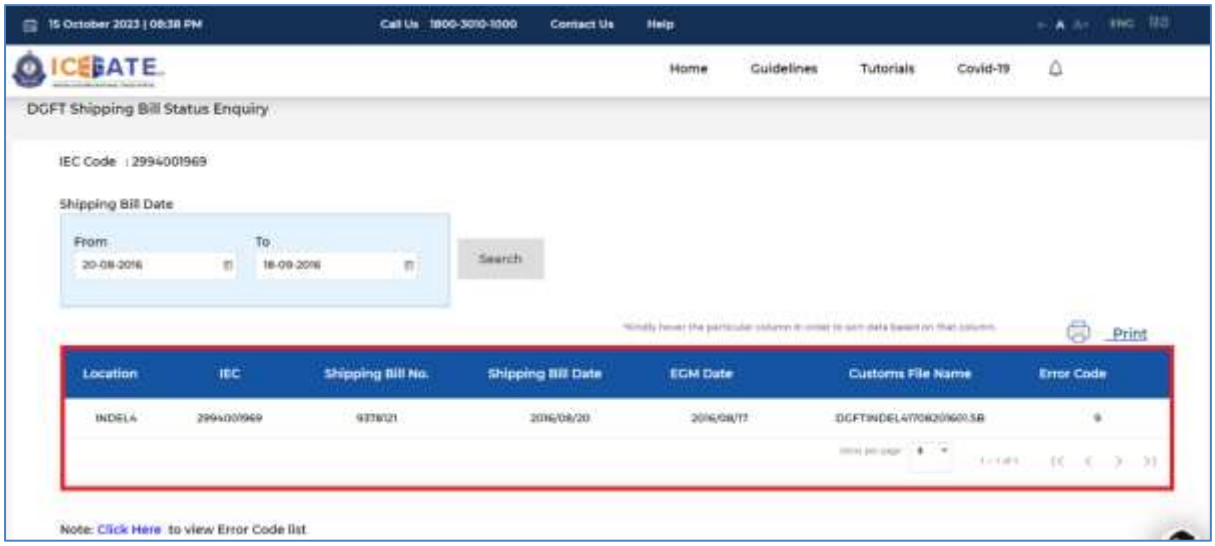
On selecting the enquiry, the user will be redirected to a new page where the system will display the IEC code of the logged-in user.



The user will have to select the SB date period (Date range of more than 30 days will not be Permitted) and click on the <***Search***> button.



On clicking the above button, the system will display the status of the SB which are sent to DGFT.



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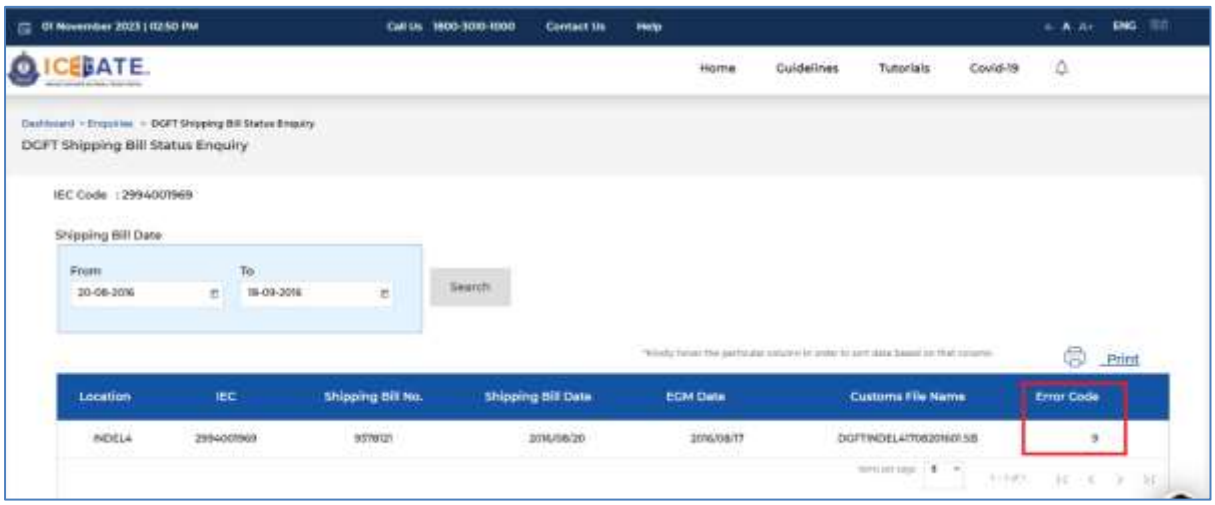
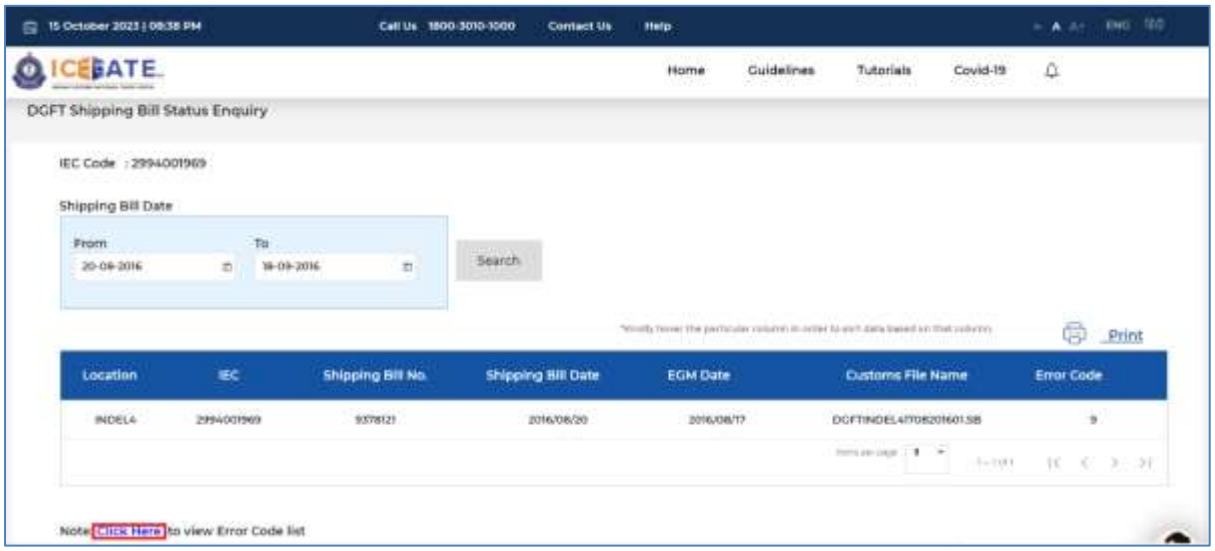
The ‘Error Code’ displayed on the enquiry can be anyone (List are given below). The user can click on the ‘***Click Here’*** link to view the list of error code.





9.5 Drawback Enquiry

Authorized ICEGATE users (**IEC user**) are allowed to access the ‘**Drawback Enquiry**' service to view the status of SB drawback.

The user will select the “Drawback Enquiry” enquiry service highlighted in the red box as shown in the screen below.

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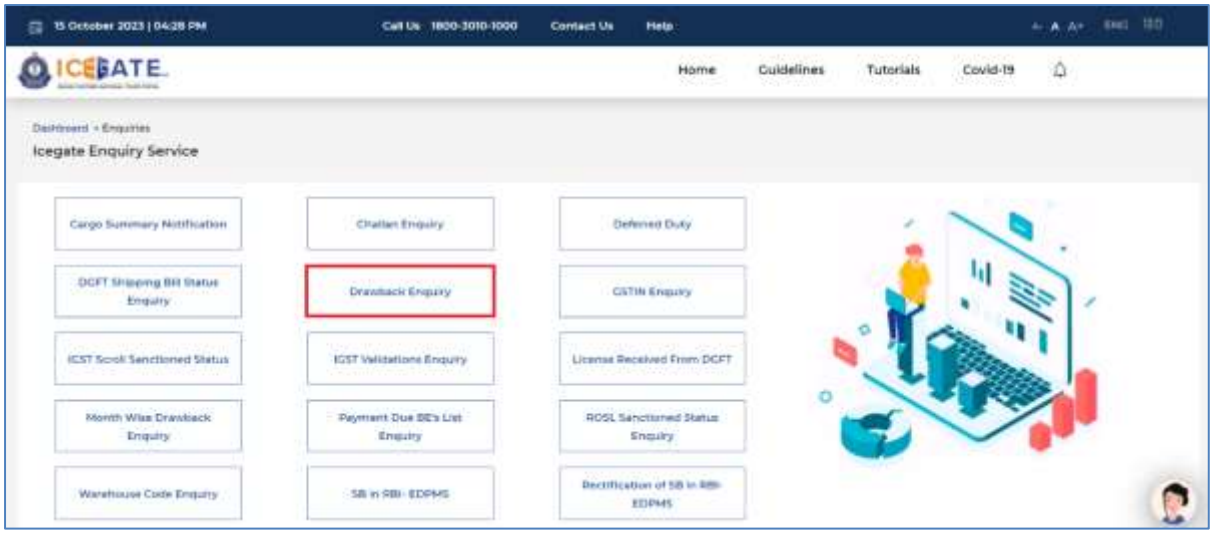
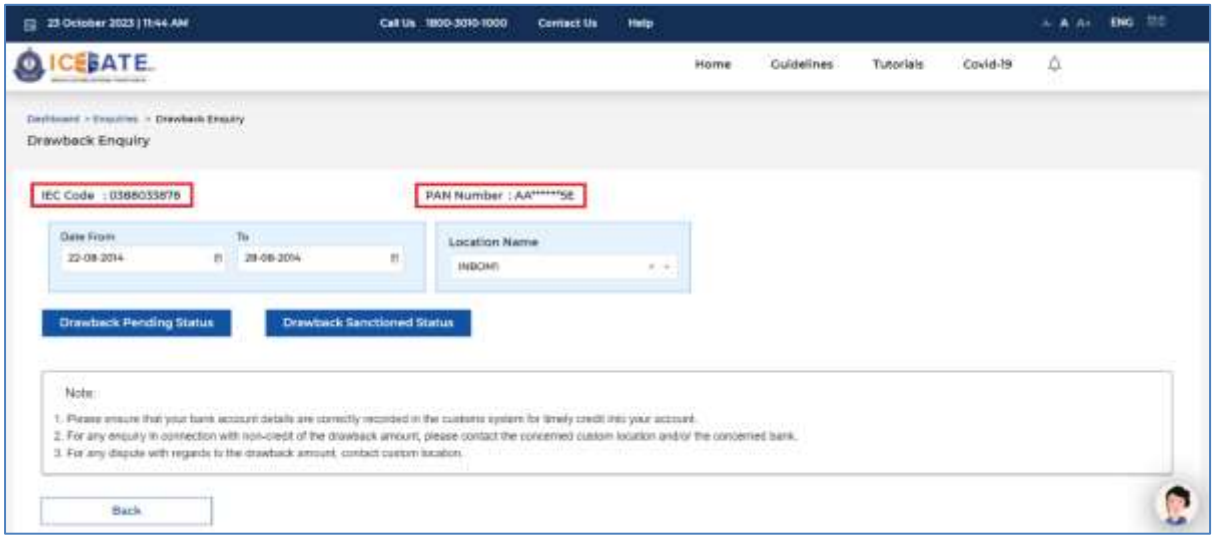


On selecting the enquiry, the system will display the ***IEC*** Code and ***PAN*** of the logged-in user in the screen below.



9.5.1 Drawback Pending Status

If drawback against a Shipping Bill is pending, 'Drawback Pending Status' enquiry will display the current queue status of the Shipping Bill and the pending amount of drawback etc.

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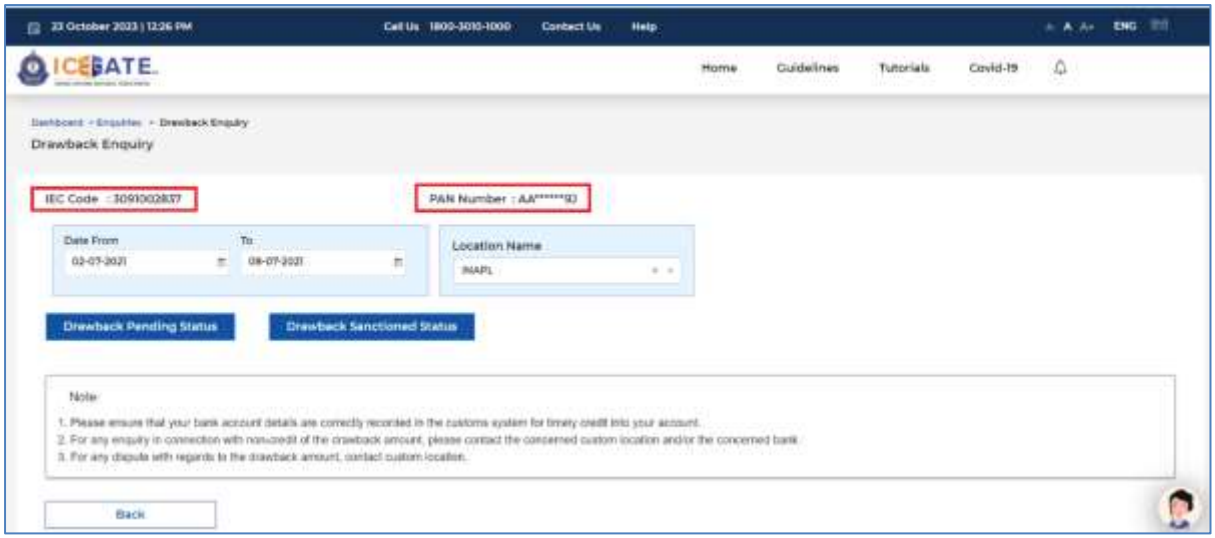
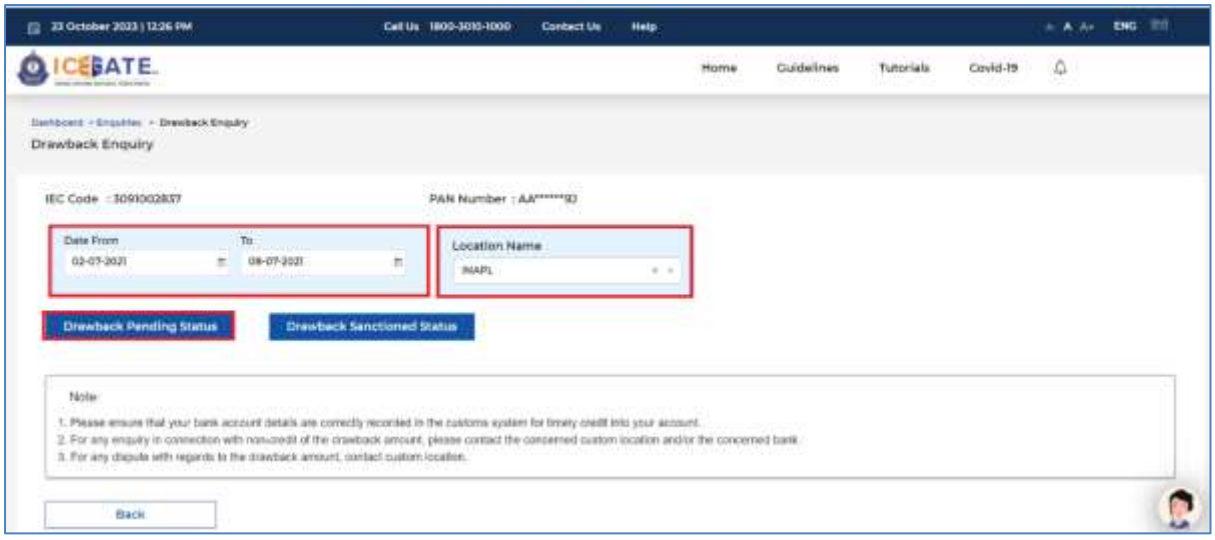


The user will have to select the date range (Date range of more than 7 days will not be available for selection) and ‘Location Name’ from the dropdown and click on the <**Drawback Pending Status**> button.



On clicking the above button, the system will display the ‘IEC Name,’ ‘Location Name’ and SB drawback amount of the user with the ‘Current Queue’ status etc.

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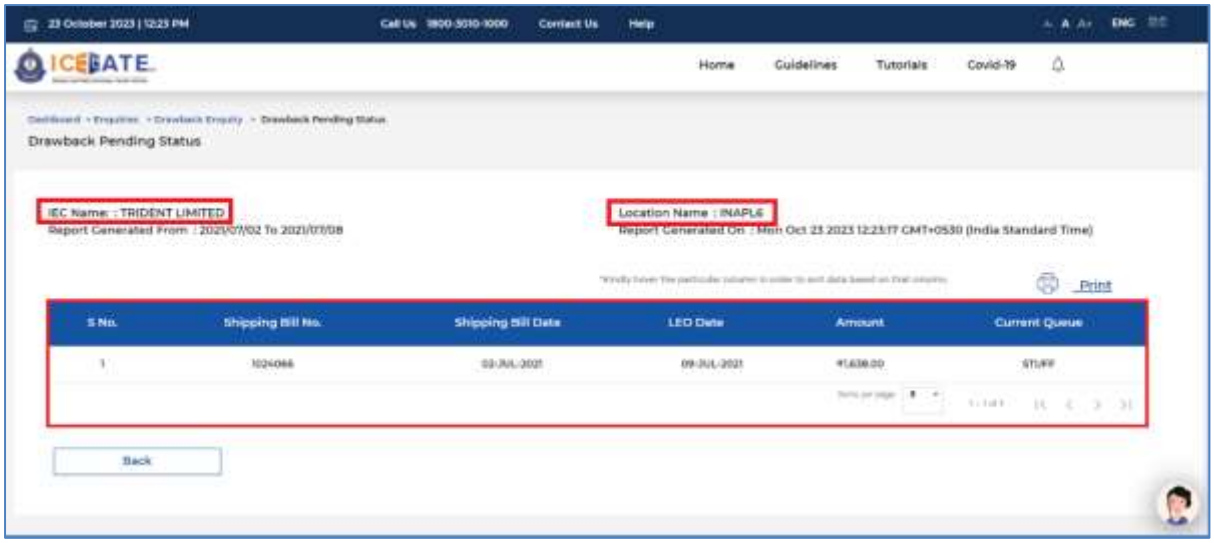
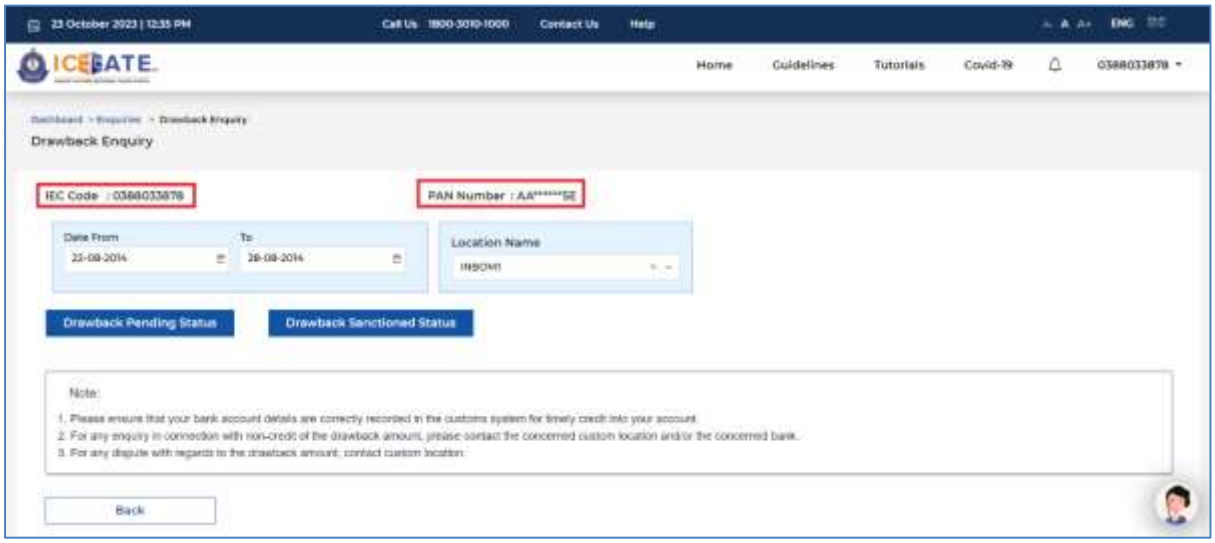


9.5.2 Drawback Sanctioned Status

If drawback against a Shipping Bill is sanctioned, 'Drawback Sanctioned Status' will display the scroll details including Scroll number, date and the amount of drawback sanctioned.



The user will have to select the date period (Date range of more than 7 days will not be permitted) and 'Location Name' from the dropdown and click on the <***Drawback Sanctioned Status>*** button.

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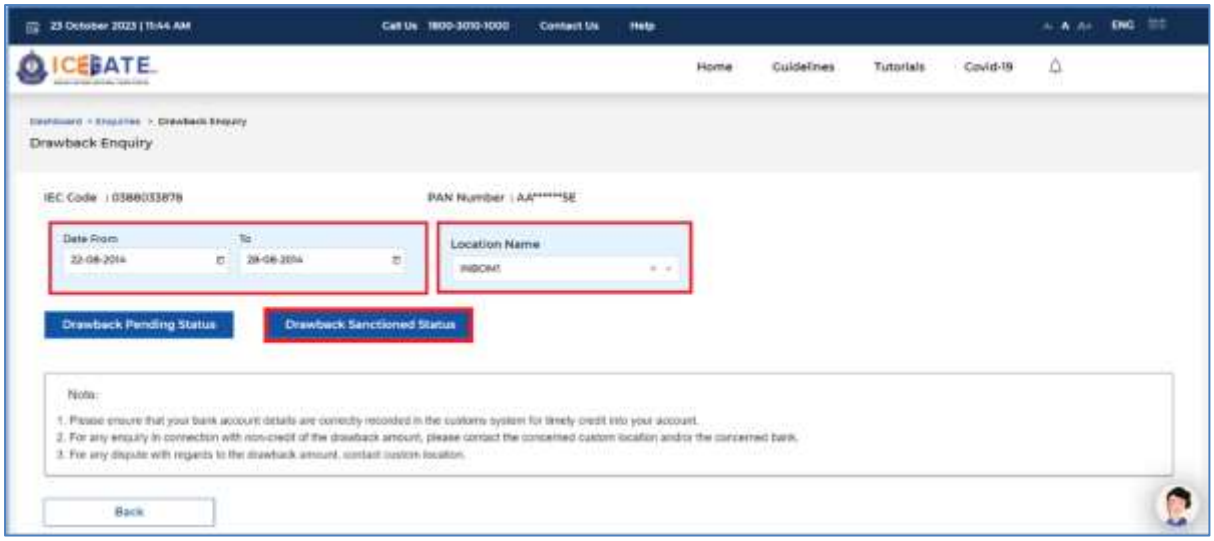
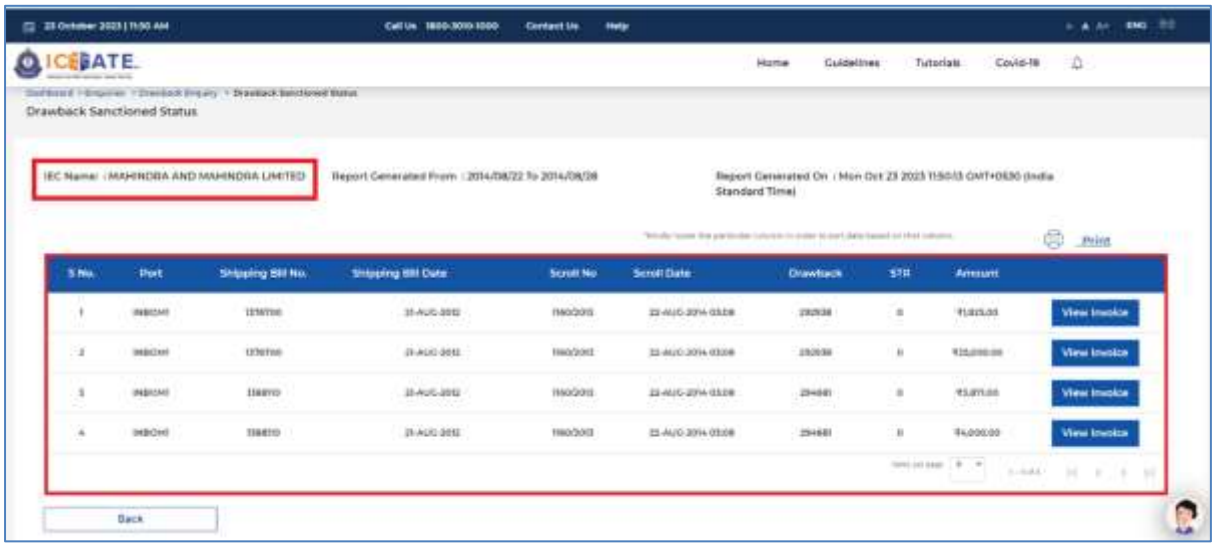


On clicking the above button, the system will display the 'IEC Name' and SB sanctioned status of the user.



The user can view the invoice details by clicking on 'View Invoice' button.

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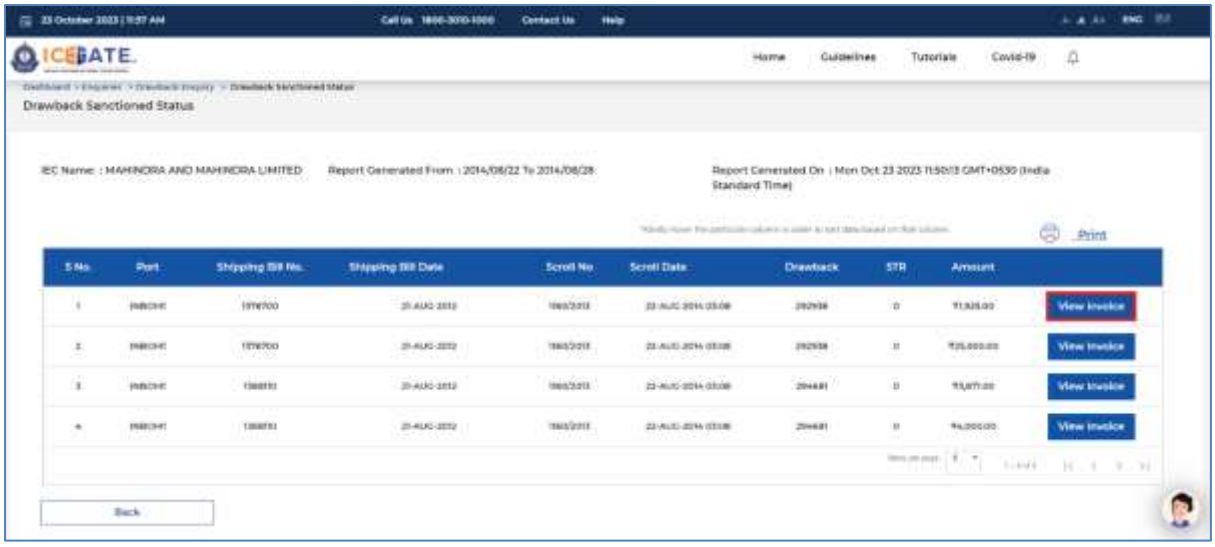
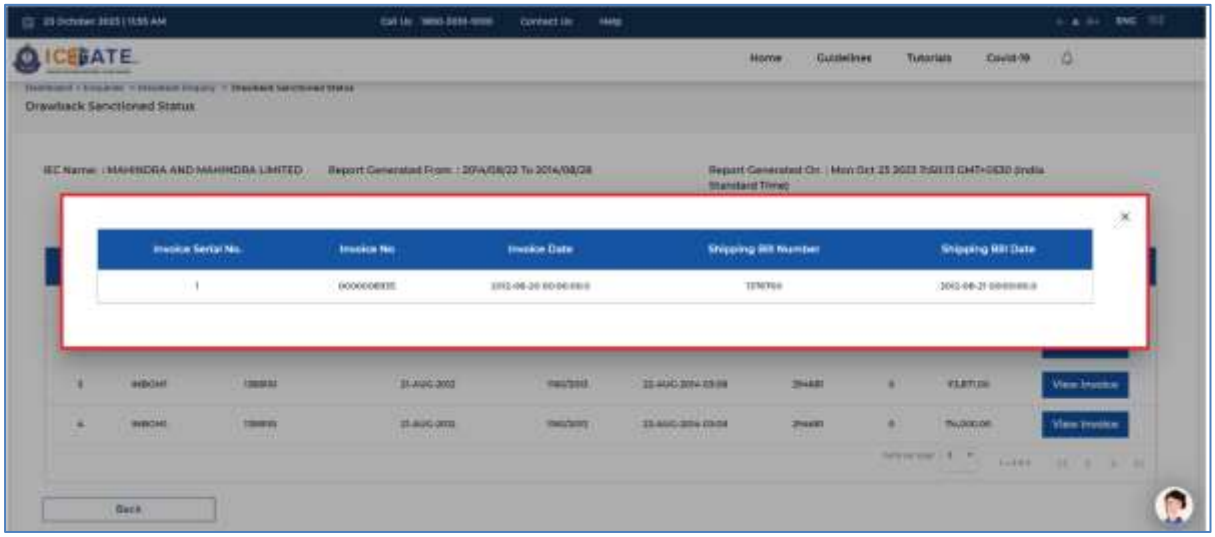


On clicking the <***View Invoice***> button, the system will display the following Invoice details.



9.6 GSTIN Enquiry

All authorized ICEGATE users (IEC and CHA) are allowed to access the "**GSTIN Enquiry**" service to view status of all the shipping bill and GSTIN details against the IEC and GSTIN number.

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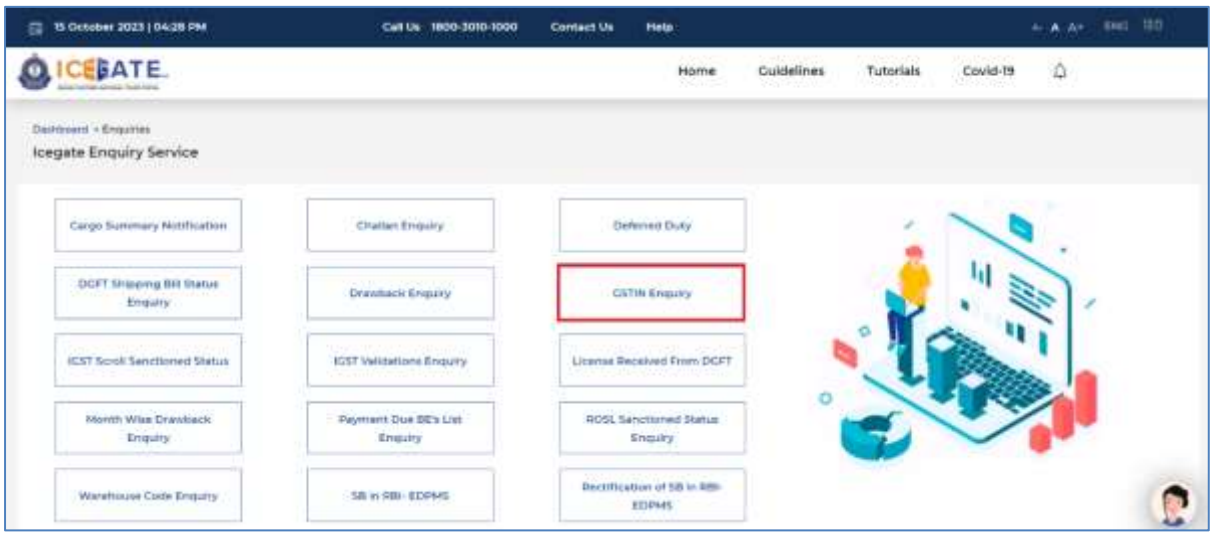
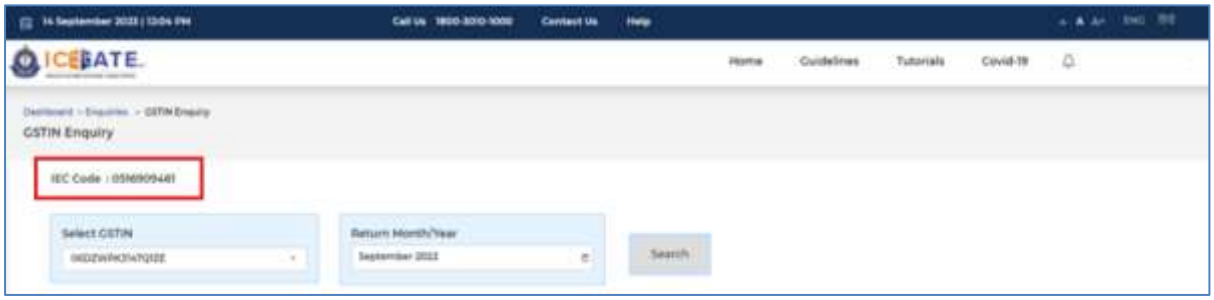
The user will select the “GSTIN Enquiry” enquiry service highlighted in the red box as shown in the screen below.

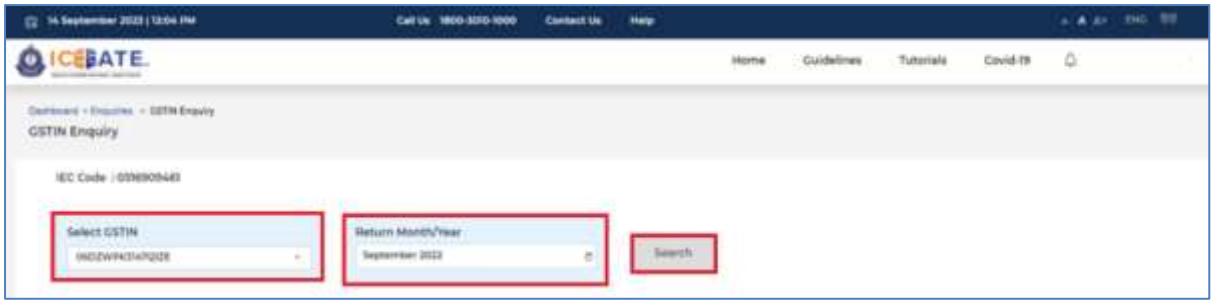


On selecting the enquiry, the user will be redirected to a new page, where the IEC code of logged-in user will be displayed.

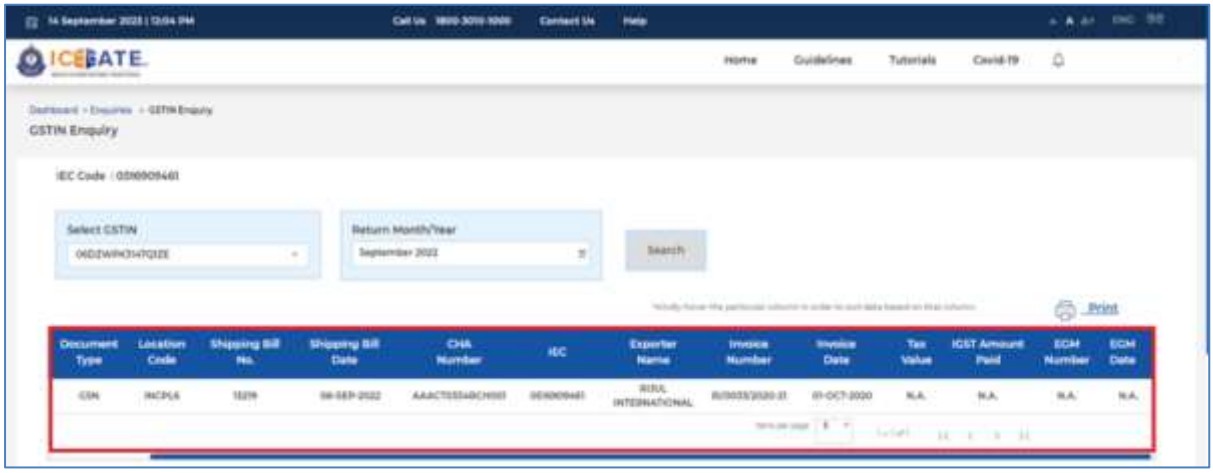
The user will select the GSTIN from the dropdown and select the Return/Month Year and click on the <***Search***> button.



Infosys – All rights reserved.



On clicking the above button, the system will display the shipping bill and GSTIN details against the IEC and GSTIN number.



9.7 IGST Scroll Sanctioned Status

All authorized ICEGATE users (**IEC user**) are allowed to access the "**IGST Scroll Sanctioned Status**" Enquiry to view the IGST Shipping bill status that are sanctioned for perticular location.

The user will select the "'IGST Scroll Sanctioned Status" enquiry service highlighted in the red box as shown in the screen below.

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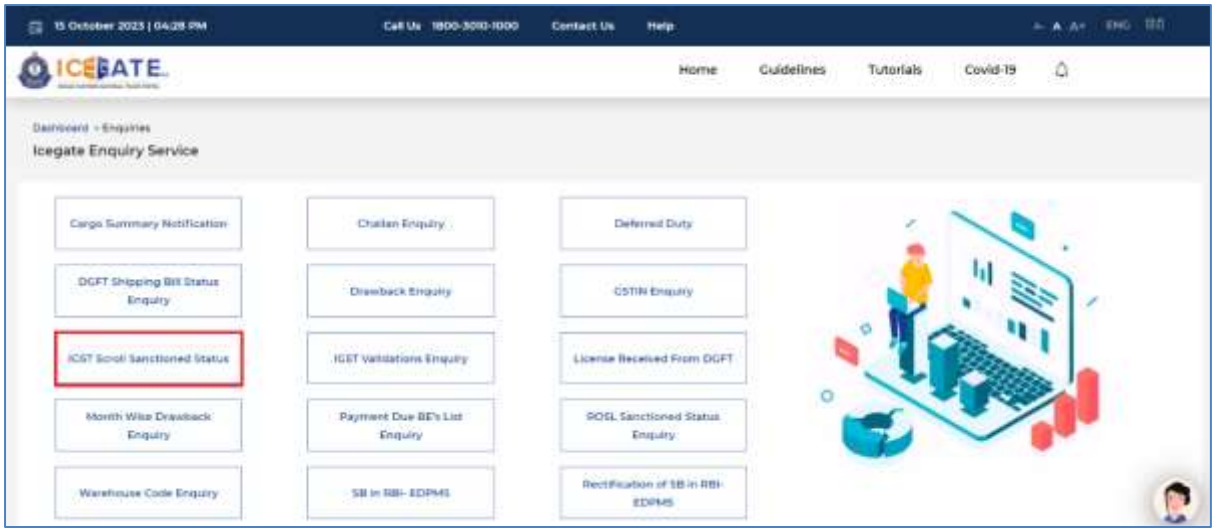
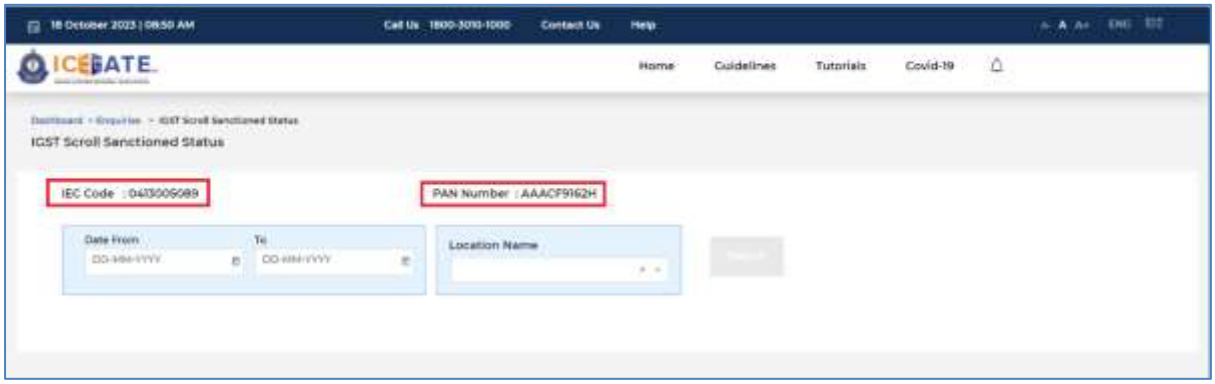


On selecting the enquiry, the system will display the **IEC Code** and **PAN Number** of the logged-in user.



The user will have to select the valid date range (More than 7 days will not be permitted) and '**Location Name**' from the dropdown and click on the <***Search***> button.

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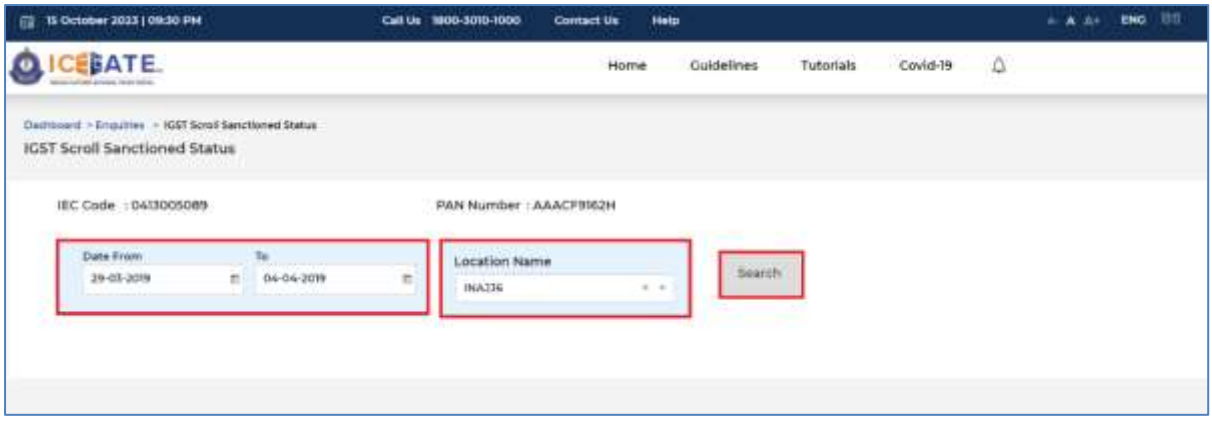
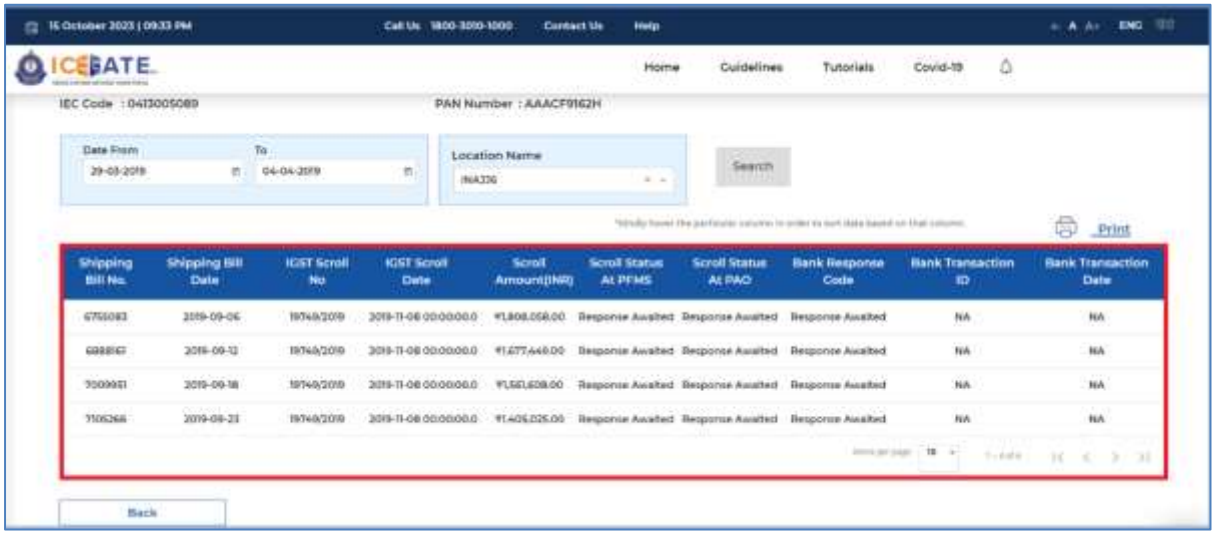


On clicking the above button, the system will display the scroll details of a SB for the selected Location.



9.8 IGST Validations Enquiry

All authorized ICEGATE users (**IEC user**) are allowed to access the '**IGST Validations Enquiry**' service to view the IGST validation status after filing return of their shipping bill in ICEGATE portal.

The user will select the 'IGST Validations Enquiry' service highligted in red box as shown in the screen below.

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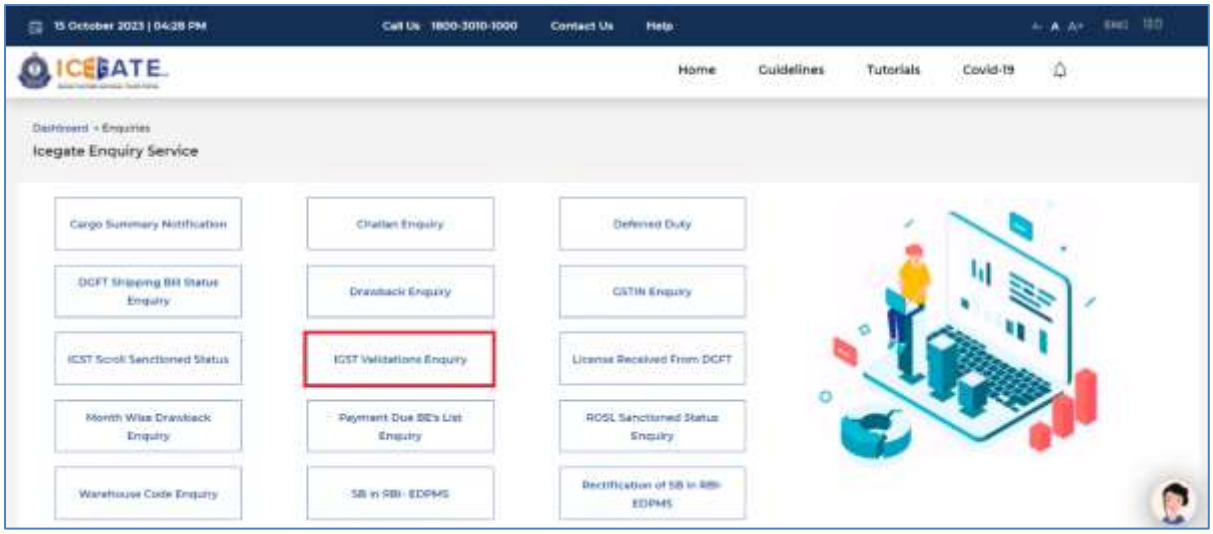
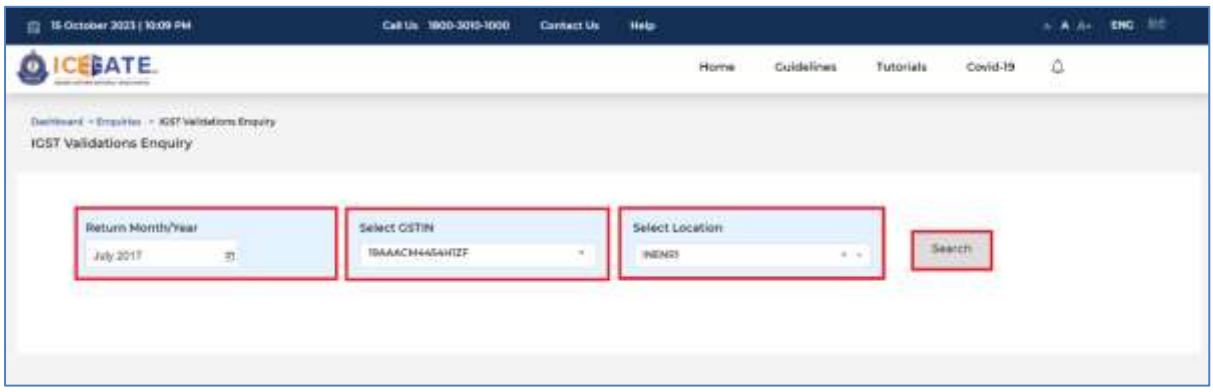


The user will have to select ‘Return Month/Year’, enter ‘GSTIN’ and select ‘Location’ from the dropdown and click on the <***Search***> button.



On clicking the above button, the system will display the IGST validation details and the response code against each shipping bill number.

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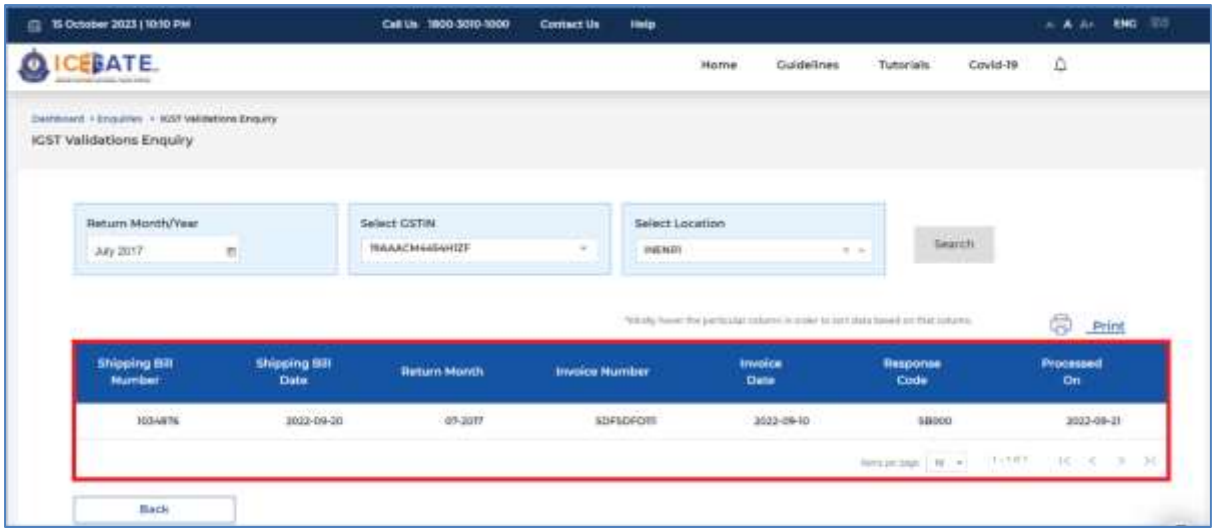
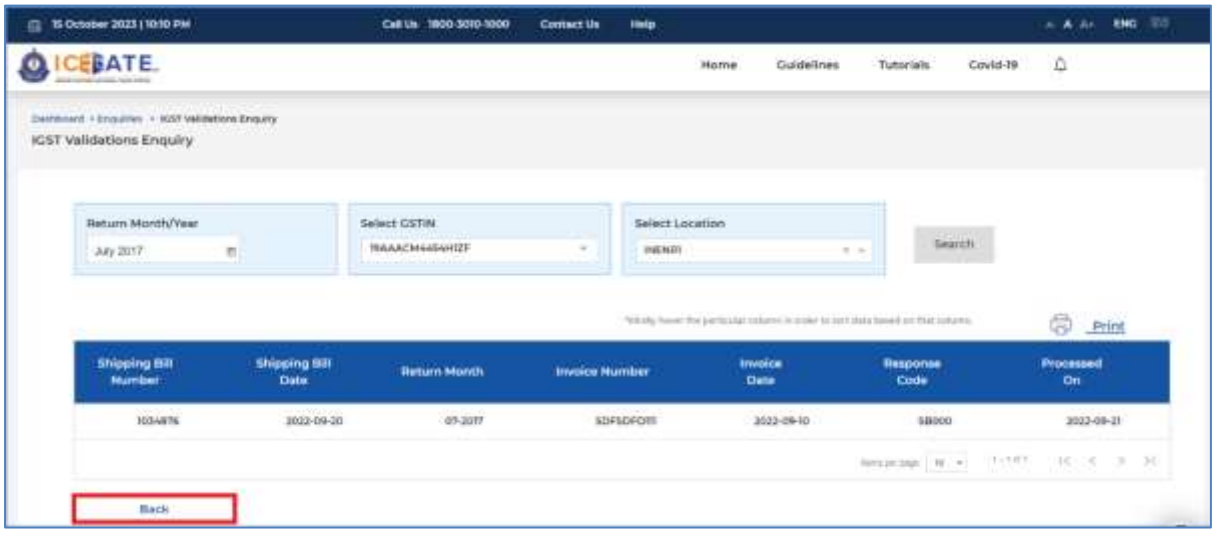


The user can go back to the previous page by clicking on <***Back***> button.



9.9 License Received From DGFT

All authorized ICEGATE users (**IEC users**) are allowed to access the '**License Received from DGFT**' enquiry to view the license status through this enquiry service.

The user will to select the 'License Received From DGFT' enquiry service highligted in red box as shown in the screen below.

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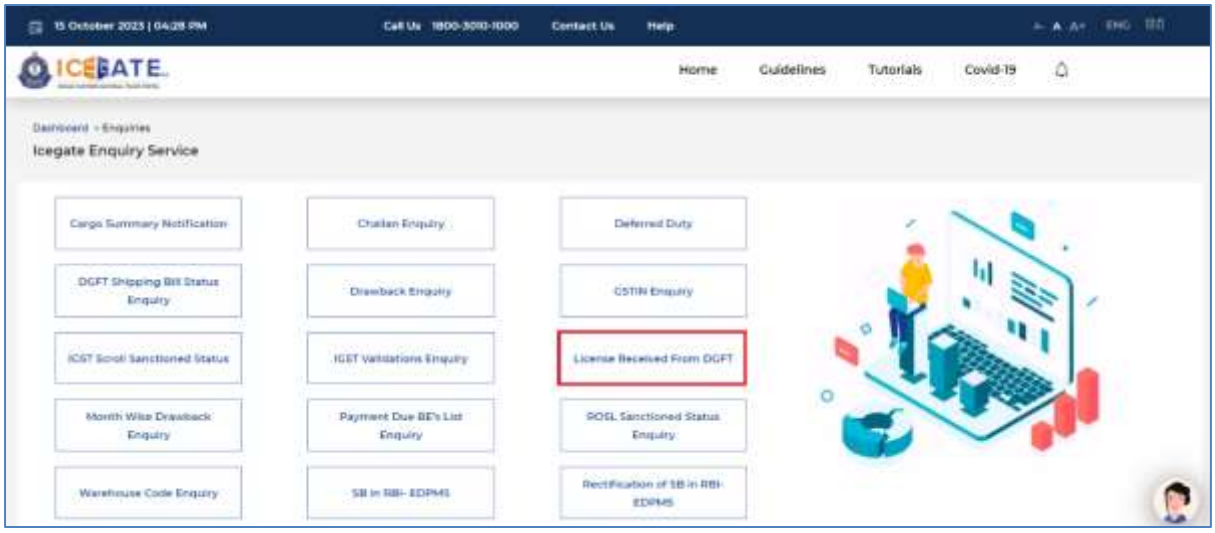
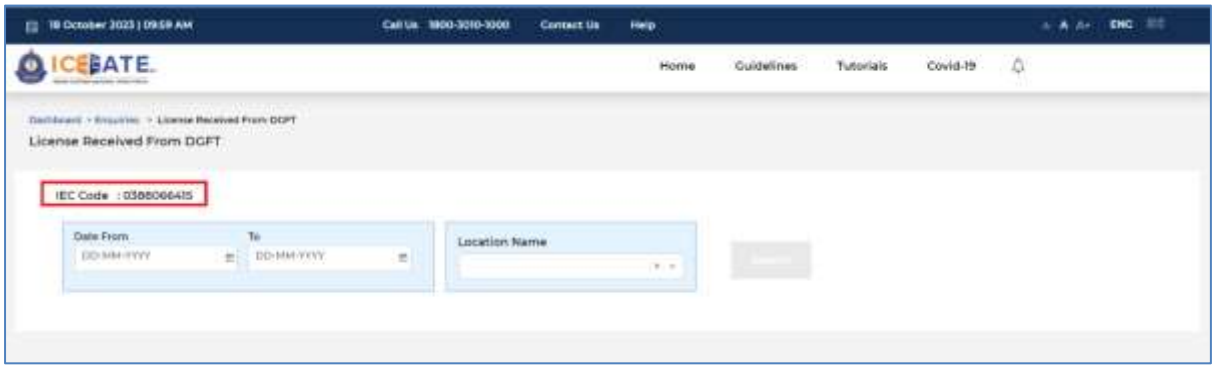
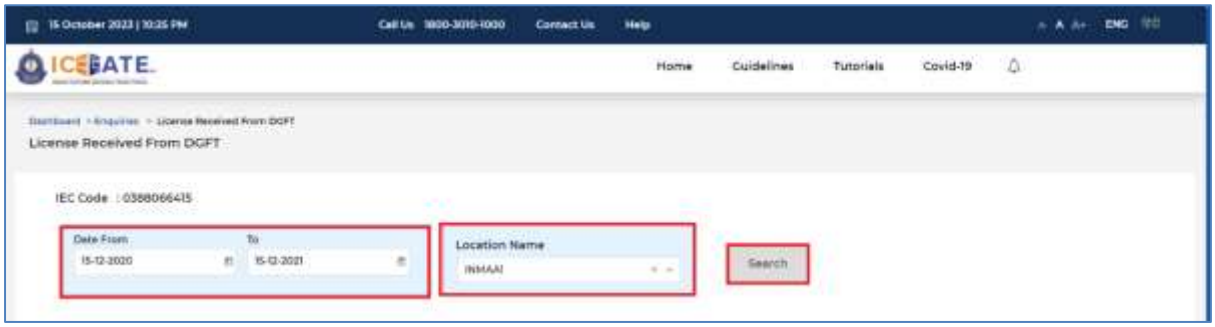


On selecting the enquiry, the system will display the **IEC Code** of the logged-in user.



The user will have to select the valid date range (more than one year will not be permitted) and 'Location Name' from the dropdown and click on the <***Search***> button.



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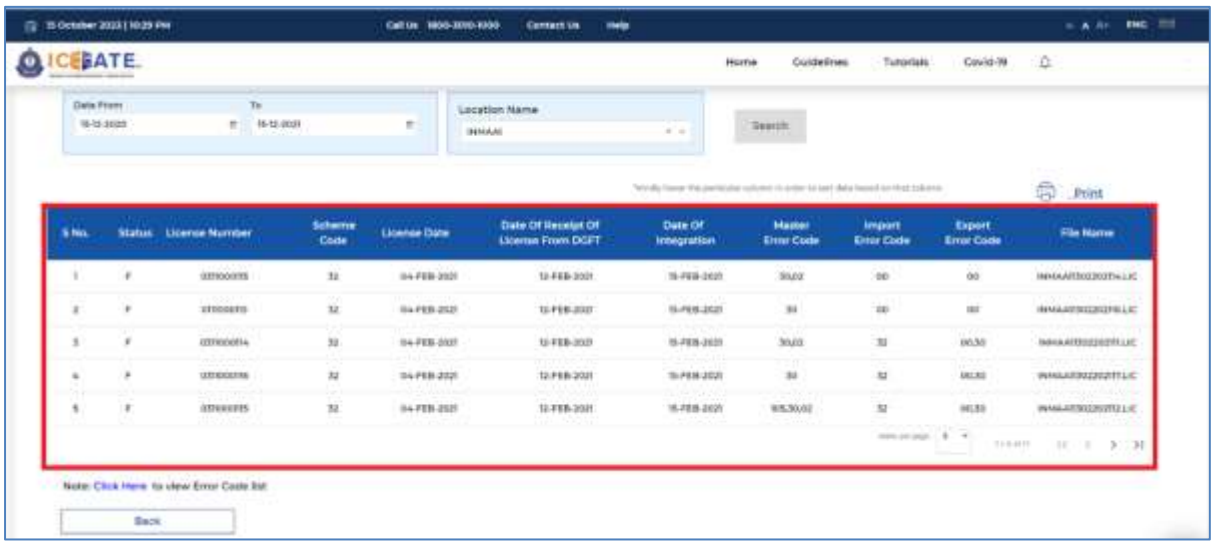
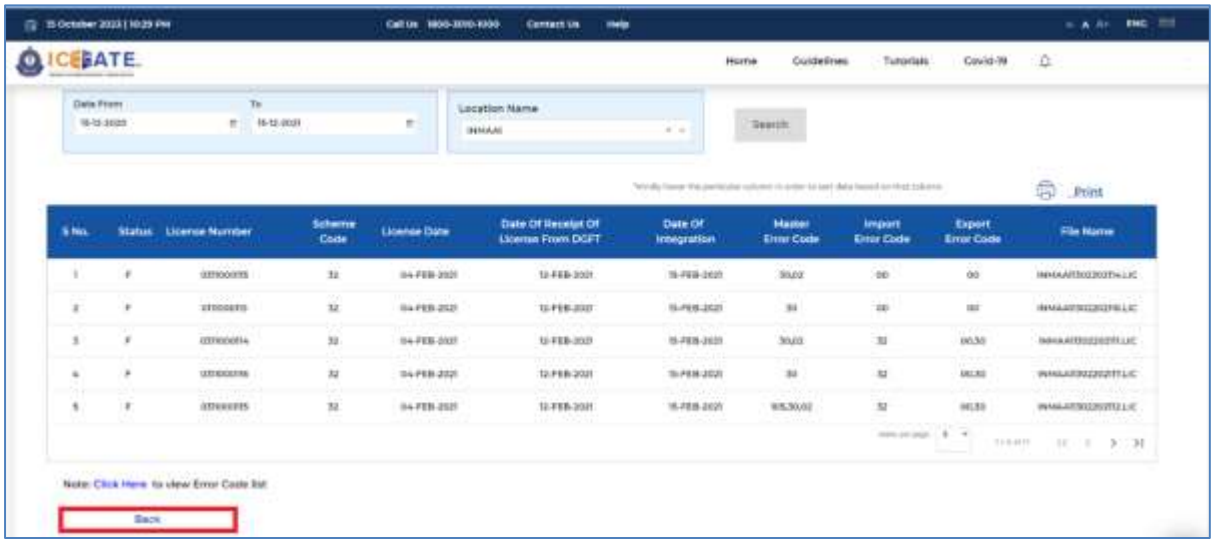
On clicking the above button, the system will display the License status, file number and other corresponding details.



The user can go back to the previous page by clicking on <***Back***> button.



9.10 Month Wise Drawback Enquiry

Authorized ICEGATE users (**All Users)** are allowed to access the '**Month Wise Drawback Enquiry**' enquiry service.

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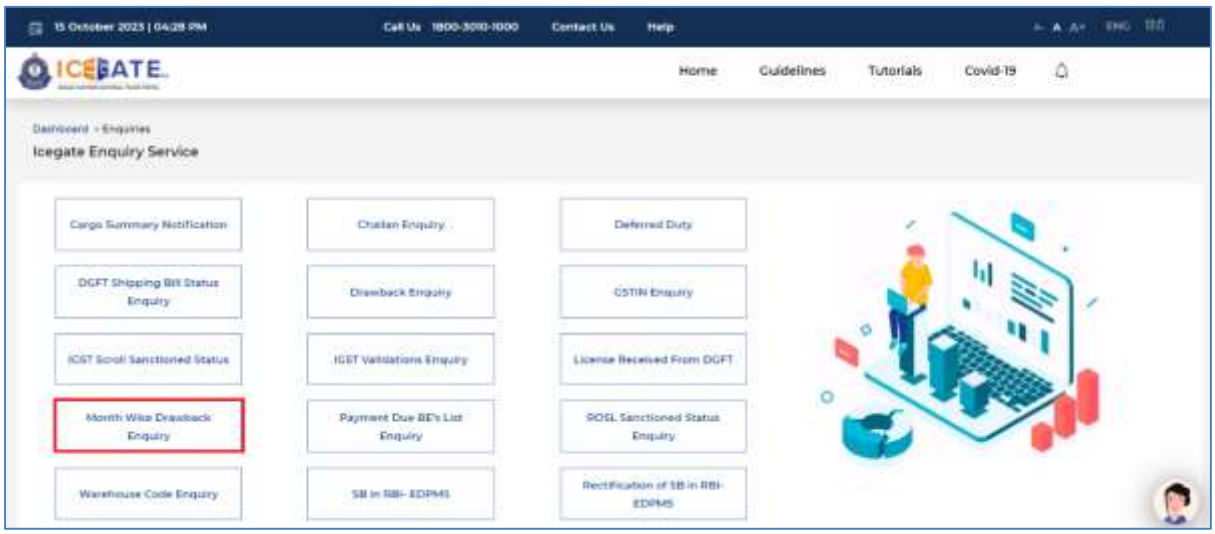
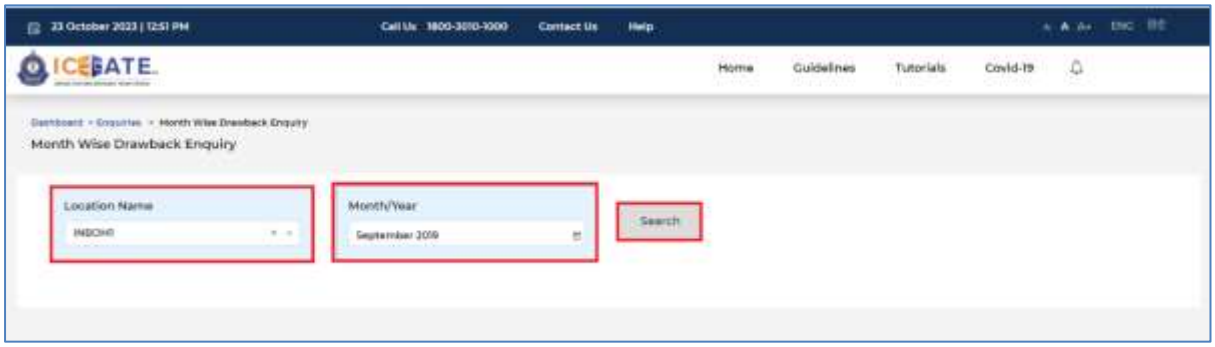
The user will select the ‘Month Wise Drawback Enquiry’ enquiry service box highlighted in the red box on the below screen.



The user will select ‘**Location**’ and ‘**Month/Year**’ and click on the <**Search>** button.



On clicking the Search button, the system will display the list of scrolls generated with the scroll number, and Total SB details etc. against the selected Location, for the selected month and year.

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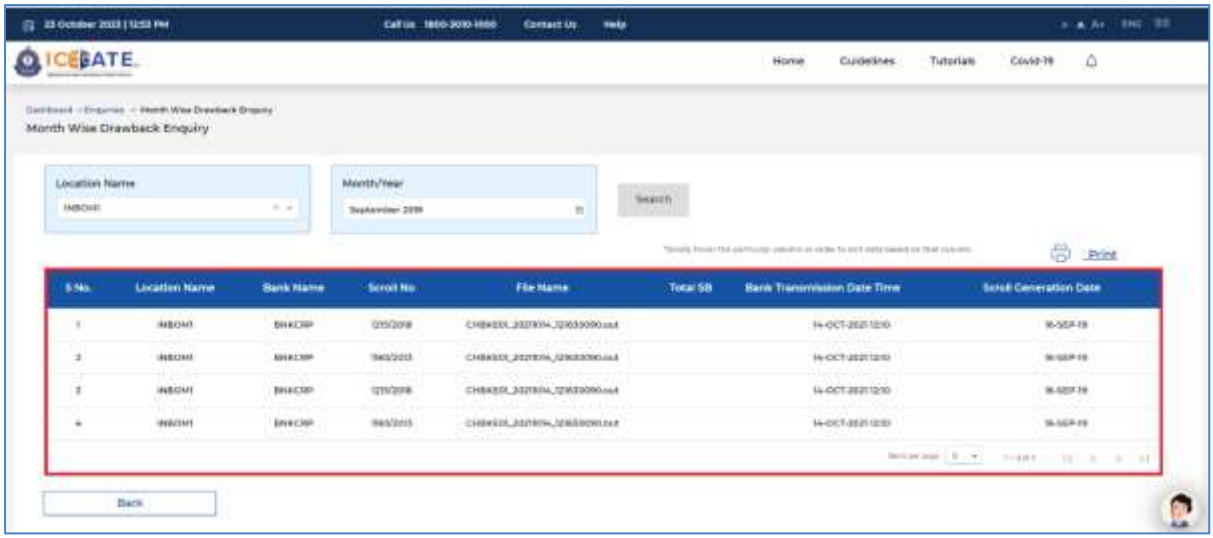

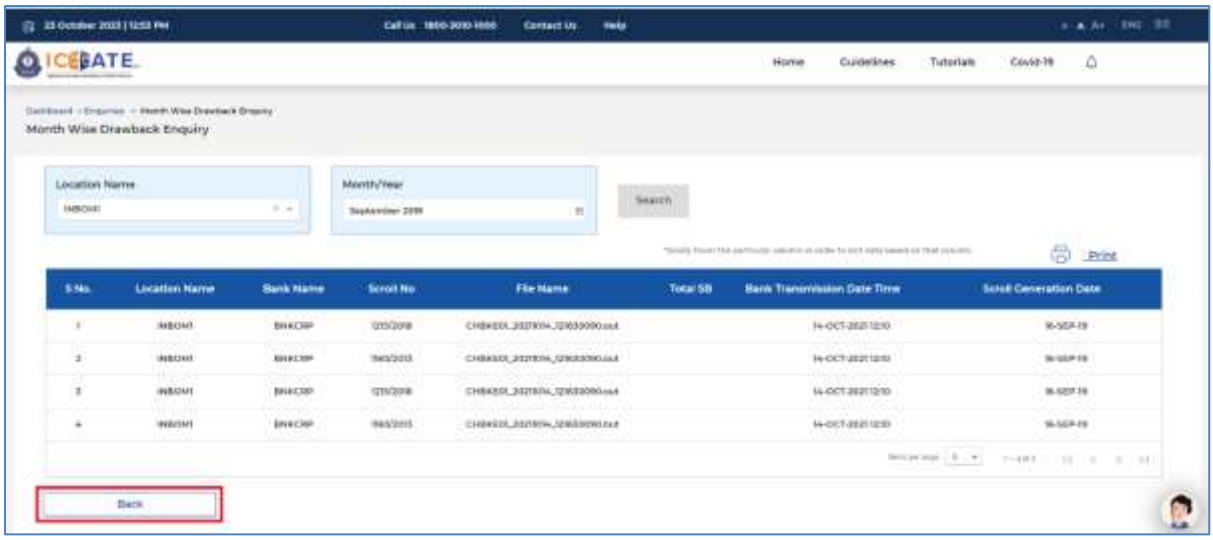

The user can go back to the previous page by clicking on <***Back***> button.

9.11 Payment Due BE's List Enquiry

All authorized ICEGATE users (**IEC users**) are allowed to access '**Payment Due BE's List Enquiry**' service.

The user will select the 'Payment Due BE's List' enquiry service highlighted in the red box as shown in the screen below.

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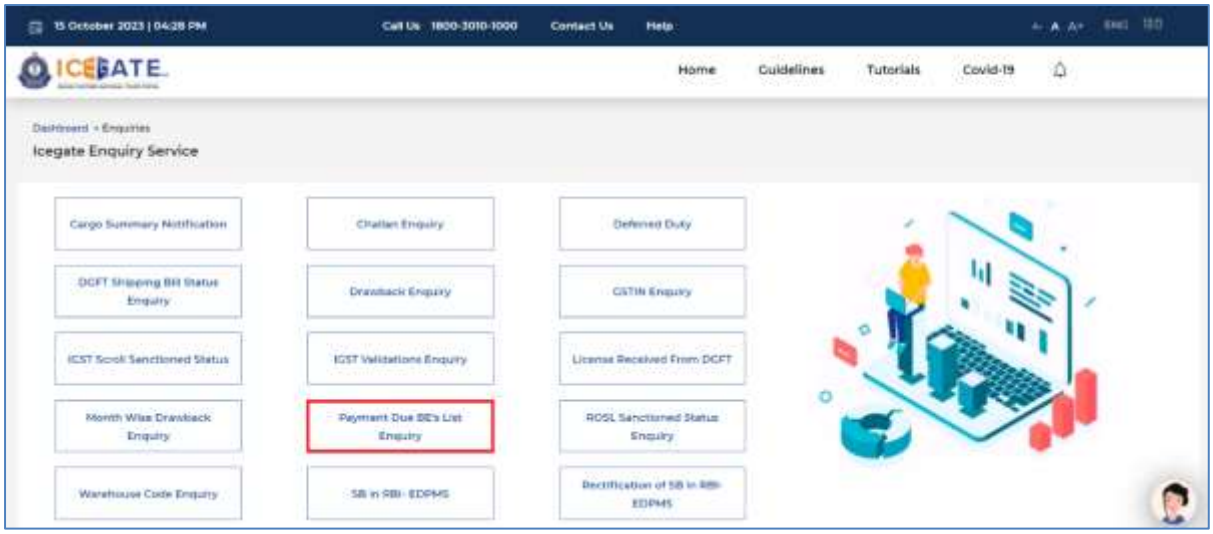

On selecting the enquiry, the user will be redirected to a new page where the user will have to select Port, Month/Year and Date Range and click on the <***Search***> button.

On clicking the above button, the user can view the payment due status of all Bill of entries along with its corresponding details.

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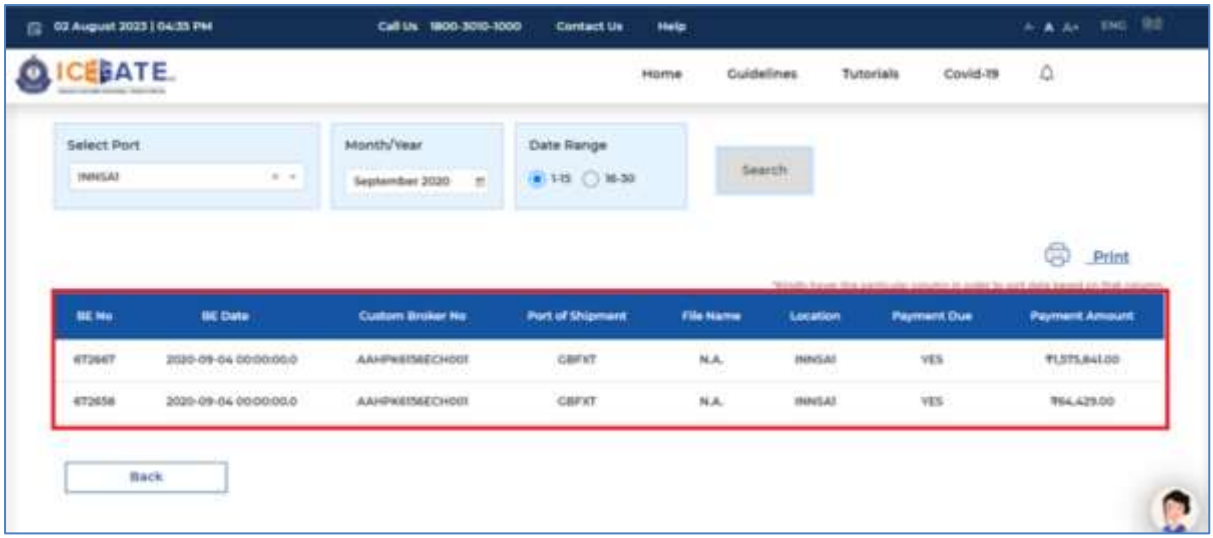
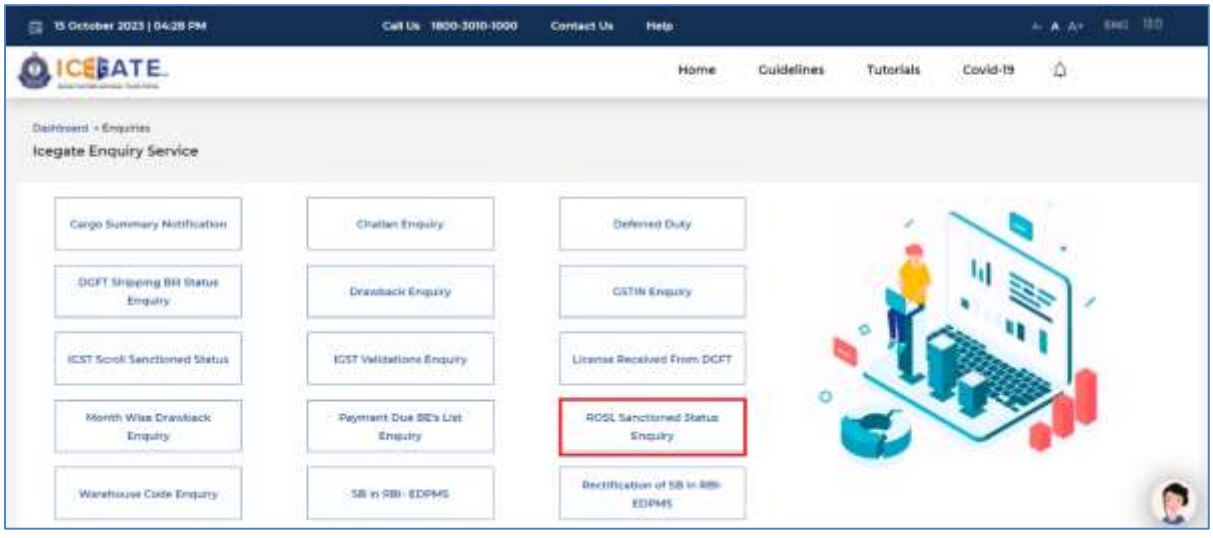


9.12 ROSL Sanctioned Status Enquiry

All ICEGATE authorized users (**IEC users**) are allowed to access '**ROSL Sanctioned Status**' enquiry. This service will display the status of user's sanctioned ROSL amount.

The user will select the 'ROSL Sanctioned Status Enquiry' enquiry box highlighted in the red box as shown in the screen below.



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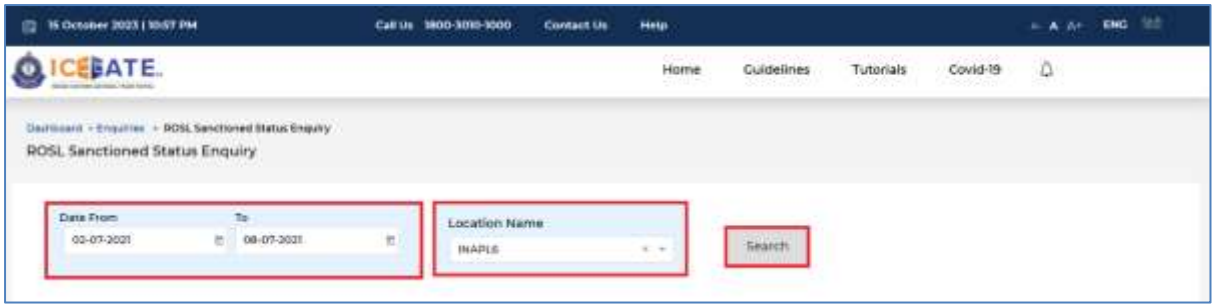
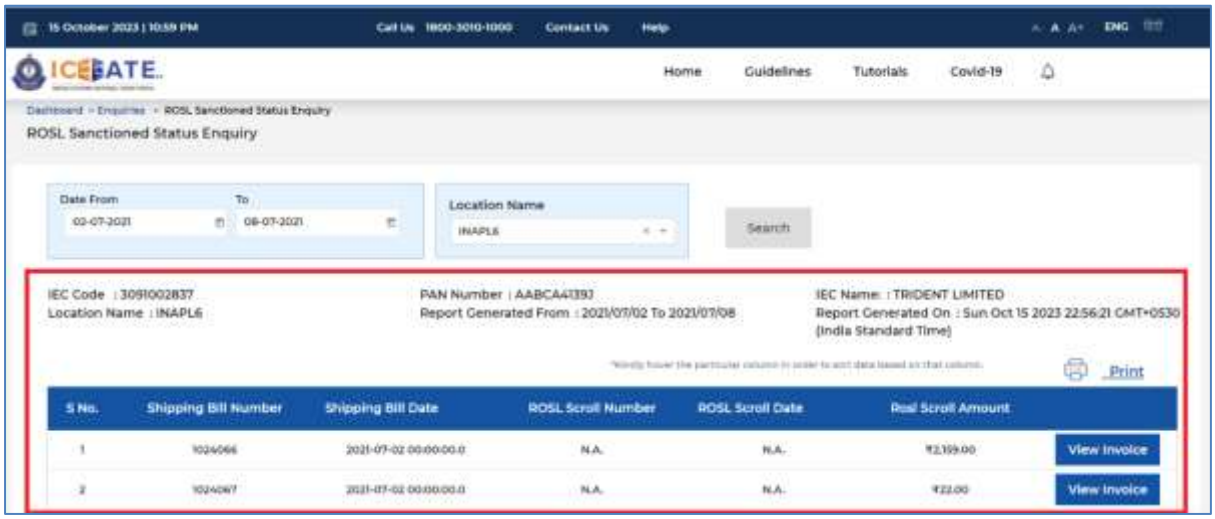
On selecting the enquiry, the user will be redirected to a new page. The user will select the valid date range (more than 7 days will not be permitted) and 'Location Name' and click on the <***Search***> button.



On clicking the above button, A list of Shipping Bills will be displayed along with its corresponding ROSL scroll details and amounts.



The user can view the Invoice details by clicking on <***View Invoice***> button.

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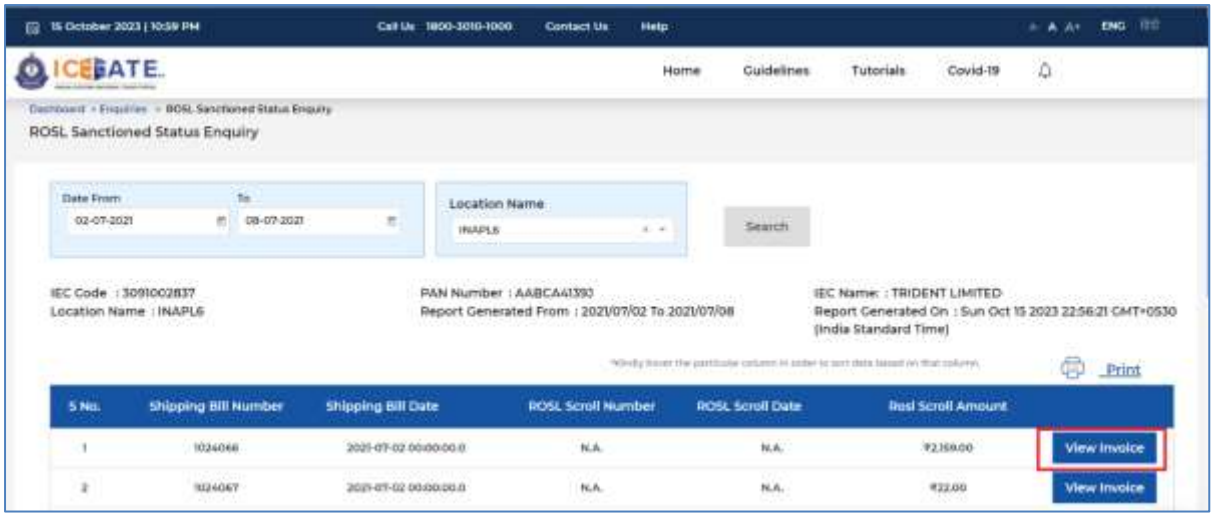
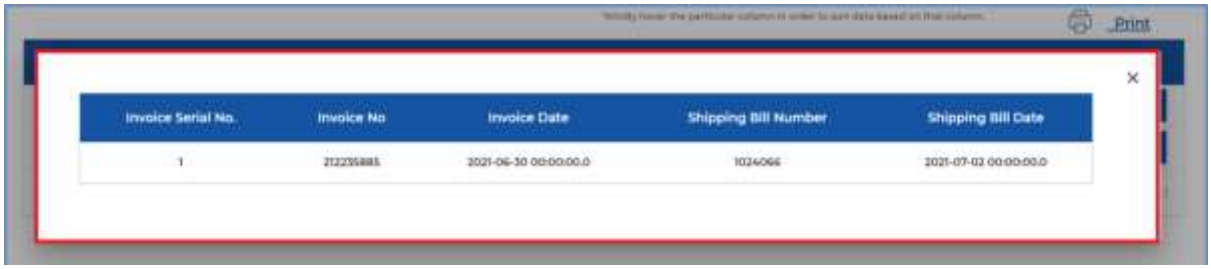


On clicking the button, the system will display the Invoice detail.



9.13 Warehouse Code Enquiry

Authorized ICEGATE users (**All Users**) are allowed to access '**Warehouse Code Enquiry**' service. This service will display the existing warehouse details in custom location.

The user will select the 'Warehouse Code Enquiry' enquiry service highlighted in the red box as shown in the screen below.

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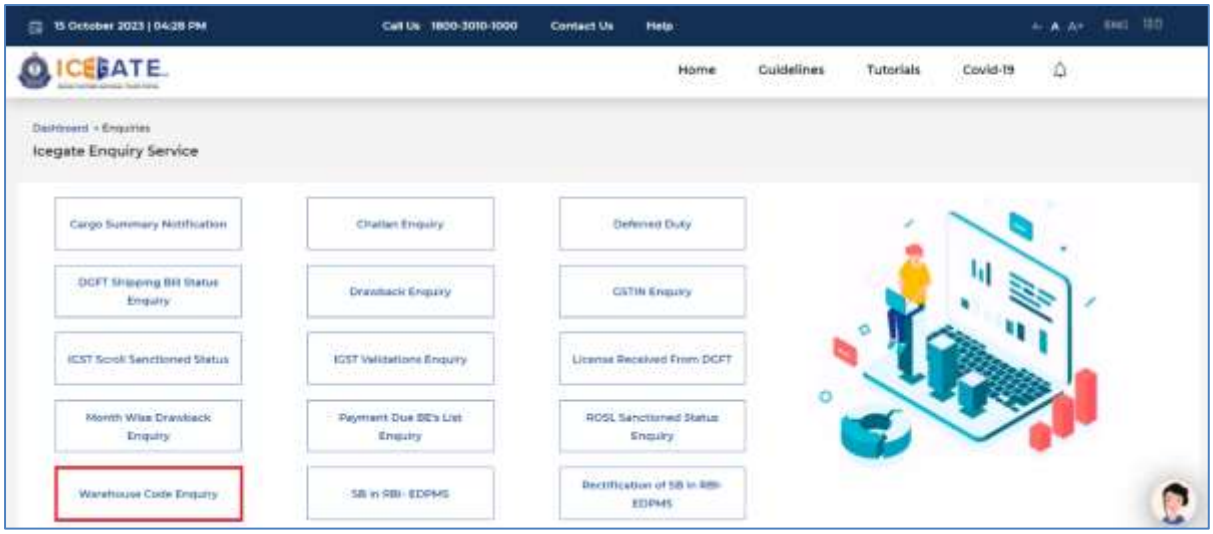
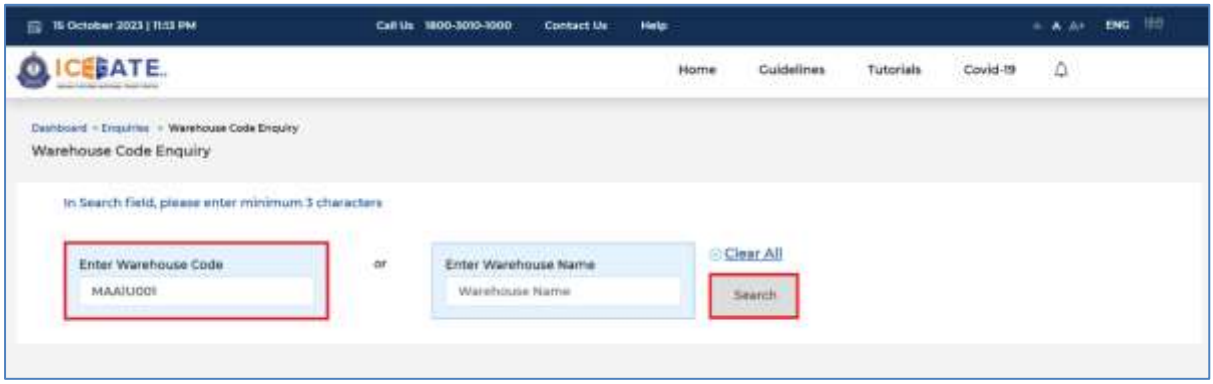
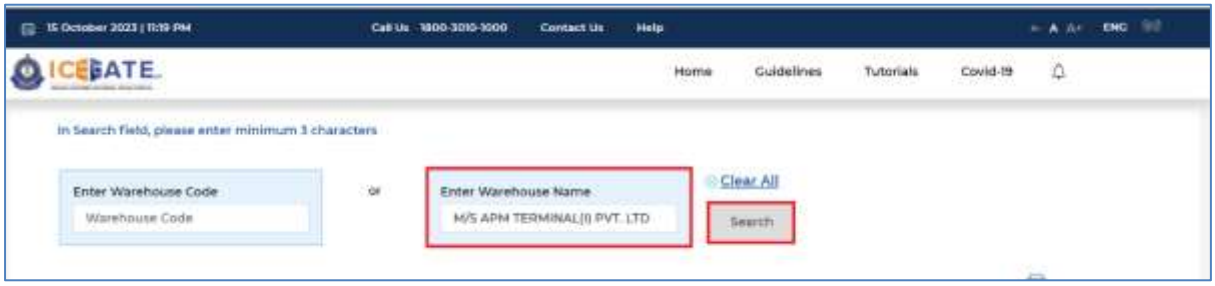


The user will have to enter **Warehouse Code** or **Warehouse Name** and click on the <***Search***> button.





On clicking the above button, the system will display the warehouse details.

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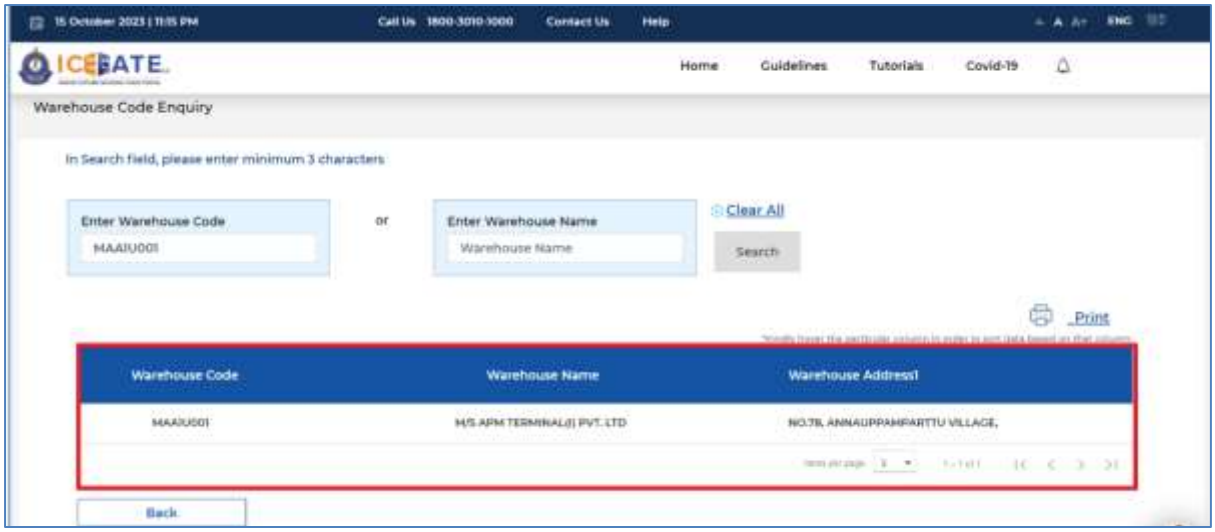
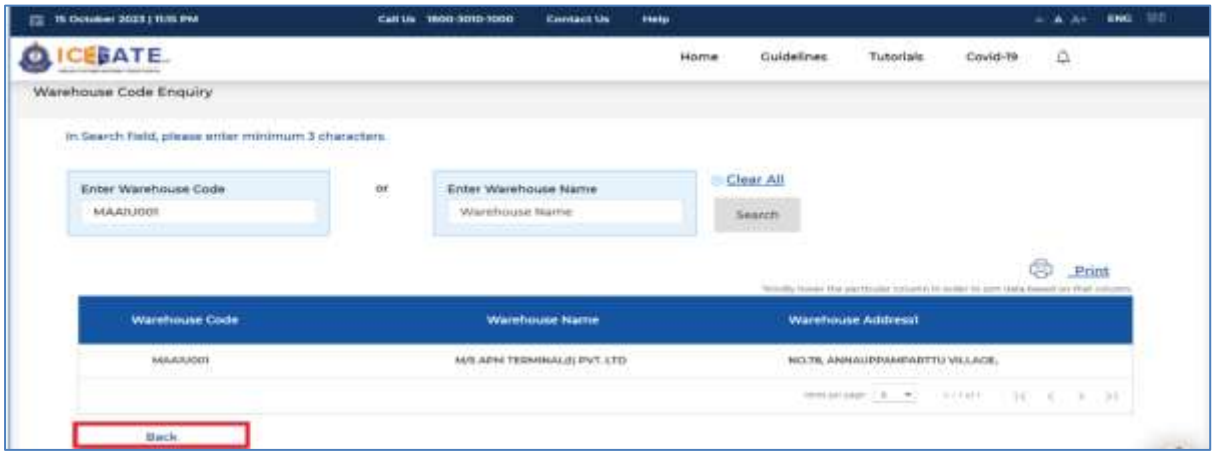


The user can go back to the previous page by clicking on <***Back***> button.



9.14 SB in RBI- EDPMS

Authorized ICEGATE users (**All Users**) are allowed to access '**SB in RBI-EDPMS**' enquiry service. This enquiry service will display the details of the SB along with date of transmission to RBI. It will also display the status at RBI.

The user will select the 'SB in RBI- EDPMS' enquiry service highlighted in the red box as shown in the screen below.

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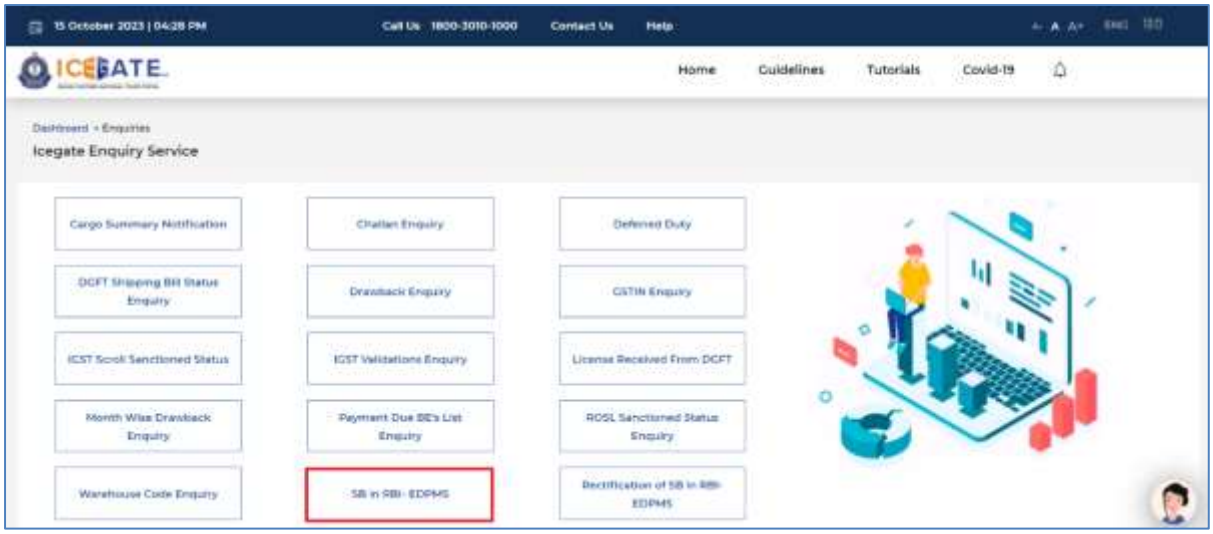
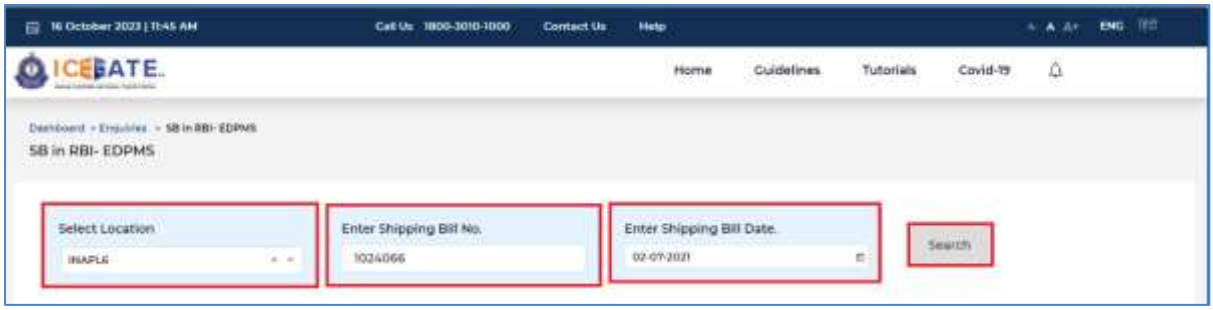


On selecting the enquiry, the user will be redirected to a new page where the user will have to select **Location** from the dropdown, enter **Shipping Bill Number** and **Shipping Bill Date** and click on the <***Search***> button.



On clicking the above button, the system will display the details of the SB along with date of transmission to RBI.

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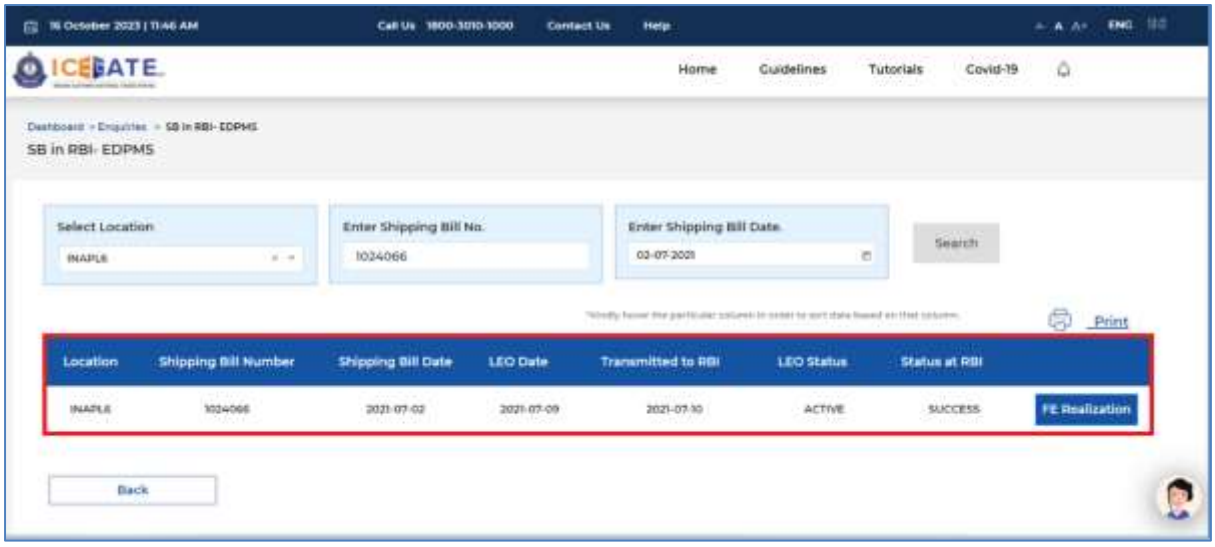
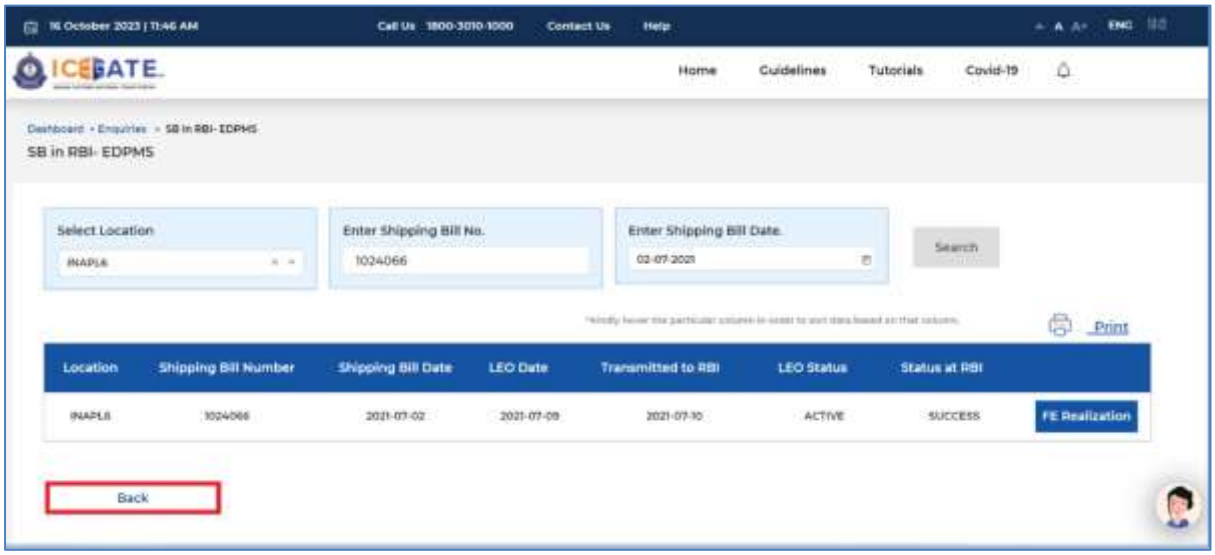


The user can go back to the previous page by clicking on '***Back'*** button.



The user can view the SB EDPMS Invoice details by clicking on <***FE Realization***> button.

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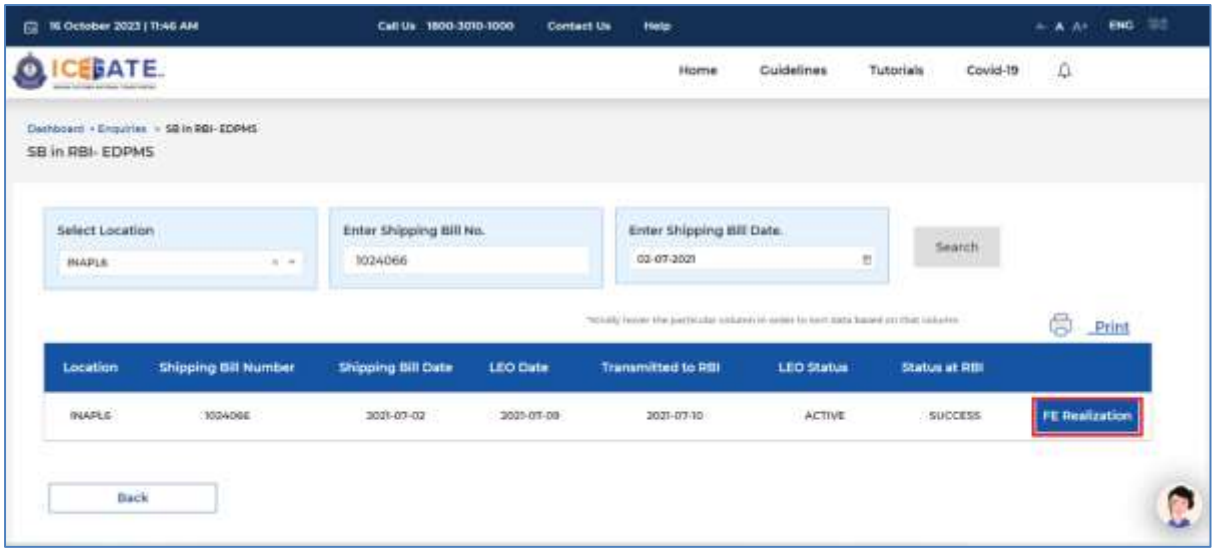
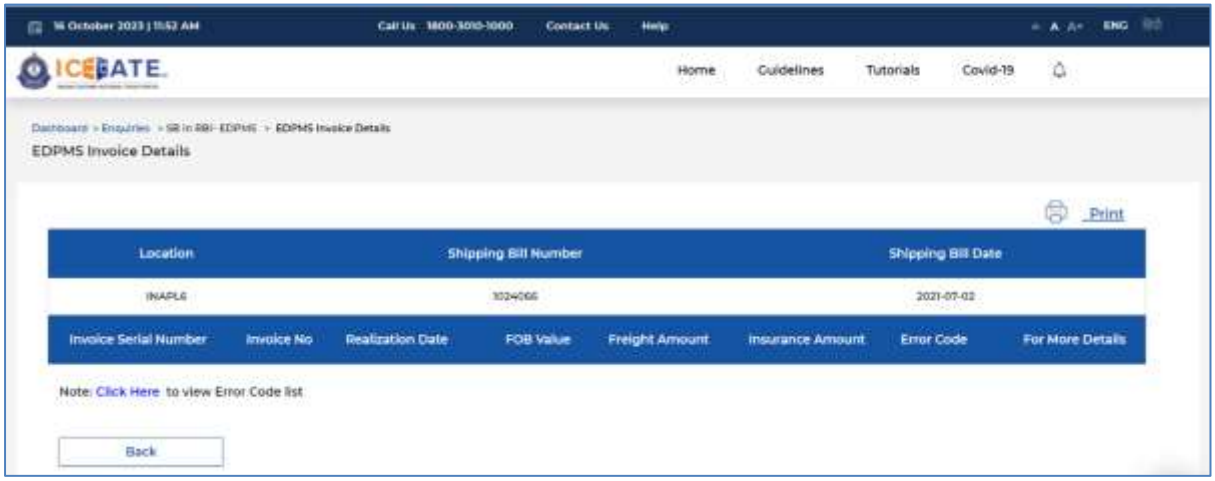


On clicking the button, the system will display the SB EDPMS Invoice details.



9.15 Rectification of SB in RBI- EDPMS

Authorized ICEGATE users (**All Users**) are allowed to access '**Rectification of SB in RBI-EDPMS**' enquiry service.

The user will select 'Rectification of SB in RBI- EDPMS' enquiry service highlighted in the red box as shown in the screen below.

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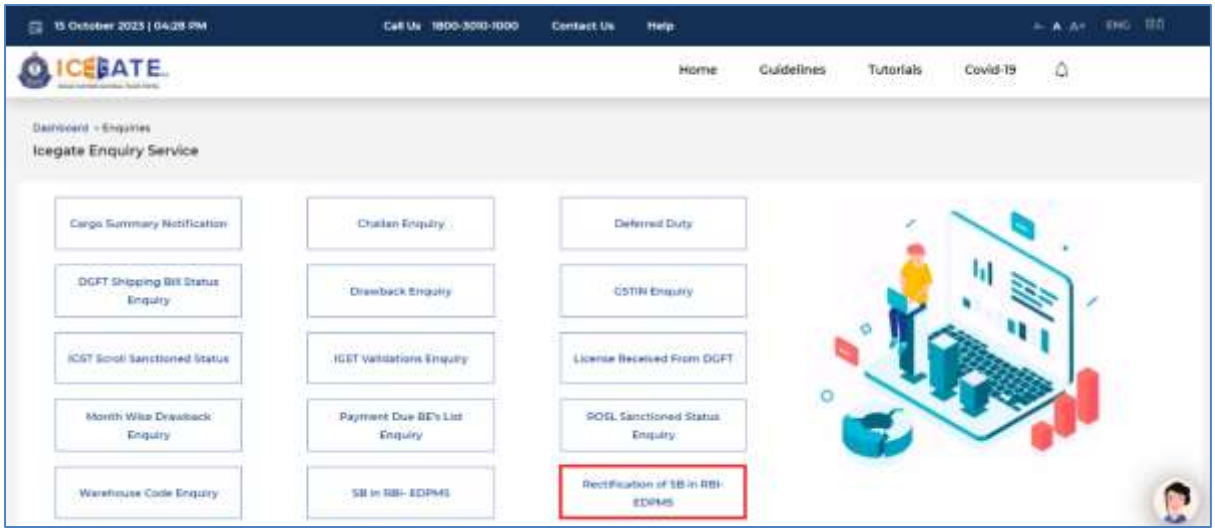

On selecting the enquiry, the user will be redirected to a new page where the user has to fill in the following details.

1. Enter Location, SB Number, and SB Date
2. Check the radio button:

    a. Cancelled SB is shown as Active, or
    b. Active SB shown as Cancelled.

3. Add the description.

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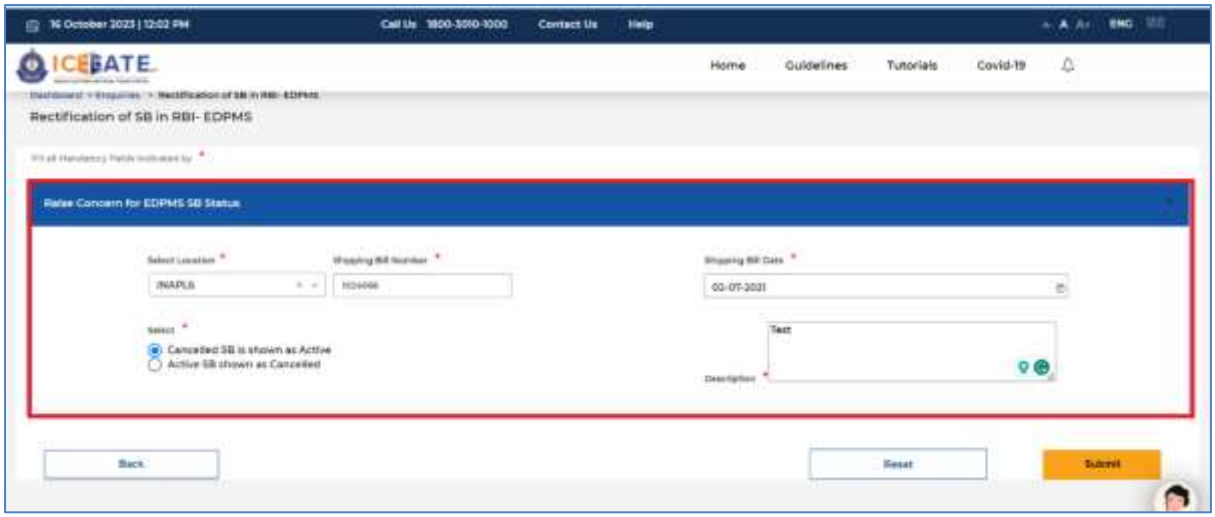
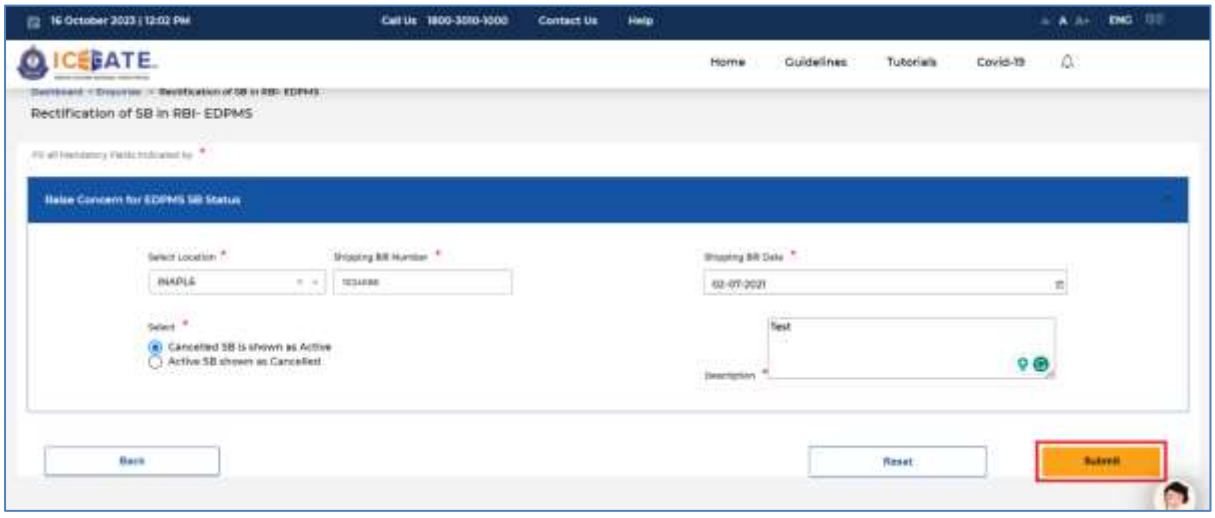


Click on the <***Submit***> button.



On submission of the form, the system will display the message '***Form has been submitted***' and it is displayed on the screen.

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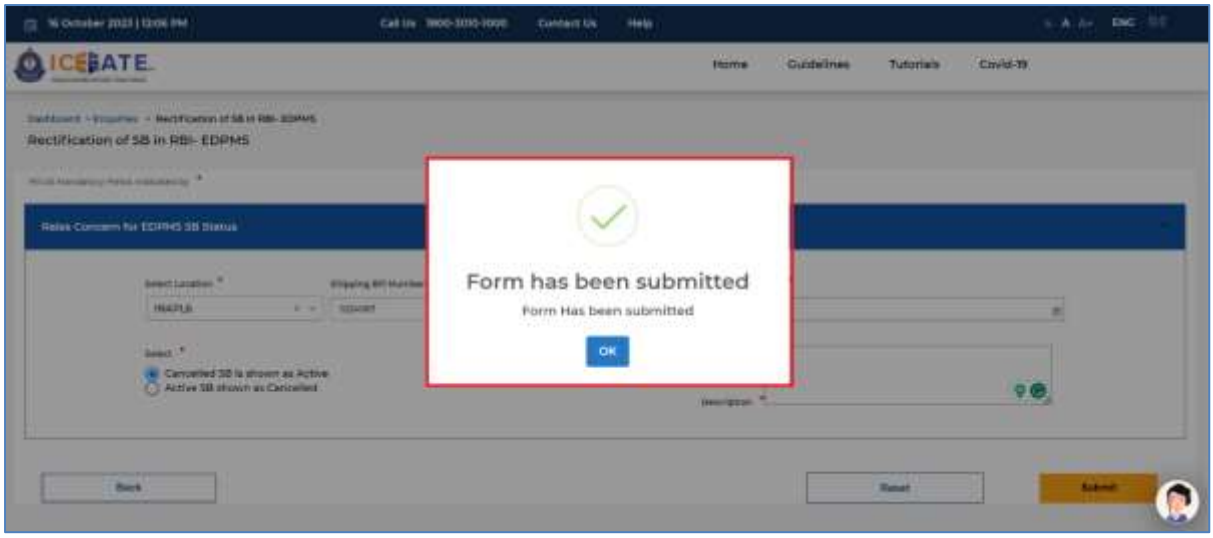

9.16 Check IE Code/BIN Status

All ICEGATE authorized users (**All users**) are allowed to access the "**Check IE Code/BIN Status**" enquiry service.

The user will click on the 'Check IE Code/BIN Status' enquiry service highlighted in the red box as shown in the screen below.

On clicking the enquiry, the user will be redirected to the DGFT portal-

https://www.dgft.gov.in/CP/?opt=view-any-ice

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9.17 Directories of ICEGATE locations

Authorized ICEGATE users (**All Users**) are allowed to access the "**Directories of ICEGATE locations**" enquiry service.

The user will click on the 'Directories of ICEGATE locations' enquiry service highlighted in the red box as shown in the screen below.

On clicking the enquiry, the user will be redirected to the Compliance Information portal-

https://cip.icegate.gov.in/CIP/#/list_of_ports

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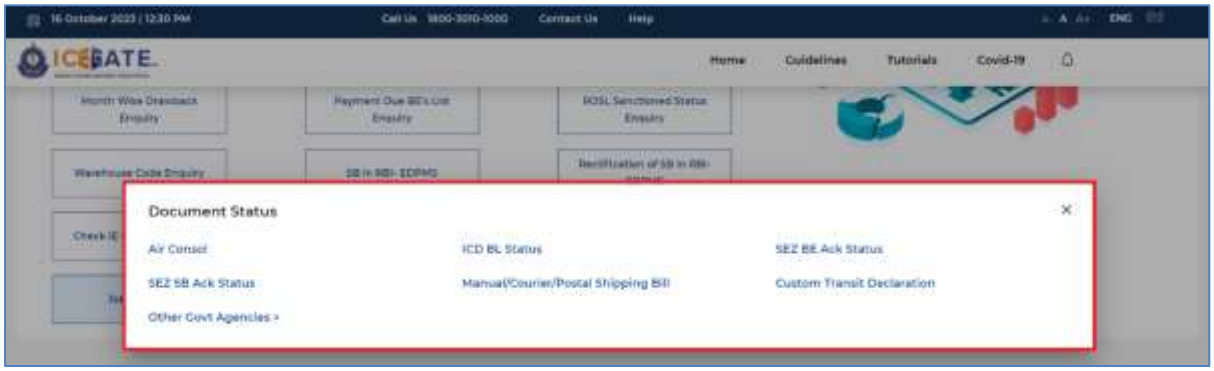
9.18 Document Status

Authorized ICEGATE users (**All Users**) are allowed to access the '**Document Status**' enquiry services. This service enables users to view the status of documents filed at the ICEGATE portal. After document number is generated, the user can check status of document number.

The user will select the 'Document Status' enquiry service highlighted in the red box as shown in the screen below.

On selecting the enquiry, the user will be redirected to a new page. the user will select an enquiry to check the status of the document.



The list of enquiries which are covered under the' Document Status' are as follows.

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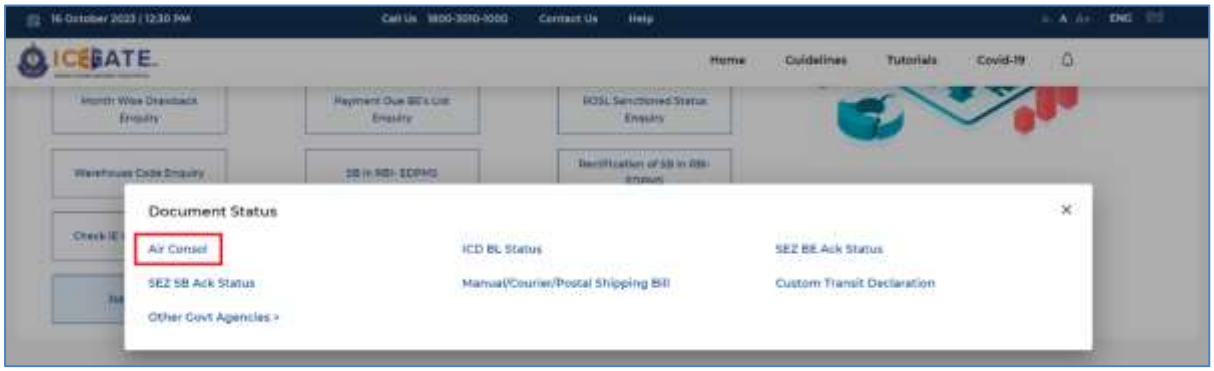
1. Air Consol
2. ICD BL Status
3. SEZ BE Ack Status
4. SEZ SB Ack Status
5. Manual/Courier/Postal Shipping Bill
6. Custom Transit Declaration
7. Other Govt Agencies
    - Release Order Status
    - BE Ack Status

Each of these enquiries are explained in detail in ***para 9.18***

9.18.1 Air Consol

Click on '***Air Consol***' enquiry link.



The user will select the location and enter the Master AWB Number and click on the <***Search***> button.

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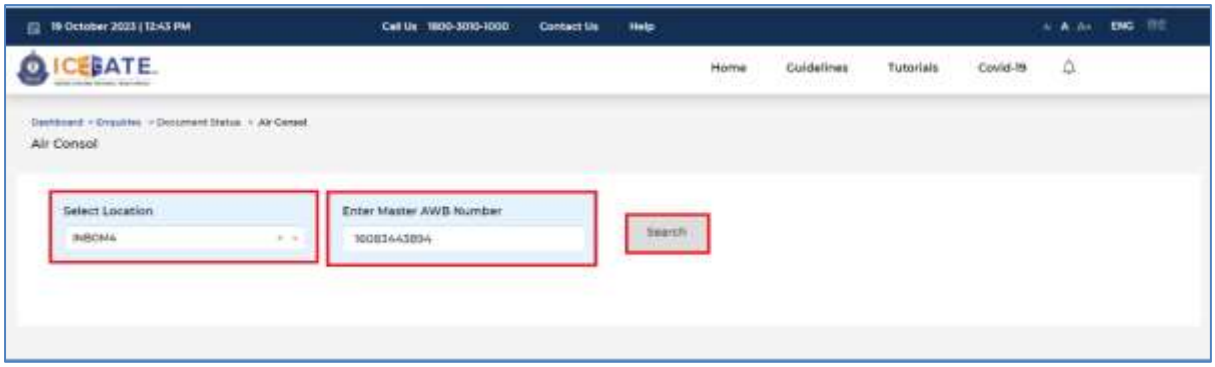
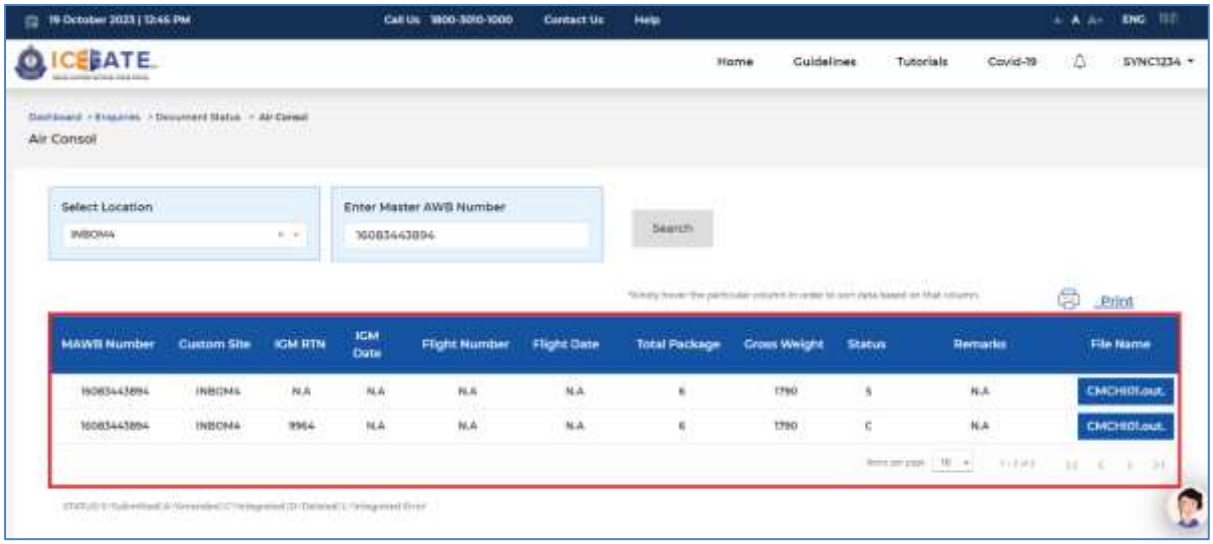


On clicking the above button, the system will display status of the Air Consol along with consignment details such as consignment status, file number, and other corresponding details.



The user can check the file details by clicking on the button given under the column ‘File Name’.

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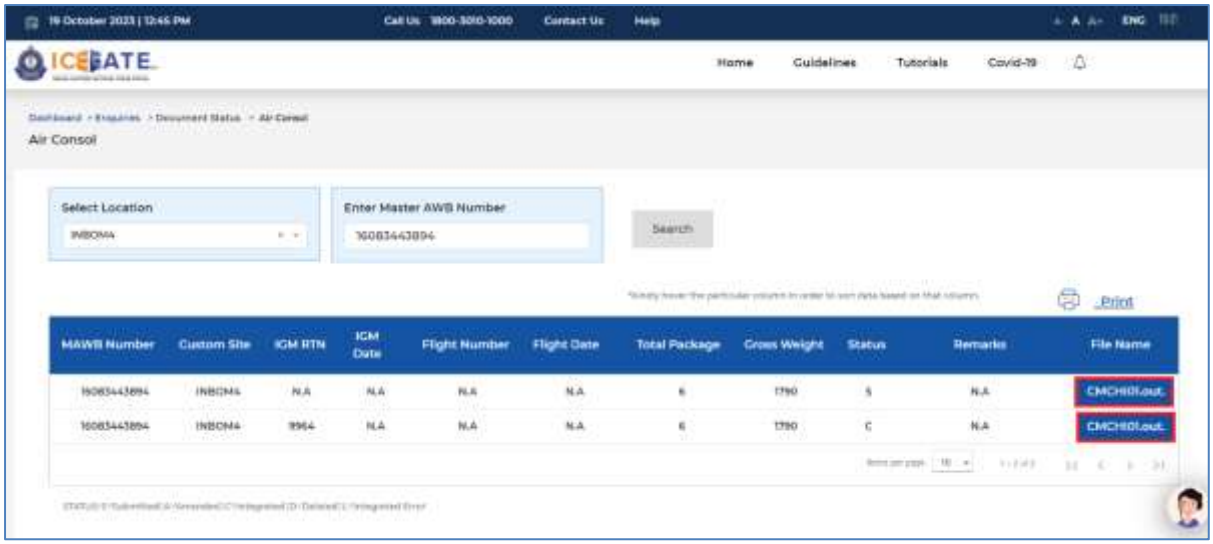
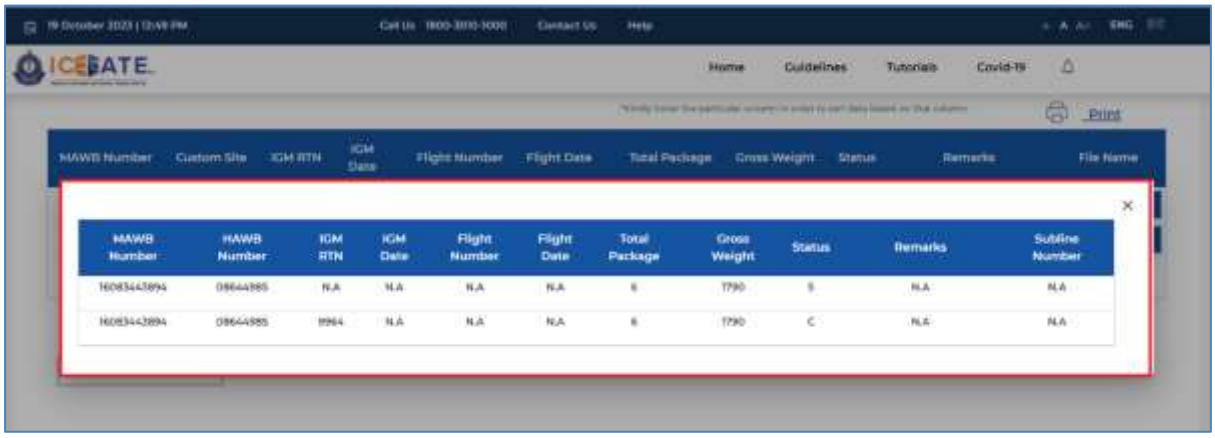


On clicking the above button, the system will display the package details.



9.18.2 ICD BL Status

Click on the '**ICD BL Status**' enquiry link.

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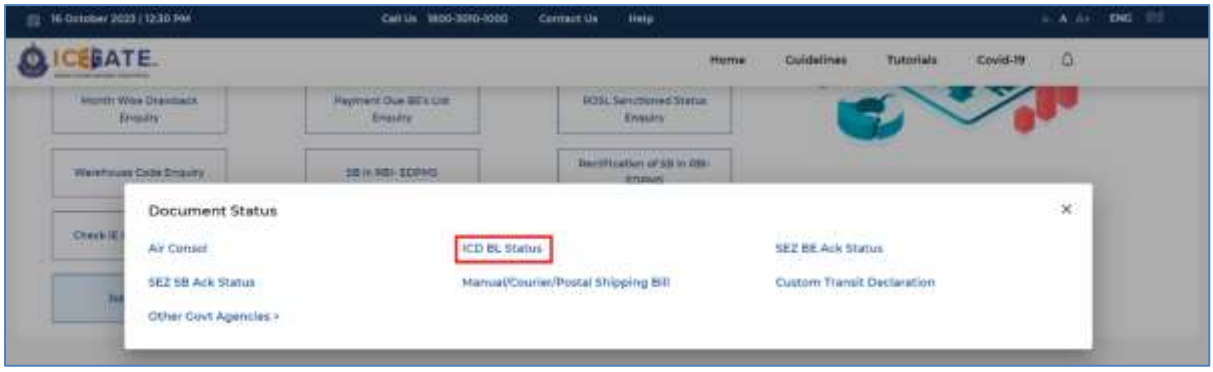
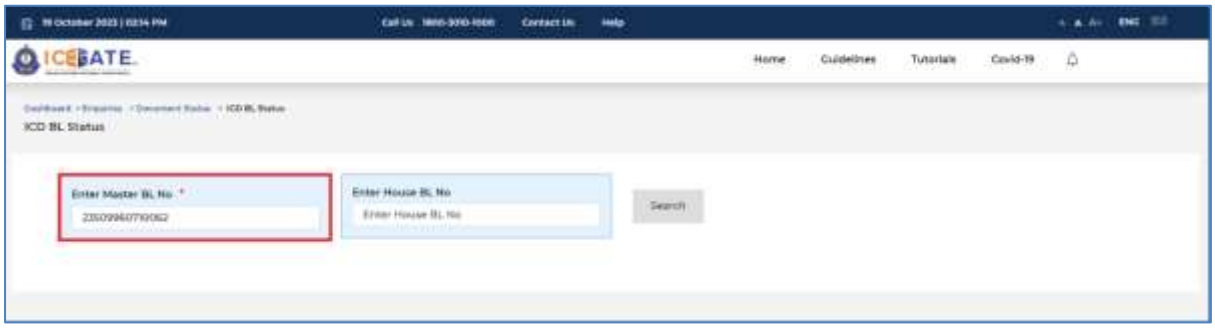
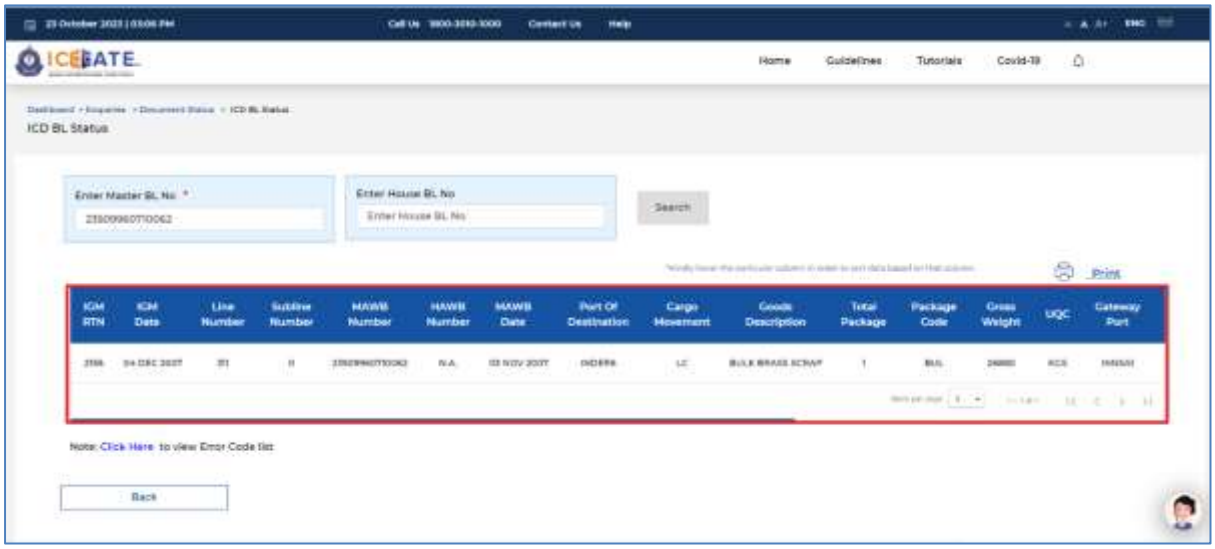


The user will enter location enter the ‘Master Bill of Entry Number’ **or** ‘House Bill of Entry Number’ and click on the <***Search***> button.



On clicking the above button, the system will display the Bill of Landing status and other corresponding details.



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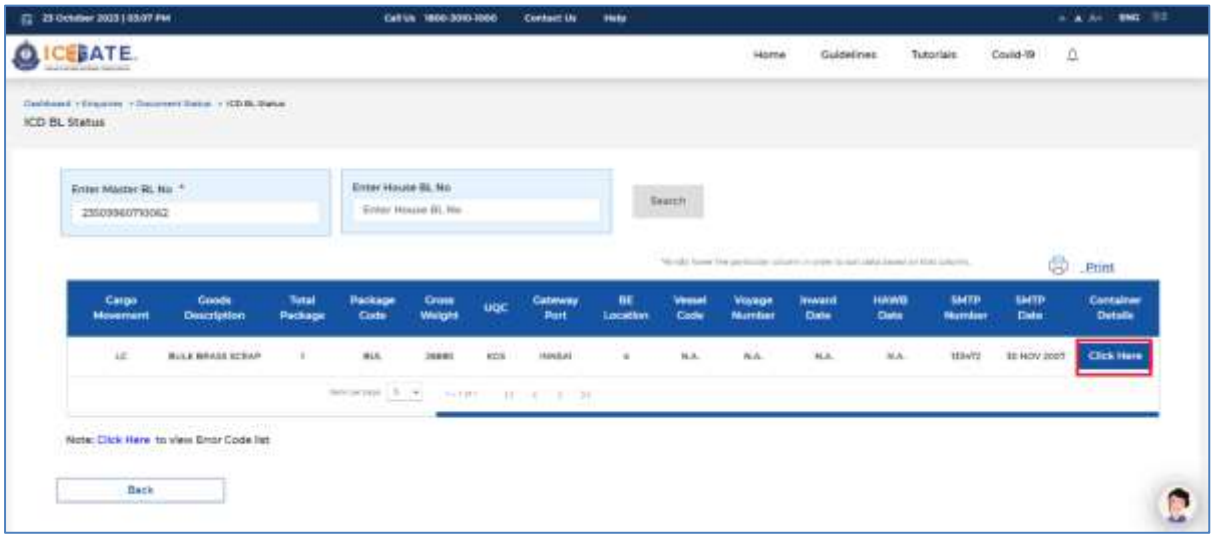
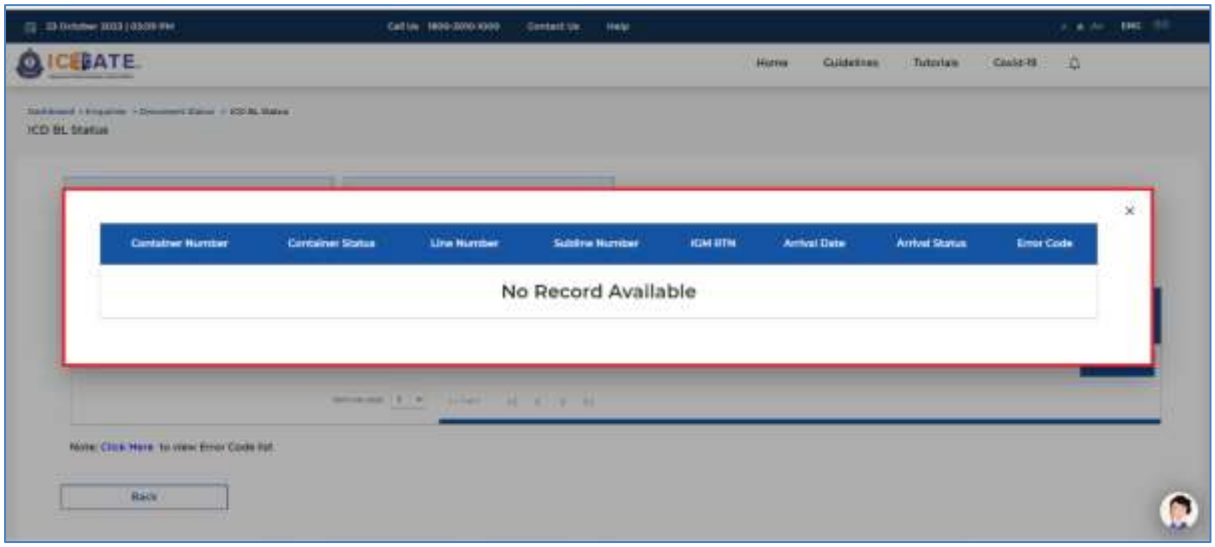
The user can view the Container details by clicking on <***Click Here***> button.



On clicking, the screen display will be as follows:



9.18.3 SEZ BE Ack Status

Click on the '**SEZ BE Ack Status**' enquiry link.

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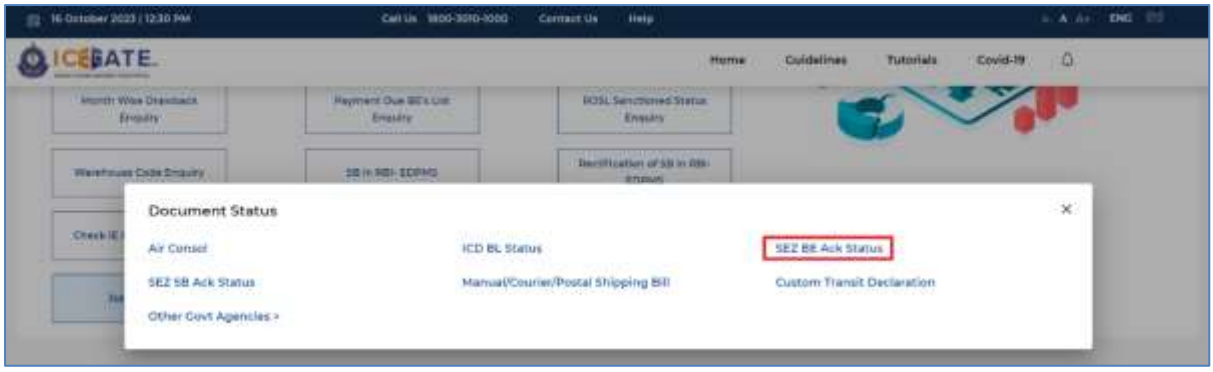
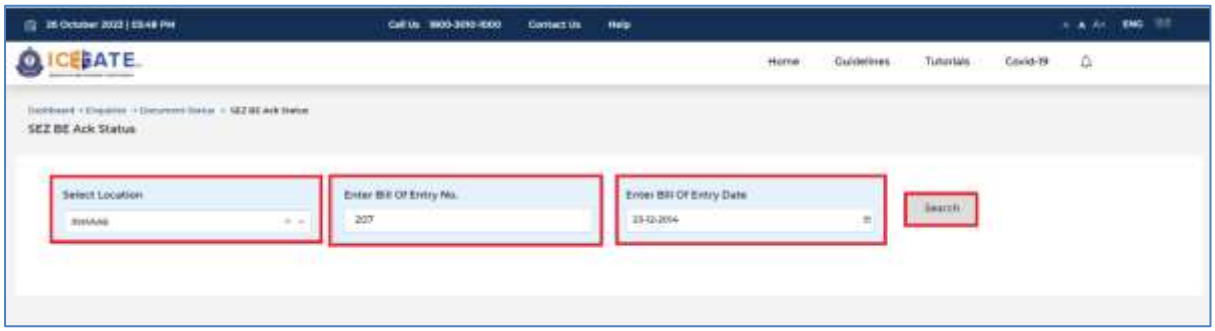
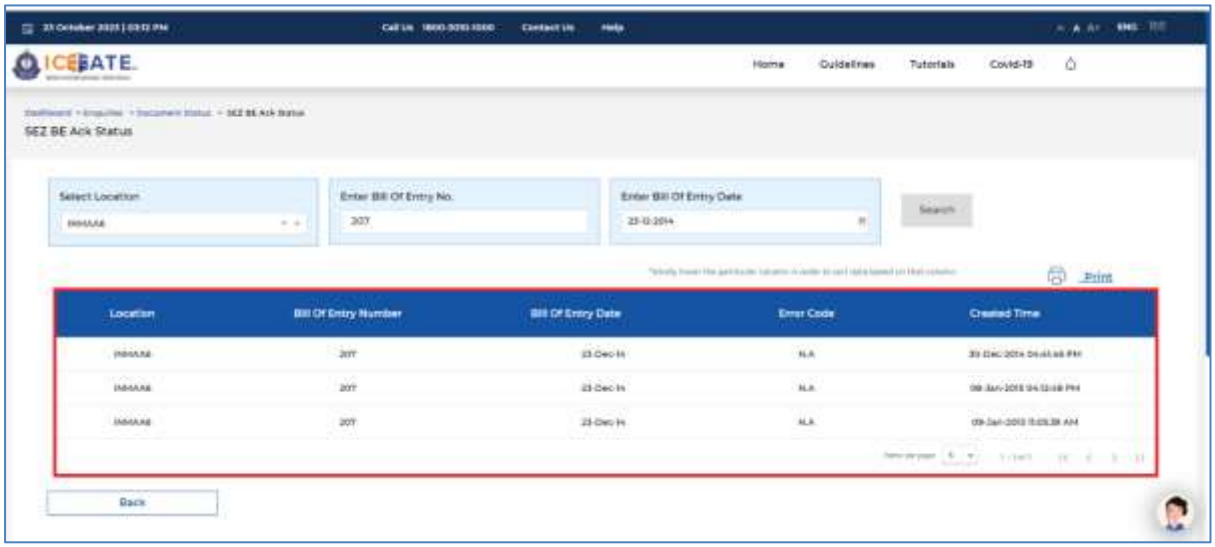


The user will select a ‘Location’ from the dropdown and enter the ‘Bill of Entry Number’ and ‘Bill of Entry Date’ and click on the <***Search***> button.



On clicking the above button, the system will display the SEZ BE acknowledgement status with error code.



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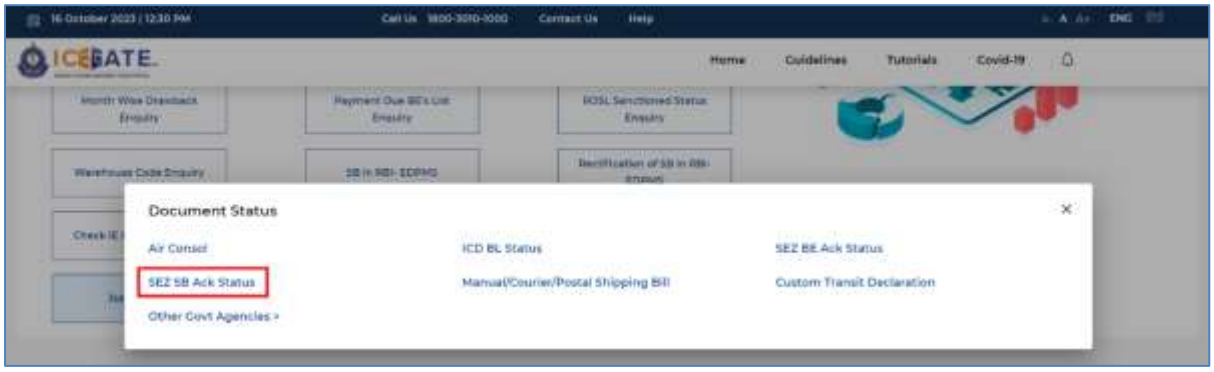
9.18.4 SEZ SB Ack Status

Click on the '**ICD BL Status**' enquiry link.



The user will select 'Location' from the dropdown, enter 'Shipping Bill Number' and 'Shipping Bill Date' and click on the <***Search***> button.

On clicking above button, the system will display the SEZ Shipping Bill acknowledgement status with error code.

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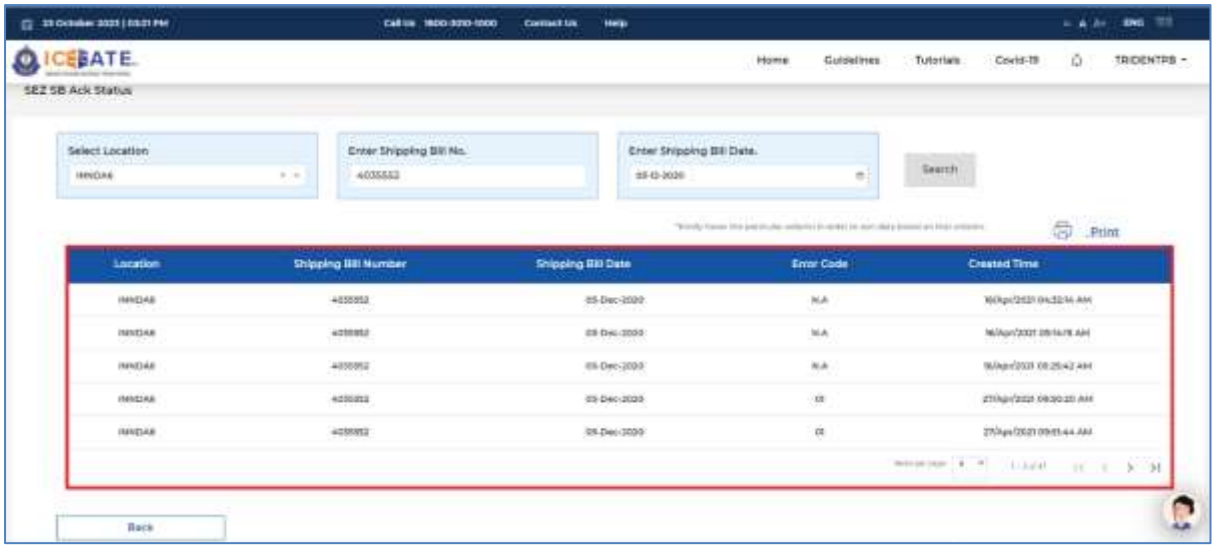
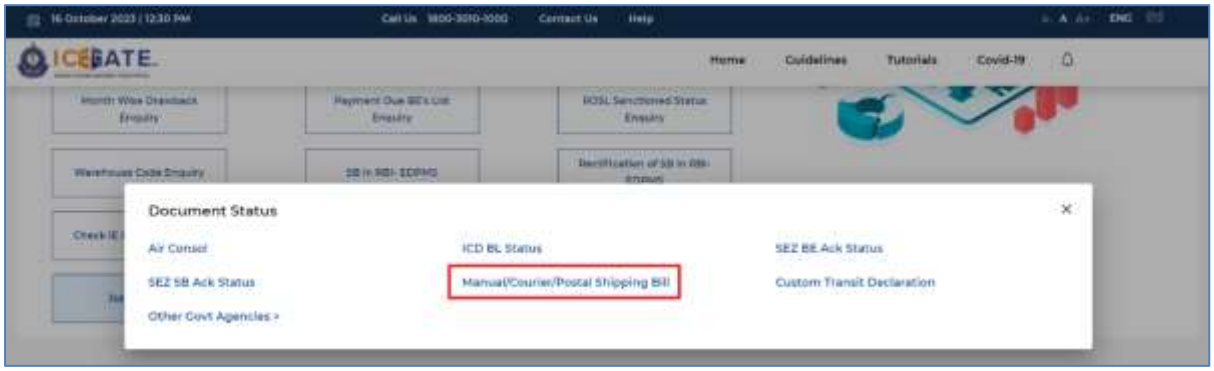
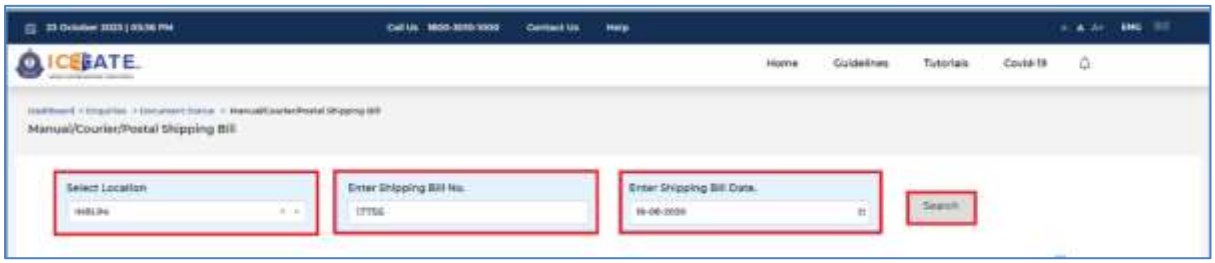


9.18.5 Manual/Courier/Postal Shipping Bill

Click on the '**Manual/Courier/Postal Shipping Bill**' enquiry link.



The user will select 'Location' from the dropdown, enter 'Shipping Bill Number', and 'Shipping Bill Date' and click on the ***<Search>*** button.



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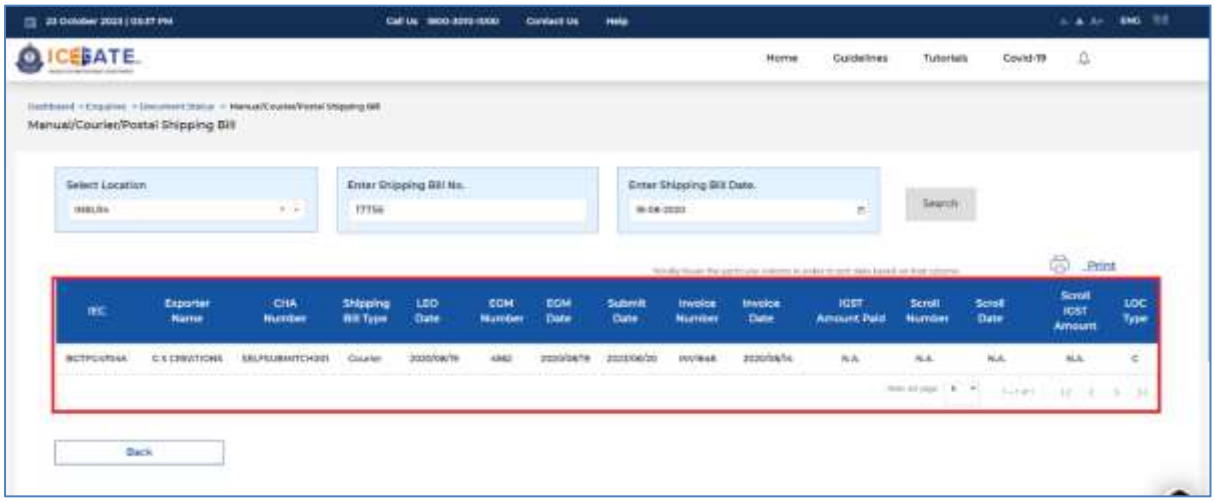
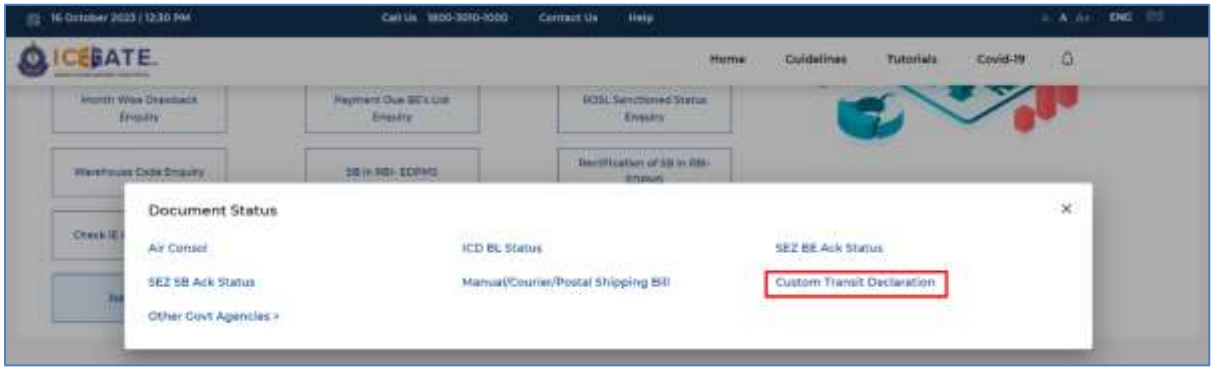
On clicking above button, the system will display the Shipping Bill details.

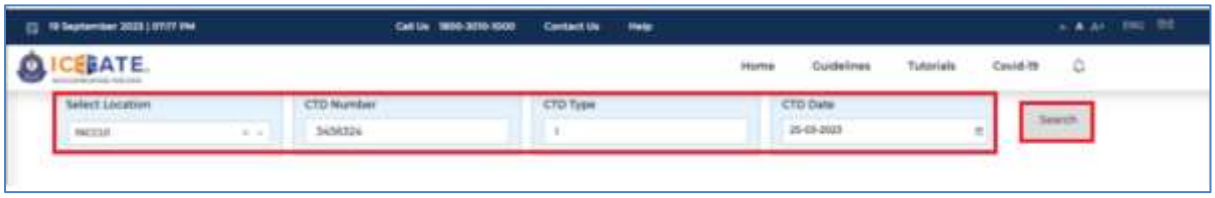


9.18.6 Custom Transit Declaration

Click on the '**Custom Transit Declaration**' enquiry link.



The user will select 'Location' from the dropdown, enter 'CTD Number', 'CTD Type' and 'CTD Date' and click on the ***<Search>*** button.



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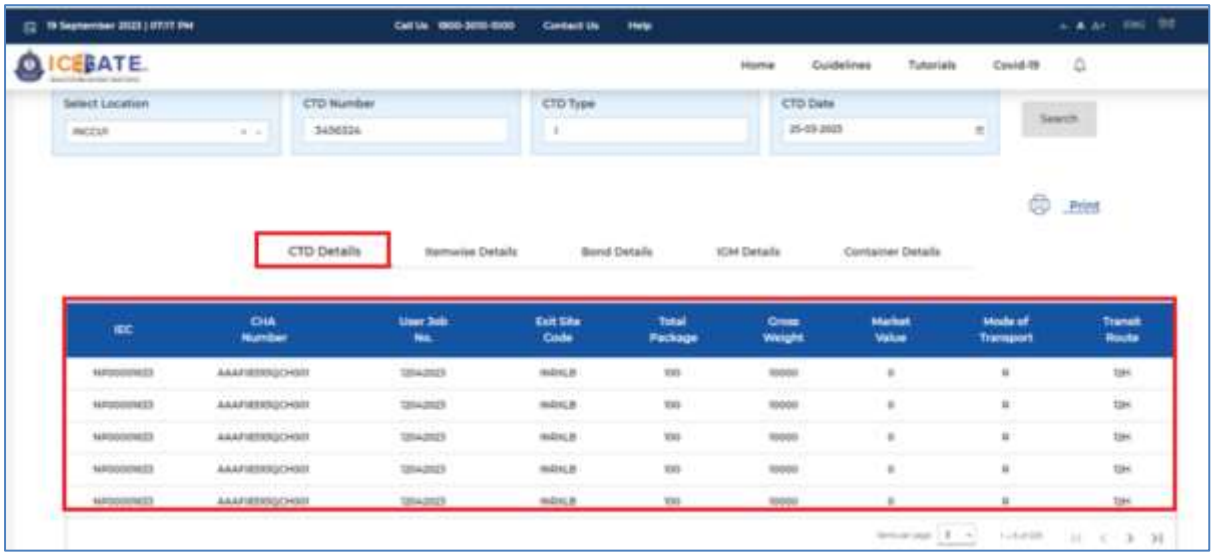
On clicking the above button, the system will display the tabs for **CTD Details**, **Item-wise Details**, **Bond Details**, **IGM Details**, and **Container Details**

9.18.6.1 CTD Details

On clicking the 'CTD Details' tab, the system will display the details such as IEC code, Total package, and Mode of Transport etc.



9.18.6.2 Item-wise Details

On clicking the 'Item wise Details' tab, the system will display the details such as Item No, CTH code, and Quantity etc.

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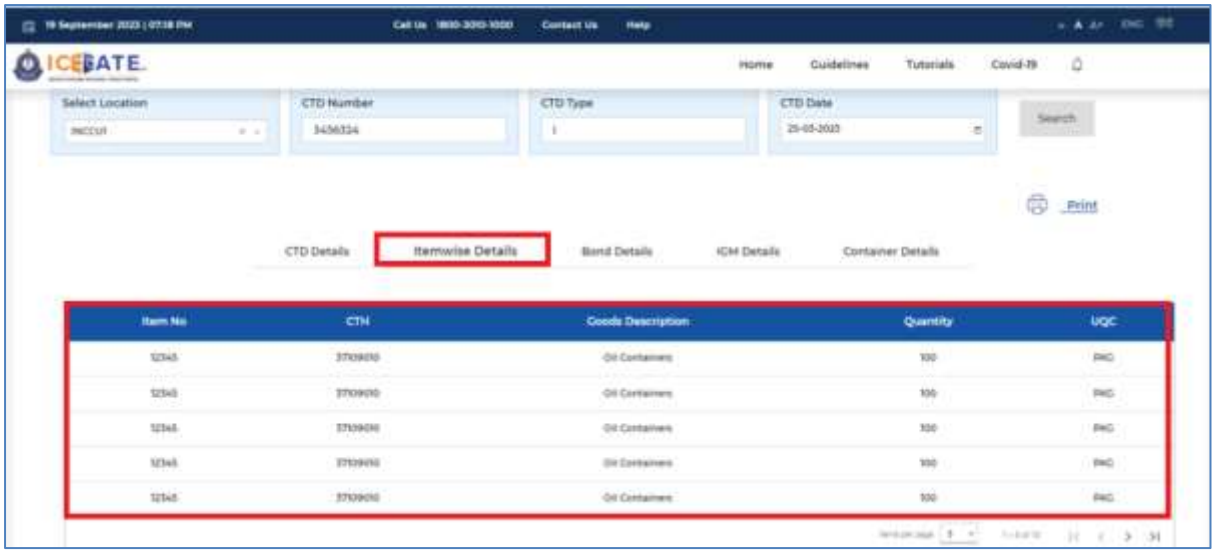
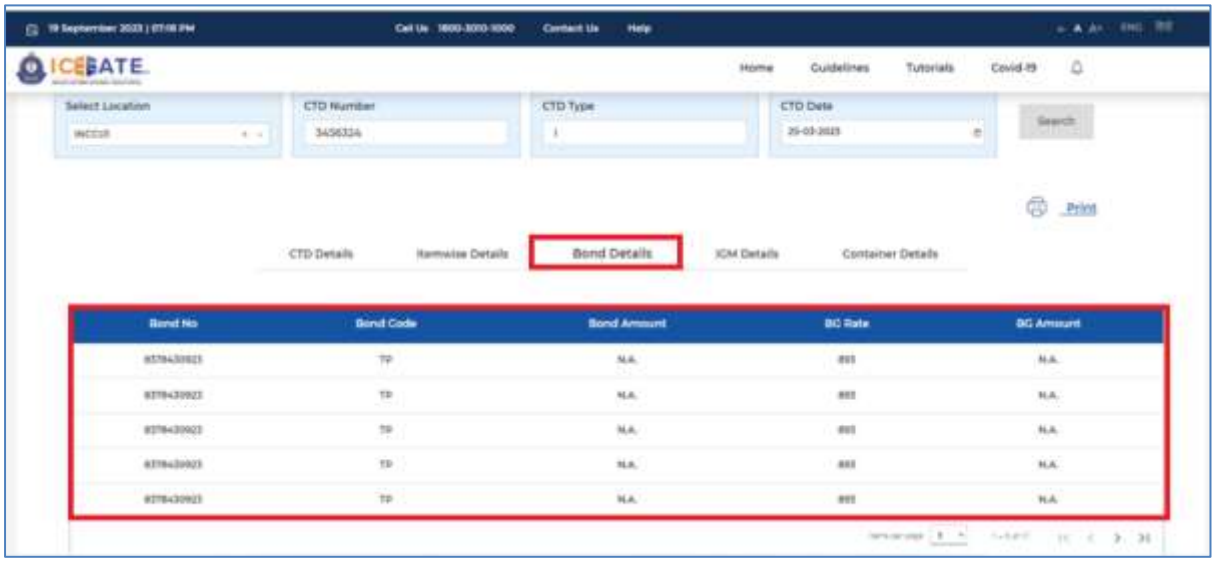


9.18.6.3 Bond Details

On clicking the ‘Bond Details’ tab, the system will display the details such as Bond No, Bond Code, and Bond Amount etc.



9.18.6.4 IGM Details

On clicking the ‘Bond Details’ tab, the system will display the details such as IGM Rotation Number, IGM Date, Inward Date, and Master Airway Bill Number etc.

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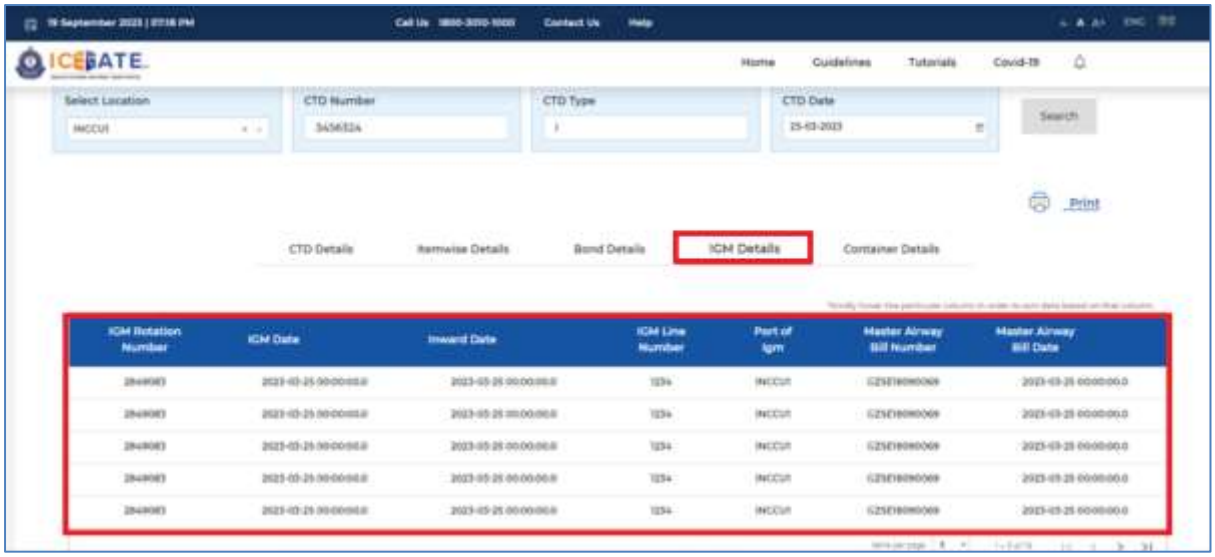
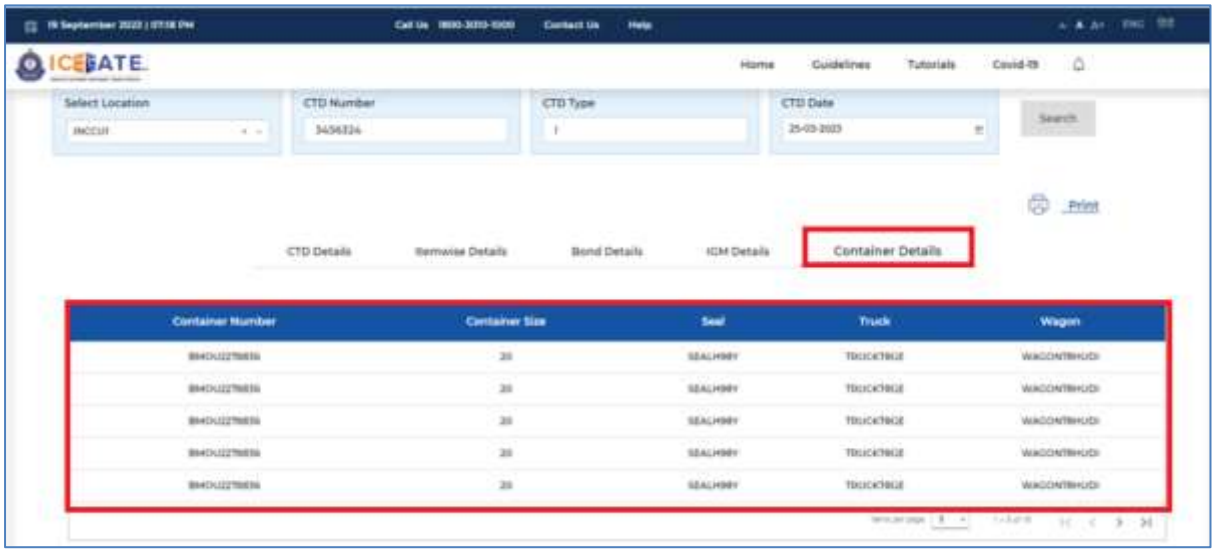


9.18.6.5 Container Details

On clicking the ‘Container Details’ tab, the system will display the details such as Container Number, Container Size, and Seal etc.



9.18.7 Other Govt Agencies

Click on the ‘**Other Govt Agencies**’ enquiry link.

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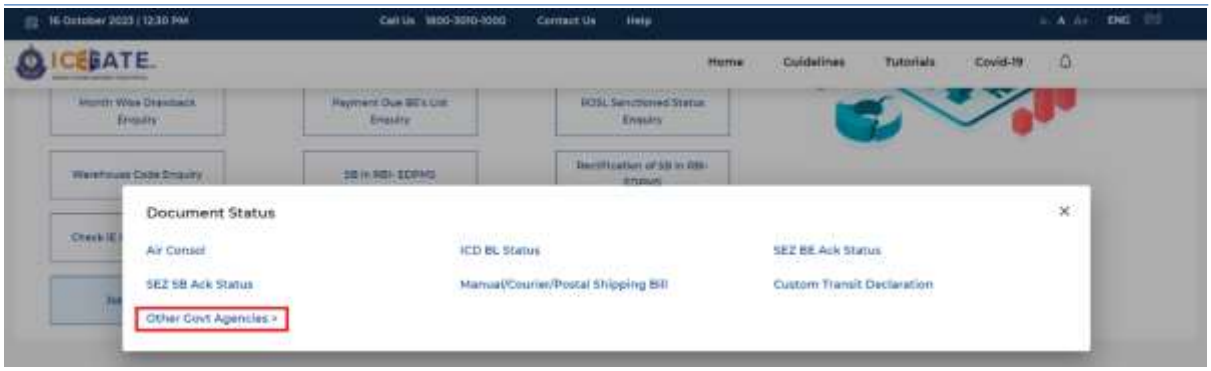
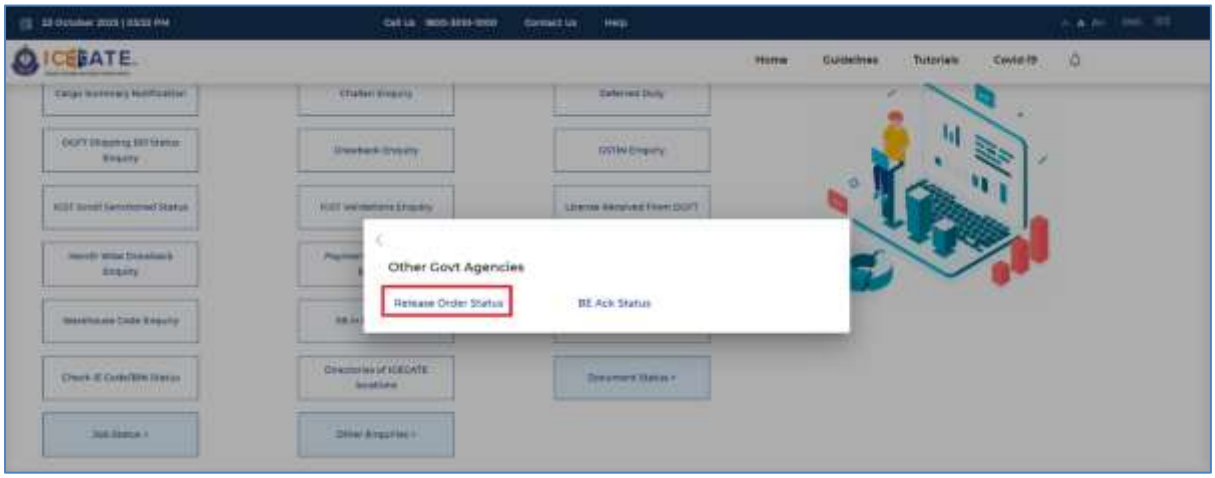


On clicking the above link, the user will be redirected to a new page that will display the enquiries of 'Other Govt Agencies'. The user will select the appropriate enquiry for which he/she wishes to view the status.

1. Release Order Status
2. BE Ack Status

9.18.7.1 Release Order Status

Click on the '***Release Order Status***' enquiry link.



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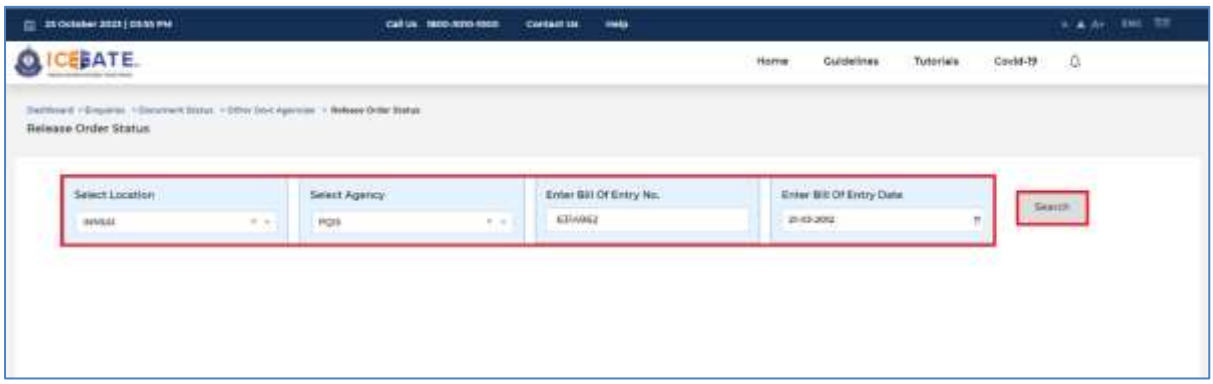
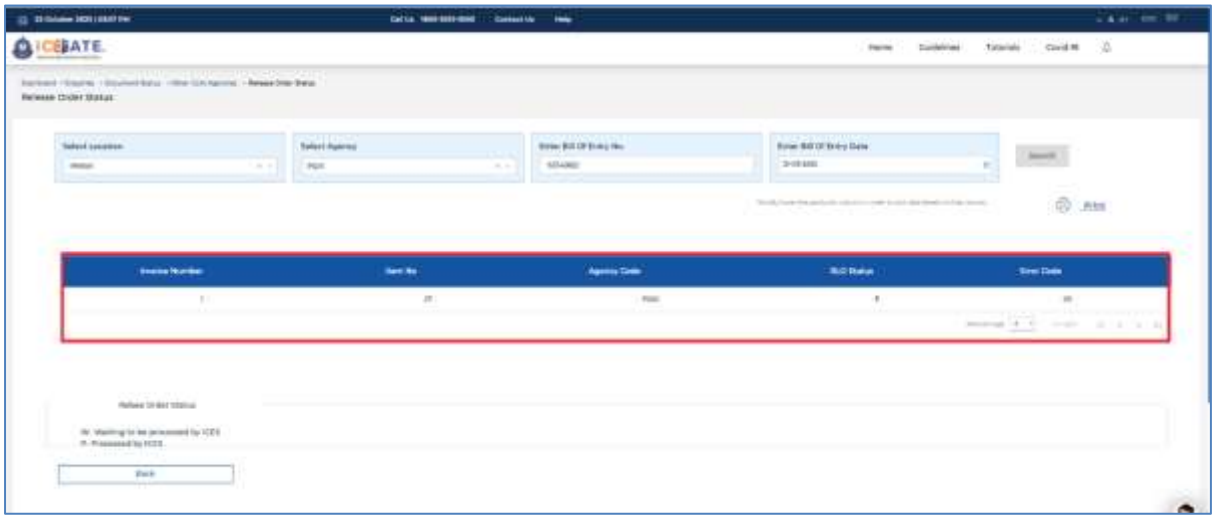
The user will select ‘Location’, Agency from the dropdown, enter ‘Bill of Entry Number’ and ‘Bill of Entry Date’ and click on the <***Search***> button.



On clicking the above button, the system will display the Release Order status as per selection made as per selection made.



9.18.7.2 BE Ack Status

Click on the ‘**BE Ack Status**’ enquiry link.

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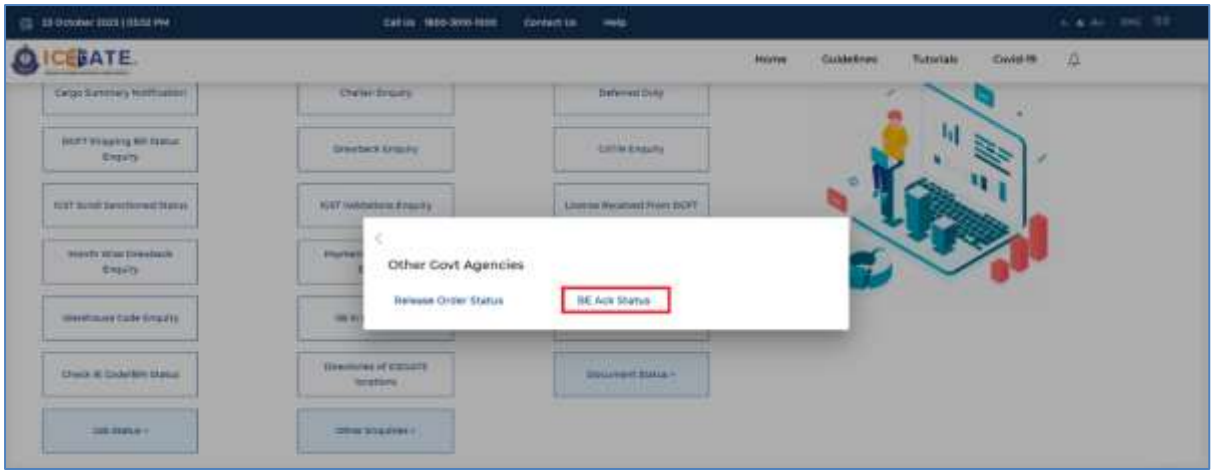
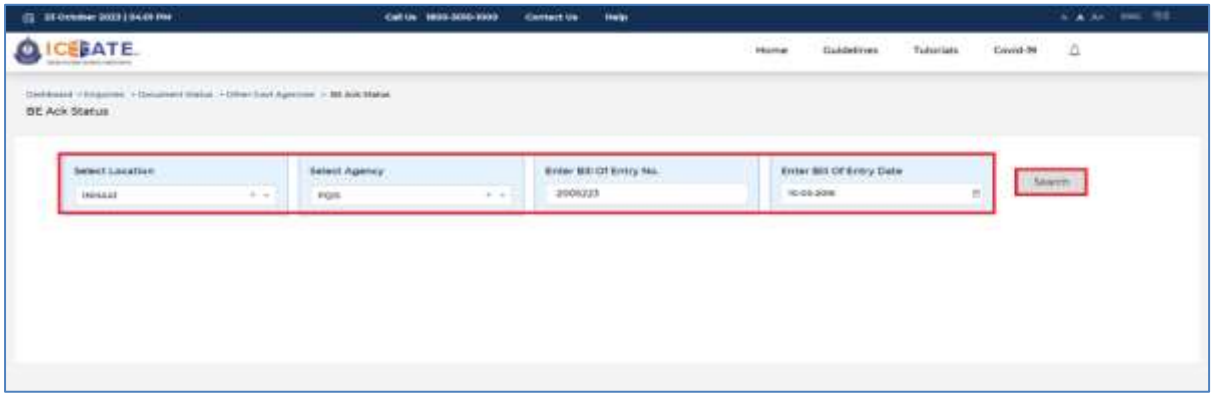


The user will select ‘Location’, Agency from the dropdown, enter ‘Bill of Entry Number’ and ‘Bill of Entry Date’ and click on the **<*Search*>** button.



On clicking the above button, the system will display the BE acknowledgment status as per selection made.

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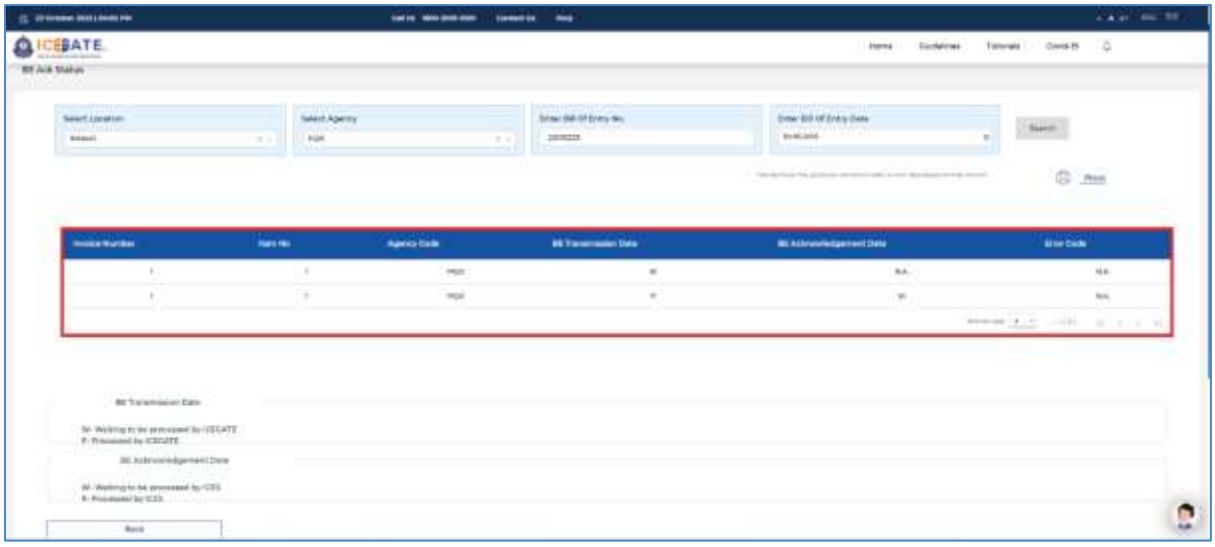

9.19 Job Status

The authorized ICEGATE users are allowed to access the '**Job Status**' enquiry services to view the status of the documents. This enquiry will show the status of Job uploaded into ICEGATE portal. It will also display the document number if successfully processed or shows an error code if failed during processing. Also shows the list of jobs filed by location.

The user will select the "Job Status" enquiry service highlighted in the red box as shown in the screen below.

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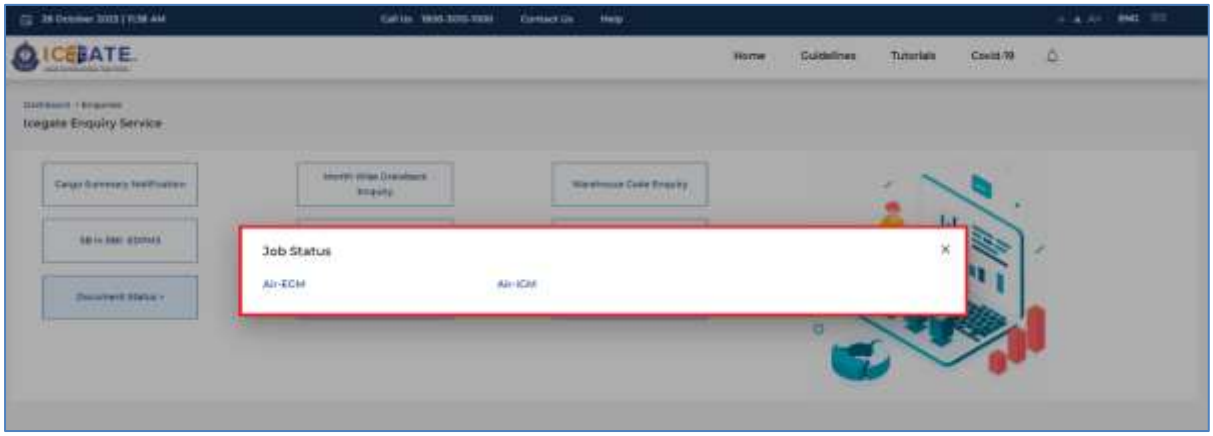
On selecting the above enquiry, the authorized ICEGATE **Airline users** will be redirected to a new page where the system will display the below enquires. The user will select the appropriate enquiry for which he/she wishes to view the status.

1. Air EGM
2. Air IGM



9.19.1 Air-EGM

Click on the '**Air EGM**' enquiry link.

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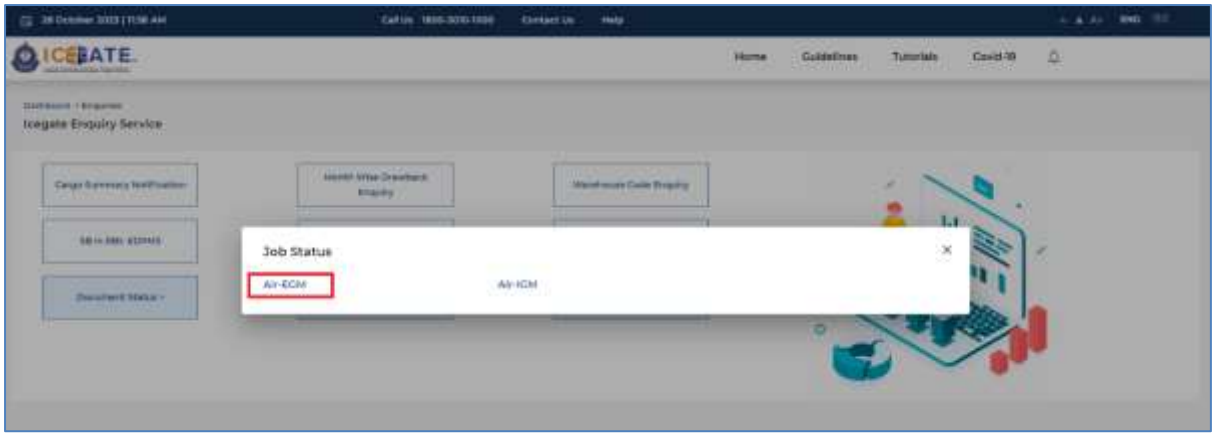
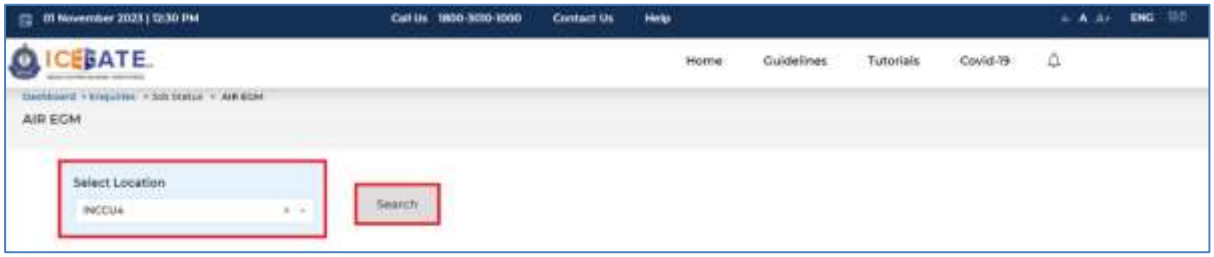
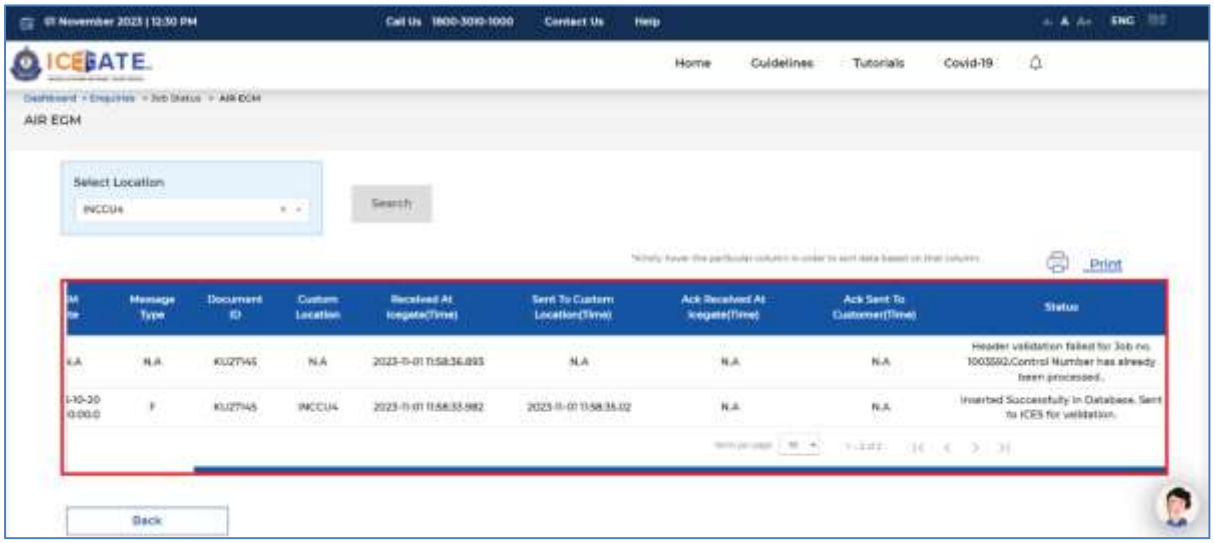


Select the appropriate ‘Location’ from the drop down and click on the <***Search***> button.



On clicking the above button, the system will display the details all AIR IGMs filed from the selected Location in the last 24 hours.



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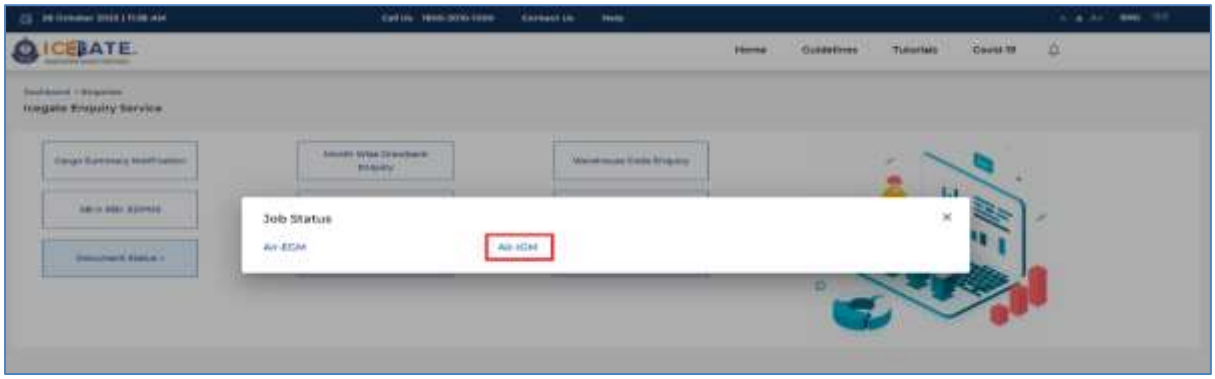
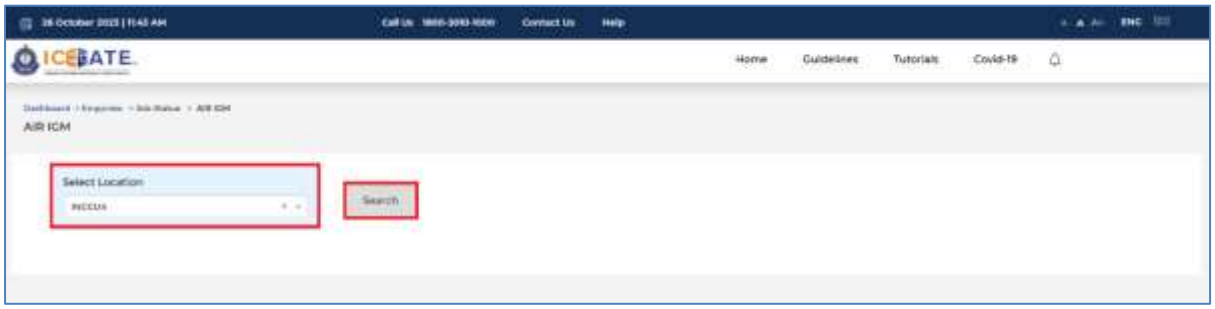
9.19.2 Air-IGM

Click on the '**Air IGM**' enquiry link.



Select the appropriate 'Location' and click on the <***Search***> button.



On clicking the above button, the system will display the Air IGM status filed from the selected Location in the last 24 hours.

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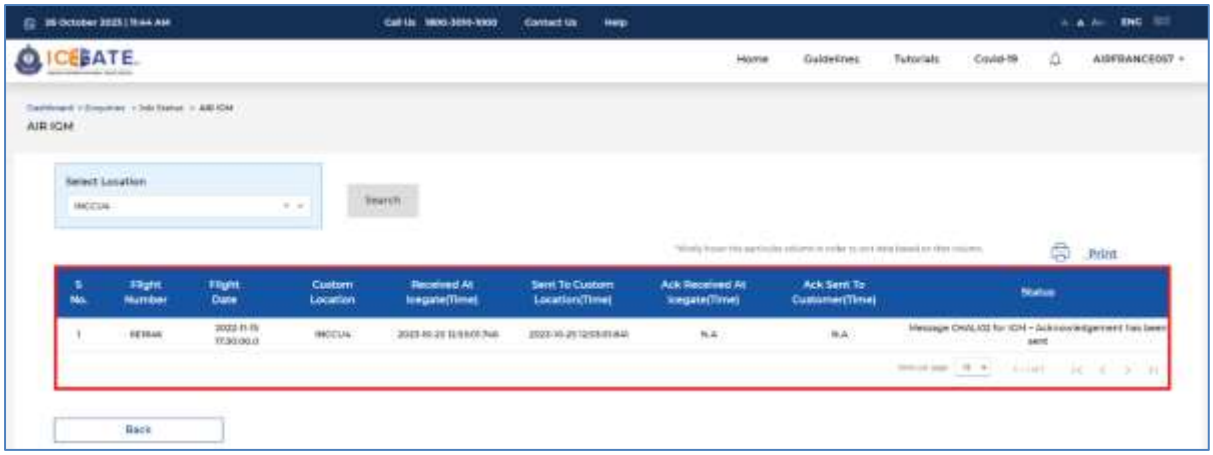
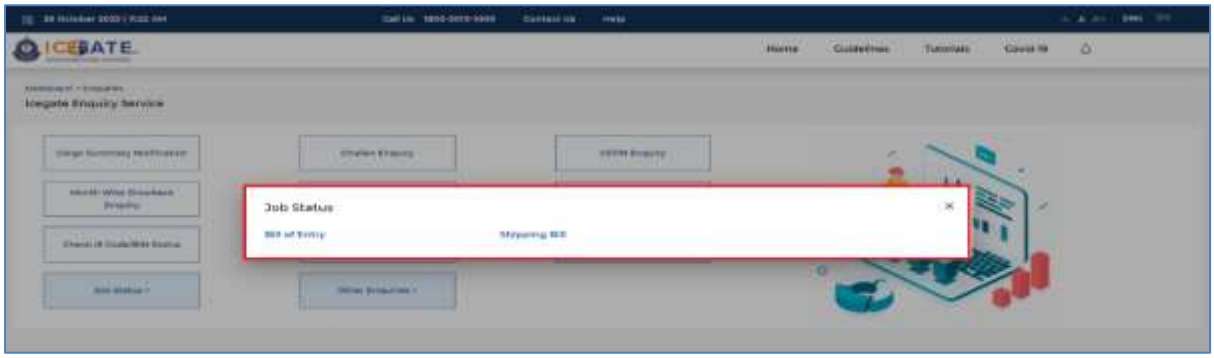


9.19.3 Bill of Entry

On selecting the '**Job status**' enquiry, the authorized ICEGATE users (**IEC** and **CHA)** will be redirected to a new page where the system will display the below enquires.

1. Bill of Entry
2. Shipping Bill

The user can select the appropriate enquiry for which he/she wishes to view the status.



The user will click on the '**Bill of Entry**' enquiry link.

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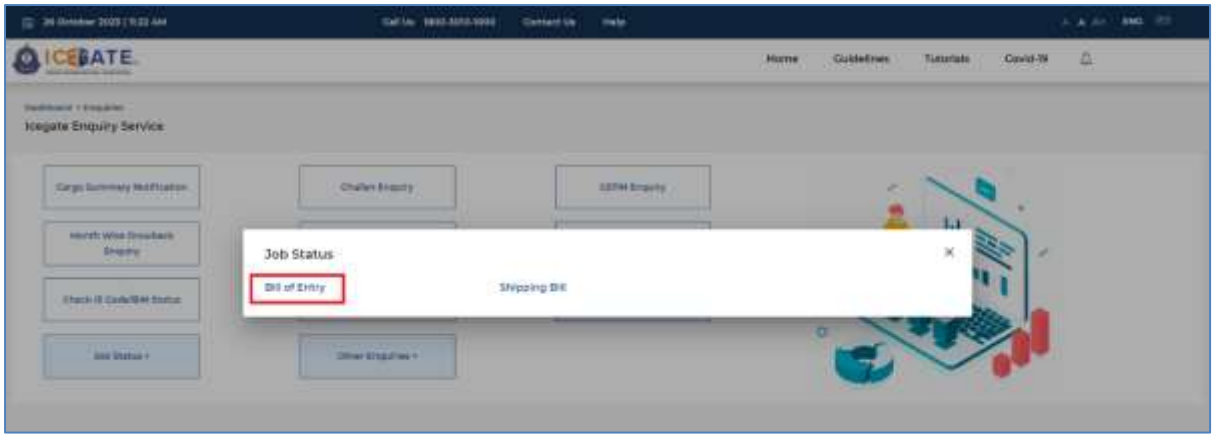
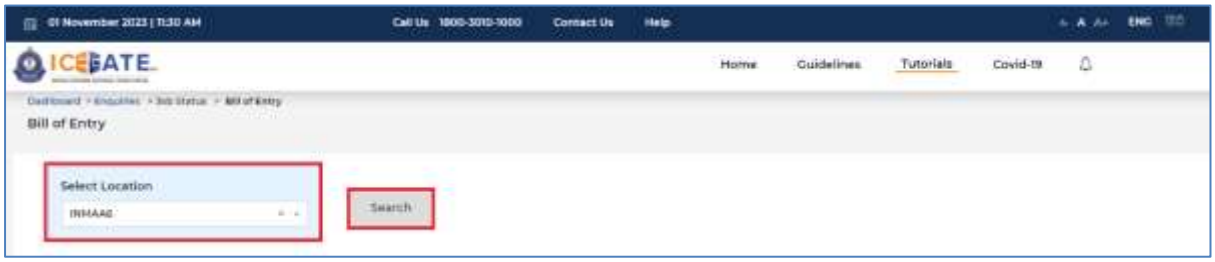
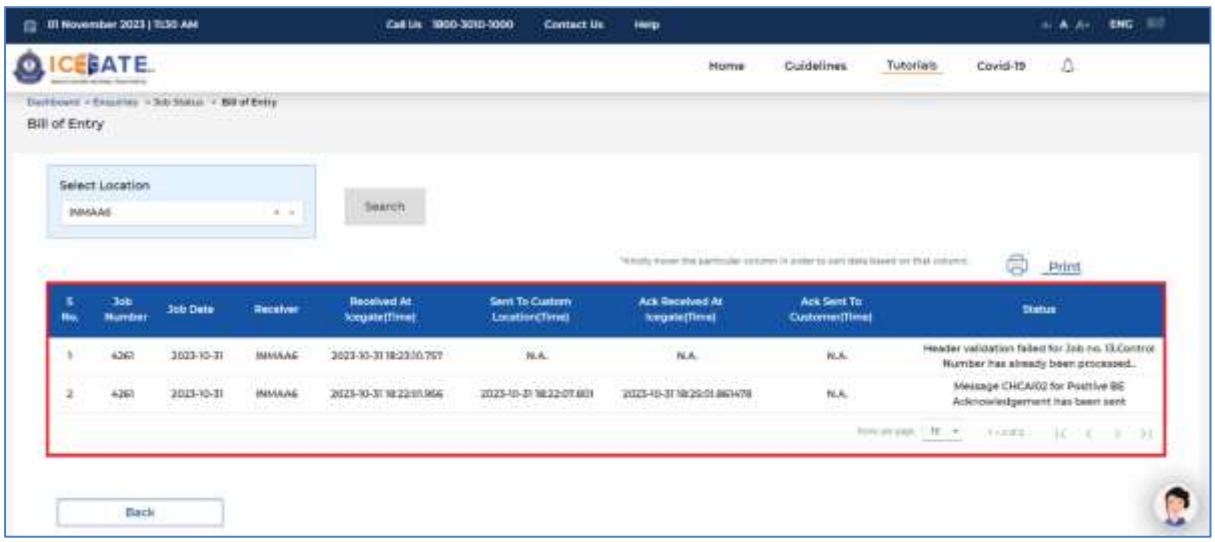


Select the appropriate Location from the drop down and click on the <***Search***> button.



On clicking the search button, the system will display the details of all BEs filed from the selected Location in the last 24 hours.



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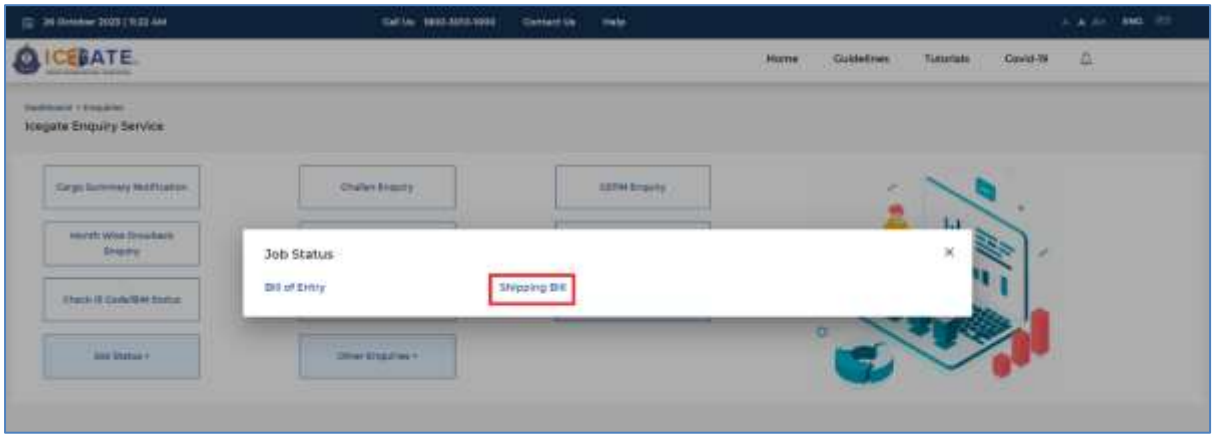
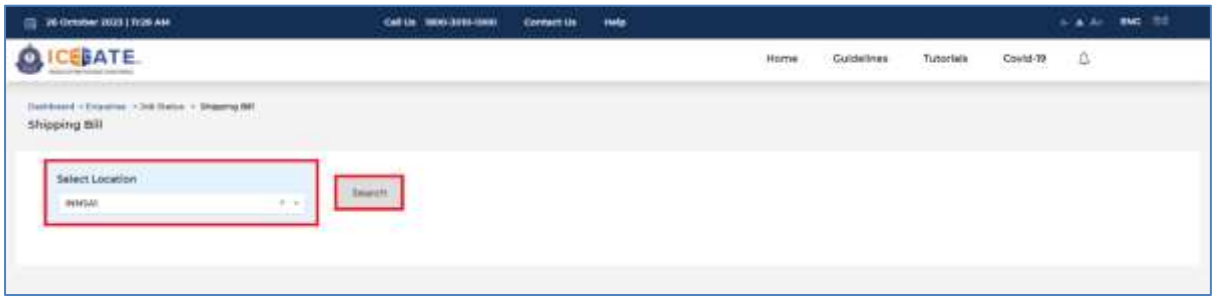
9.19.4 Shipping Bill

Click on the '**Shipping Bill**' enquiry link.



Select the appropriate Location from the drop down and click on the 'Search' button.



On clicking the button, the system will display the details of all SBs filed from the selected Location in the last 24 hours.

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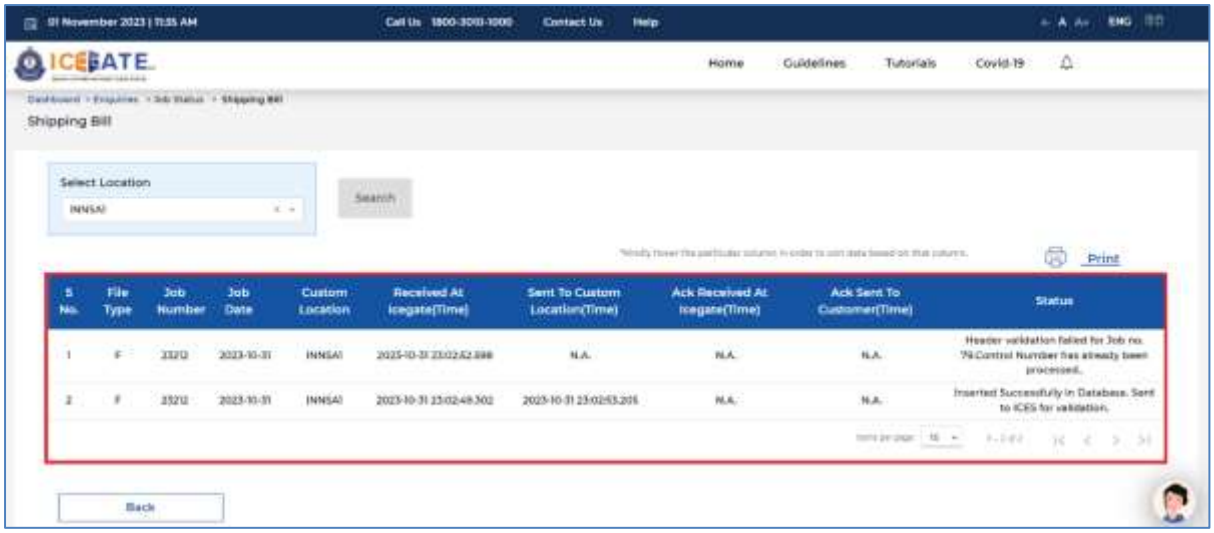
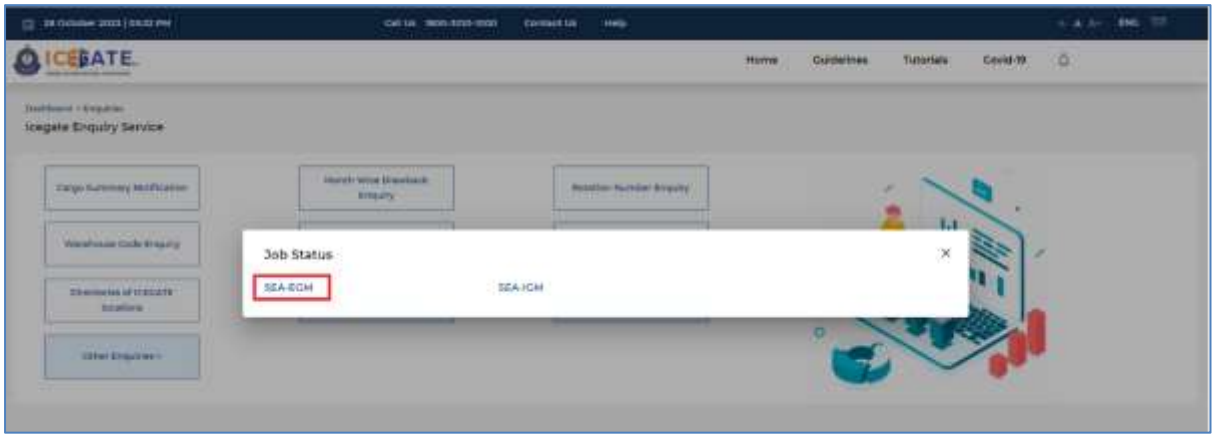


9.19.5 SEA-EGM

On selecting the '**Job status**' enquiry, the authorized ICEGATE users (**Shipping Line** and **Shipping Agent)** will be redirected to a new page where the system will display the below enquires.

1. SEA-EGM
2. SEA-IGM

The user can select the appropriate enquiry for which he/she wishes to view the status.



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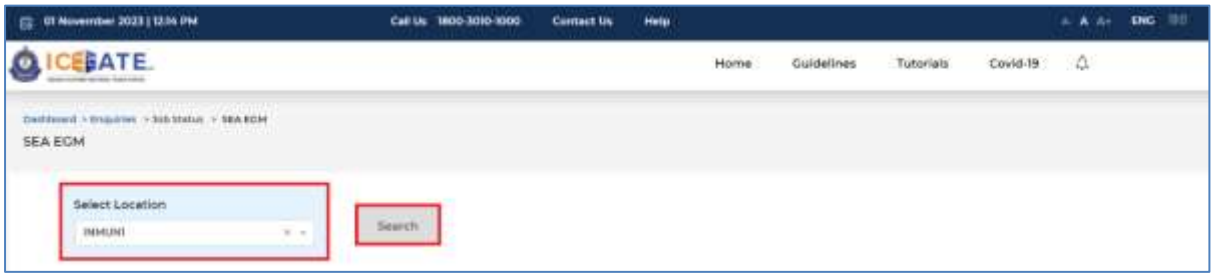
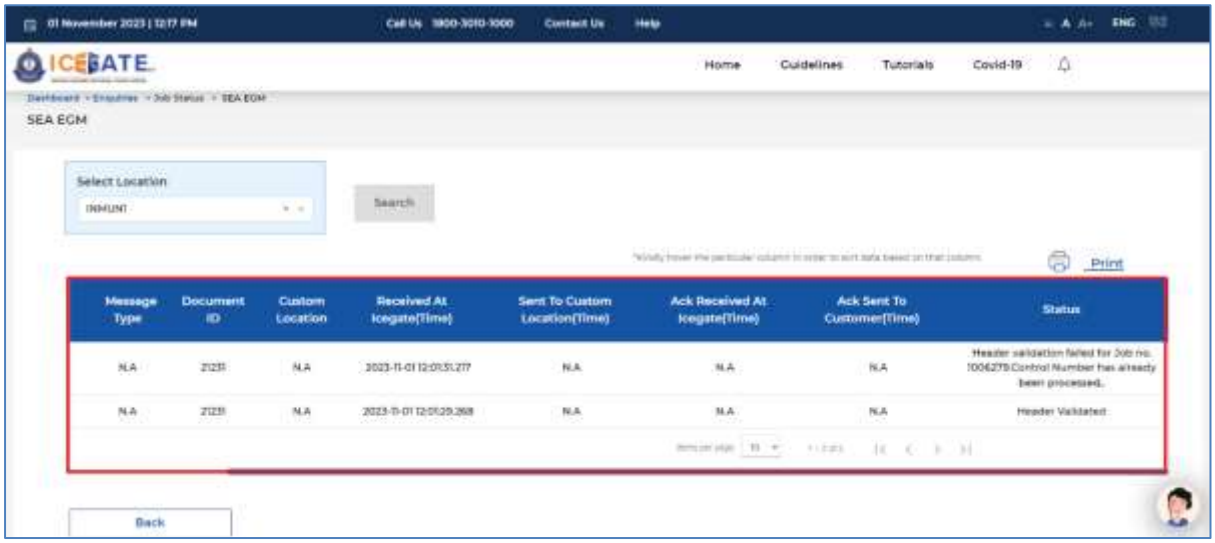
Select the appropriate Location from the drop down and click on the <***Search***> button.



On clicking the above button, the system will display the details of all SEA IGMs filed from the selected Location in the last 24 hours.



9.19.6 SEA-IGM

Click on the '**SEA-IGM**' enquiry link.

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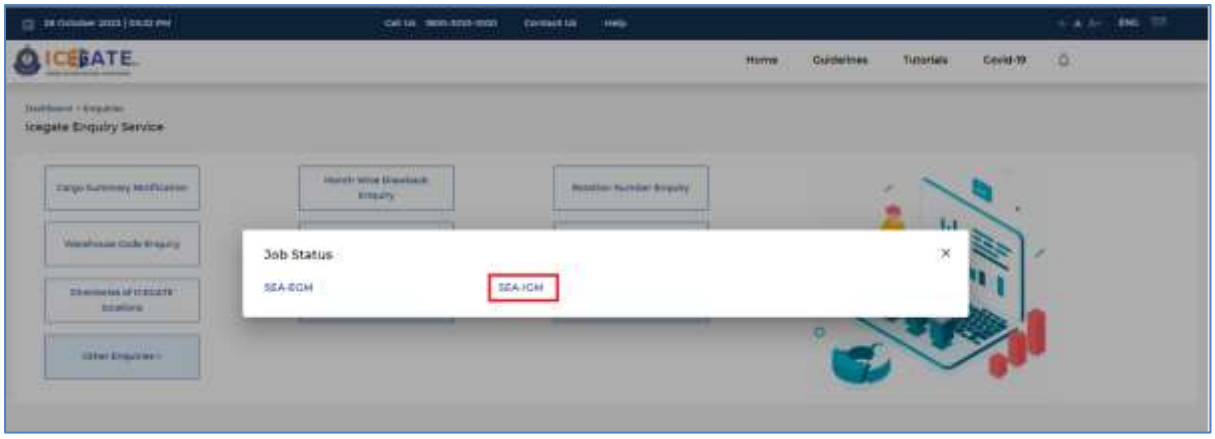
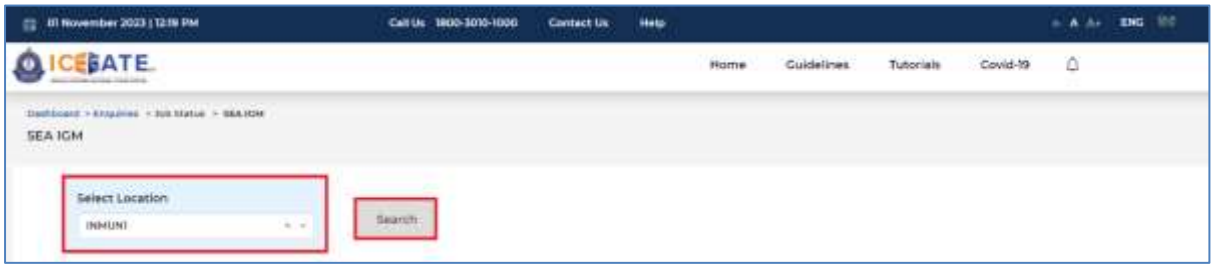
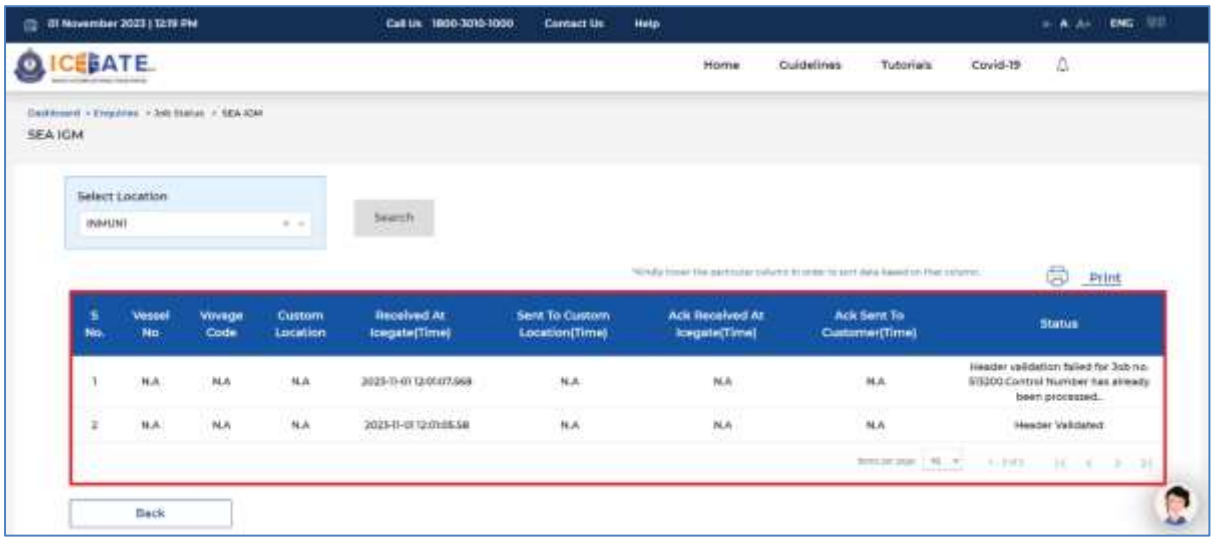


Select the appropriate Location from the drop down and click on the ‘Search’ button.



On clicking the button, the system will display the details of all SEA EGMs filed from the selected Location in the last 24 hours.



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9.20 Drawback Disbursement Status

All authorized ICEGATE users (**IEC role**) are allowed to access the ‘'**Drawback Disbursement Status**” Enquiry to view the shipping bill wise status of drawback disbursement for a particular location.

The user will select the “'Drawback Disbursement Status” enquiry service highlighted in the red box as shown in the screen below.

On selecting the enquiry, the system will display the **IEC Code** and **PAN Number** of the logged-in user.

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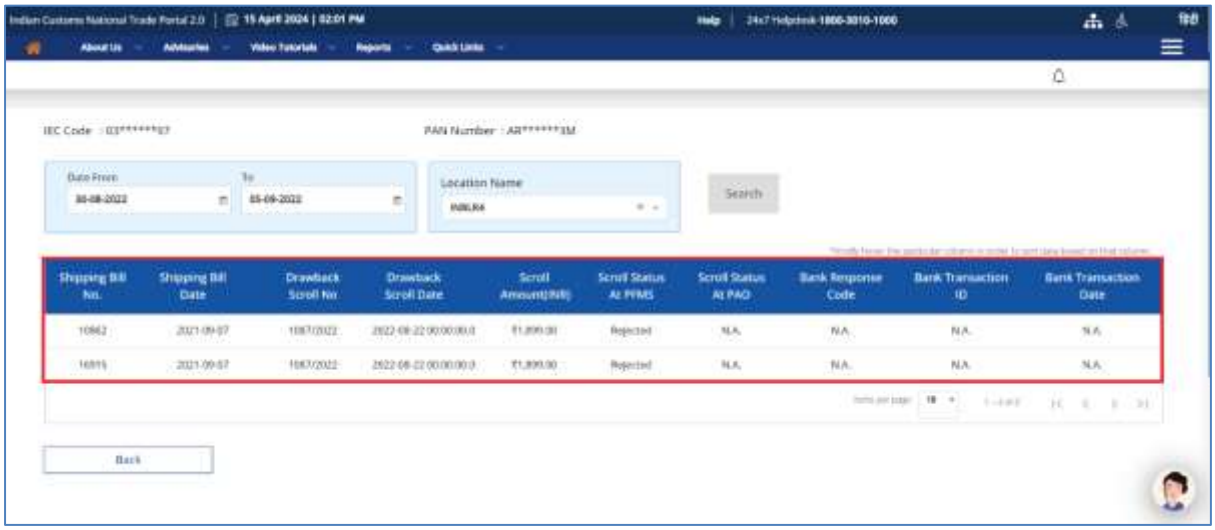
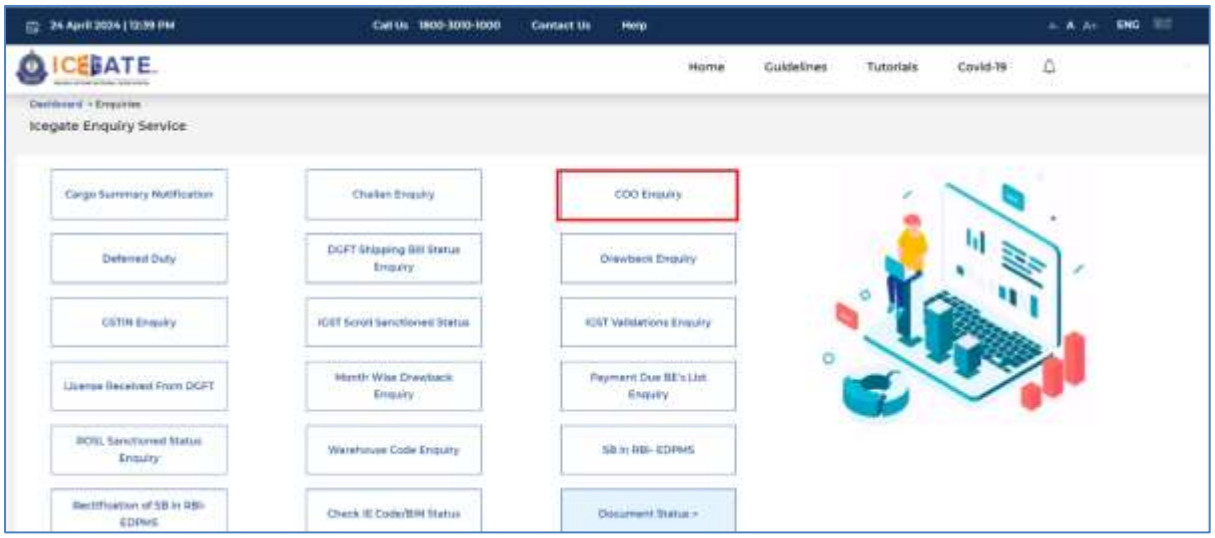
The user will have to select the valid date range (More than 7 days will not be permitted) and '**Location Name**' from the dropdown and click on the <***Search***> button.

On clicking the <***Search***> button, the system will display the scroll details & drawback disbursement status of a SB for the selected Location.



9.21 COO Enquiry

The user will select the "**'COO Enquiry**" service highlighted in the red box as shown in the screen below-



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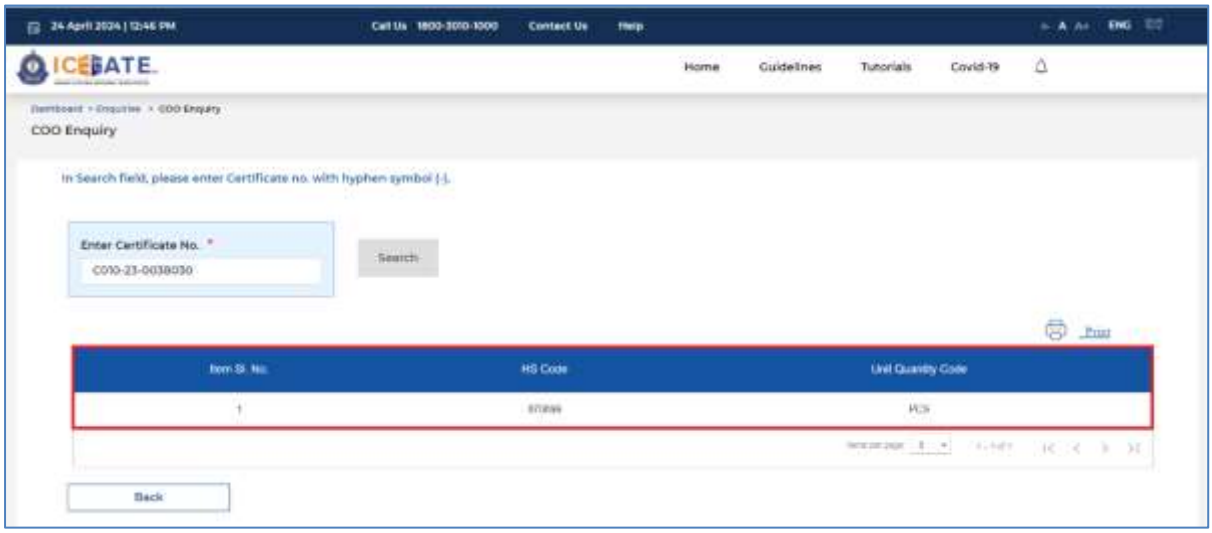
On selecting the enquiry, the user will have to enter "**Certificate Number"** with hyphen symbol (-) and click on <**Search**> button.

On clicking the <**Search**> button, the system will display HS Code and Unit Quantity Code details



Users can take the print of the search results by clicking on the **Print** hyperlink**.**

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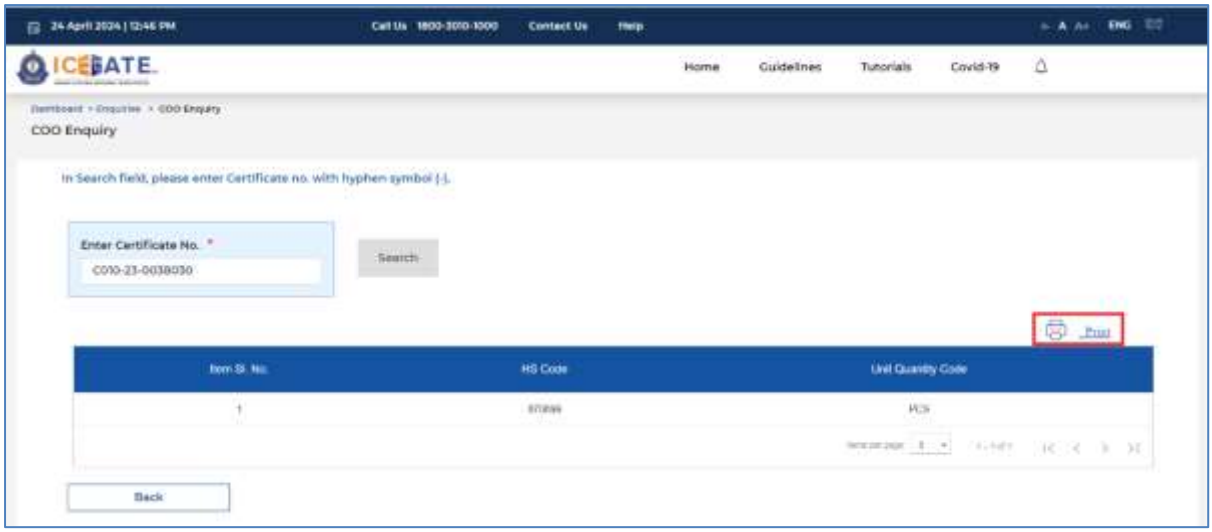
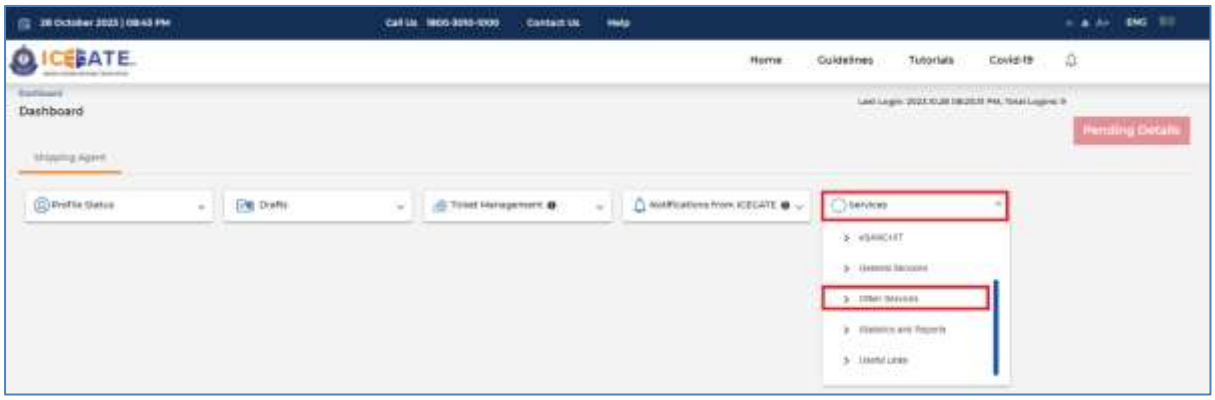


9.22 Other Enquiries

Authorized ICEGATE users (**All users**) are allowed to access “Other Enquiries” after login into the ICEGATE portal.

Go to the ***Services Widget*** >> ***Other Services***



Clicking on ‘**Other Services’** link will expand it for accessing the ‘**Other Webforms’** enquiry services.

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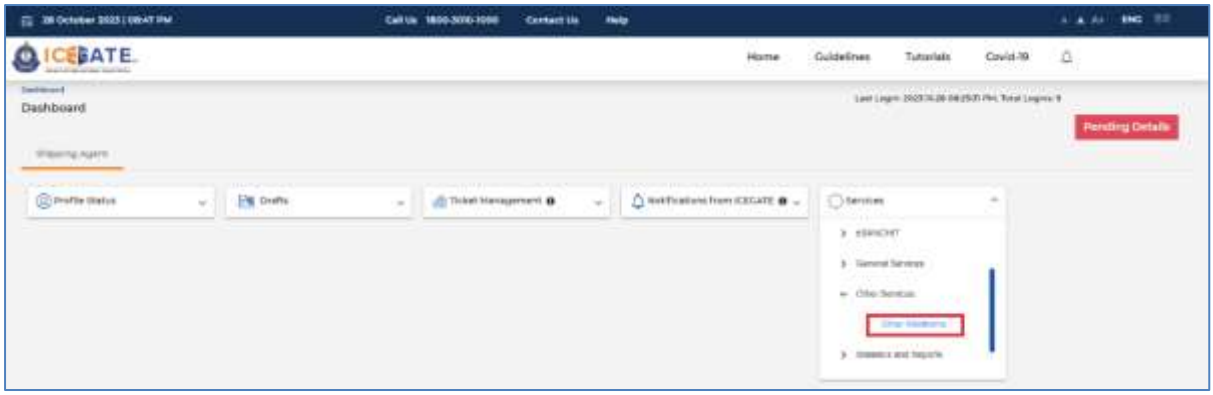

The user will select the '**Other Enquiries**' service highlighted in the red box as shown in the screen below.

On selecting the above enquiry, the system will display the following enquires.

1. VCN Exchange
2. ATE Request Payload
3. ELR Request Payload
4. Custodian Application Form
5. Rotation Number Application Form

The user can select the appropriate enquiry for which he/she wishes to view the status.

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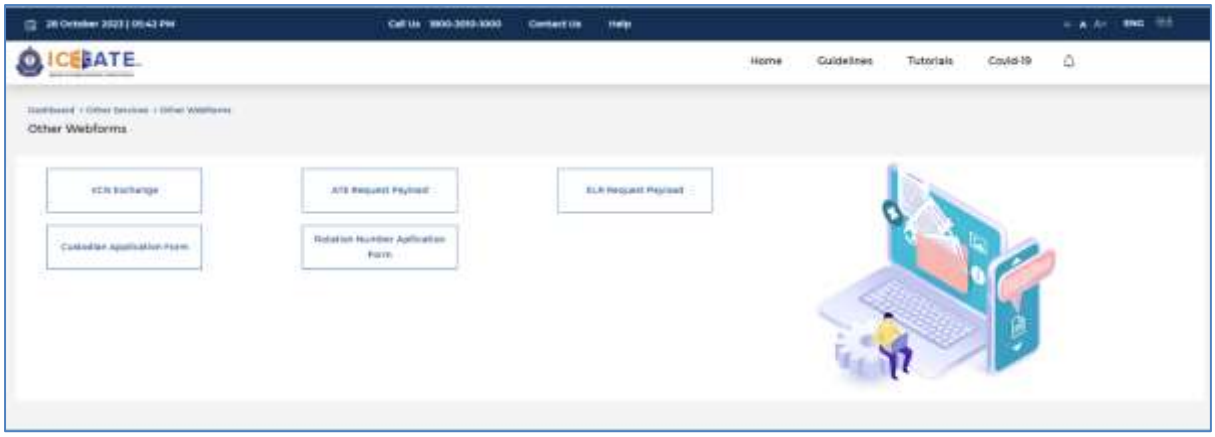
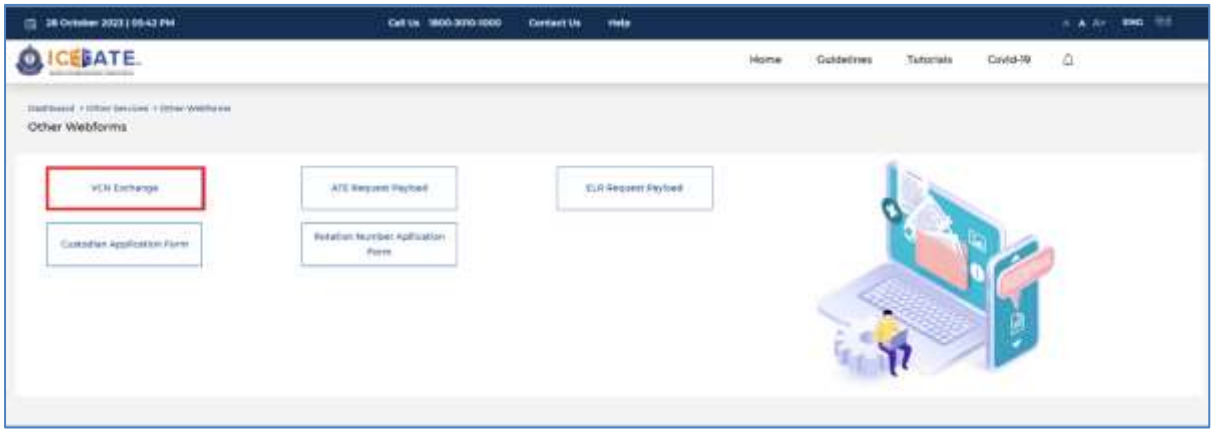


9.22.1 VCN Exchange

Authorized ICEGATE users (**All Users**) are allowed to access the 'VCN Exchange' enquiry. The user will click on the '**VCN Exchange'** enquiry link.



On clicking the above enquiry, the system will display the form for filling in the VCN Massage details. Once all the required details are filled, please click the <***Create JSON>*** button to generate JSON file.

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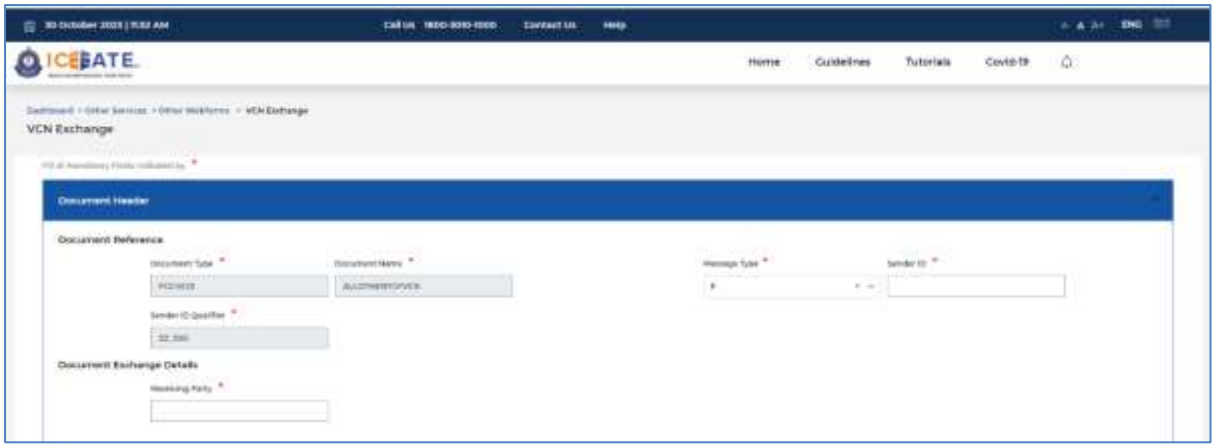

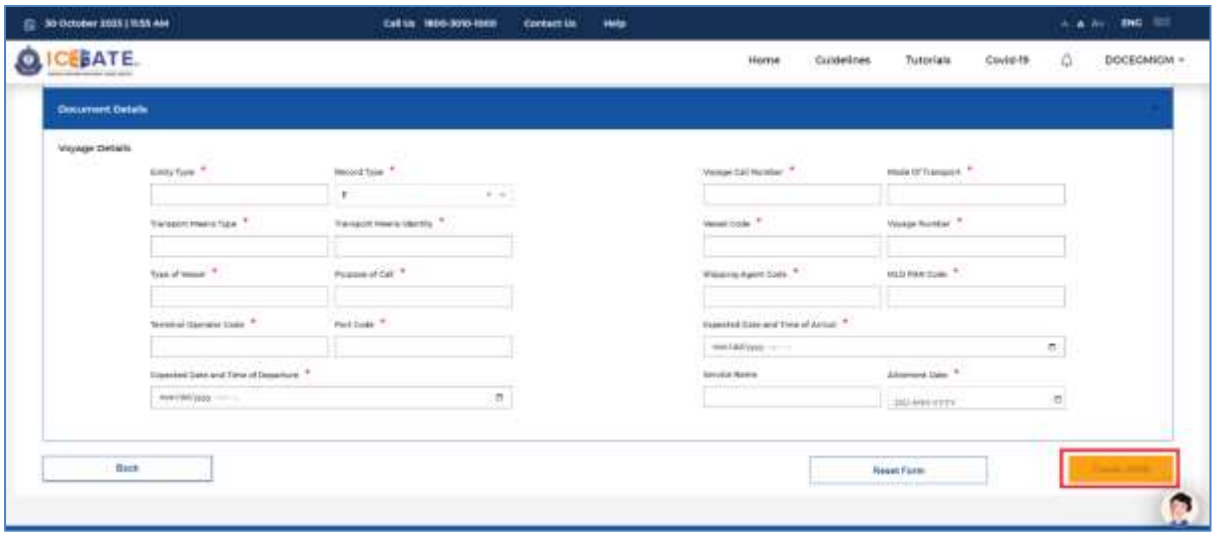

On clicking the above button, All the changes made in the form will be reverted.

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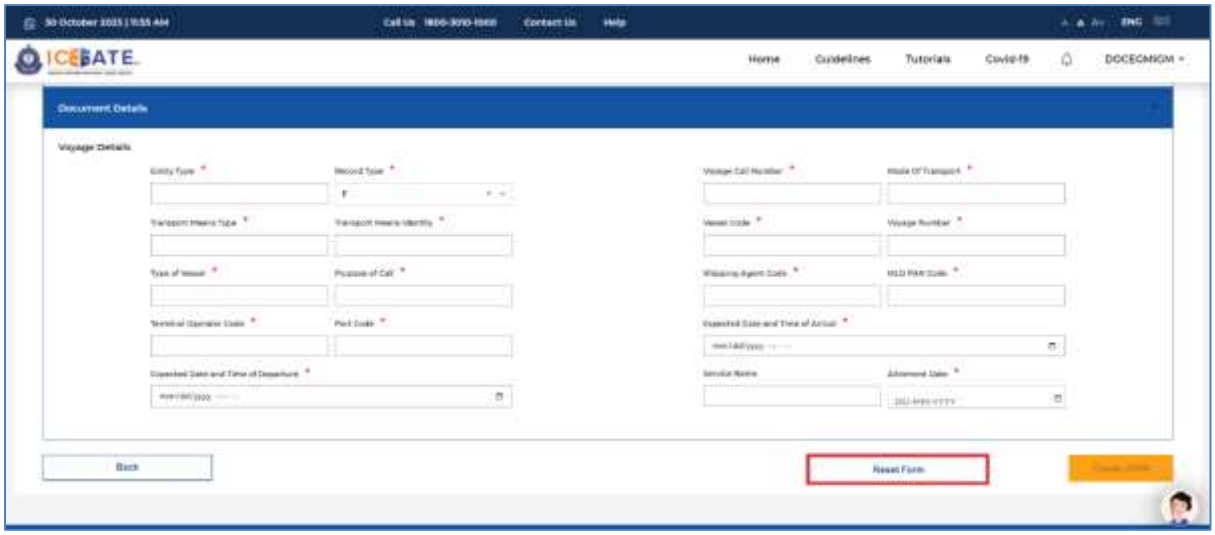
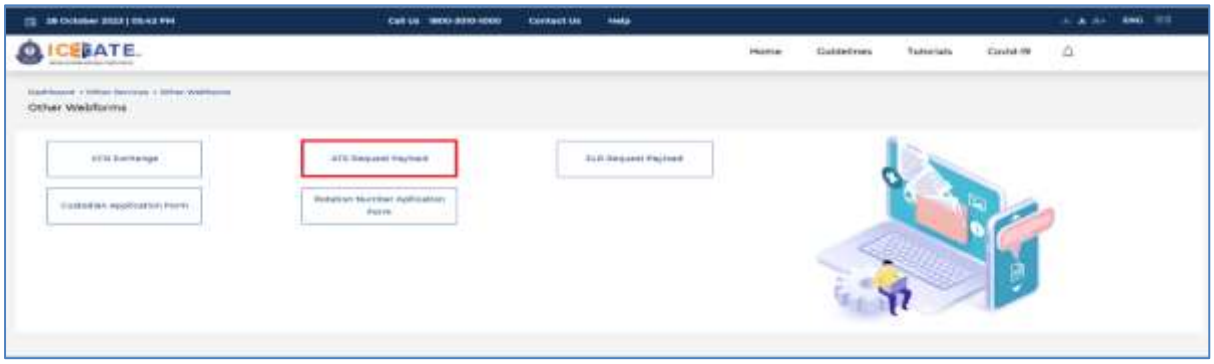


9.22.2 ATE Request Payload

Authorized ICEGATE users (**All Users**) are allowed to access the 'ATE Request Payload' enquiry. The user will click on the '**ATE Request Payload**' enquiry link.



On clicking the enquiry, the system will display the form for filling in the ATE Massage details. Once all the required details are filled, please click the <***Create JSON***> button to generate JSON file.

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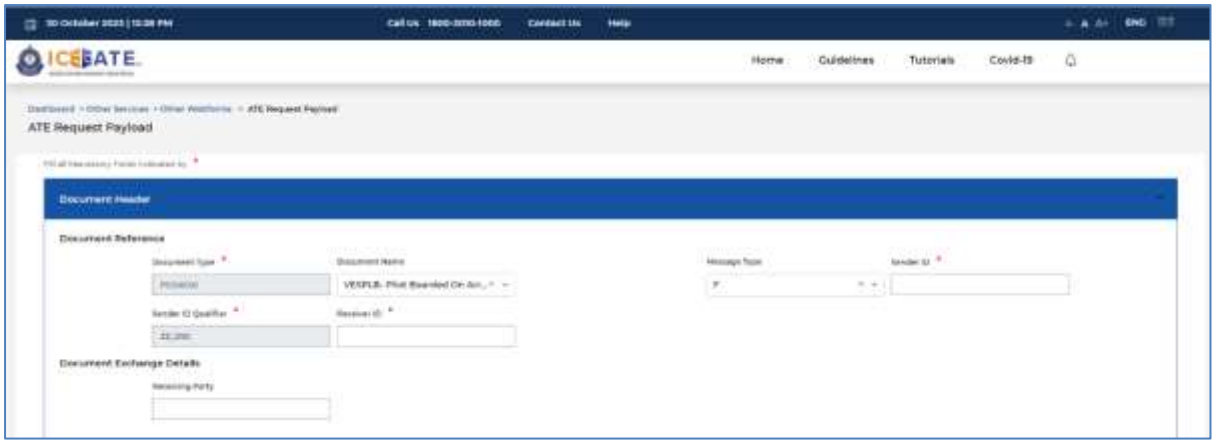

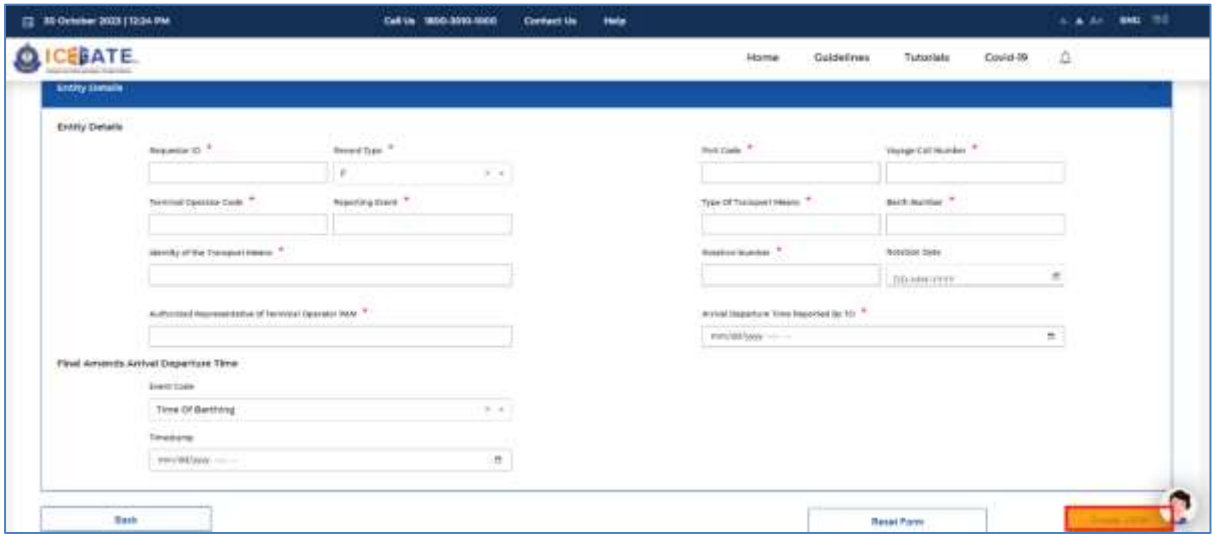

On clicking the above button, all the changes made in the form will be reverted.

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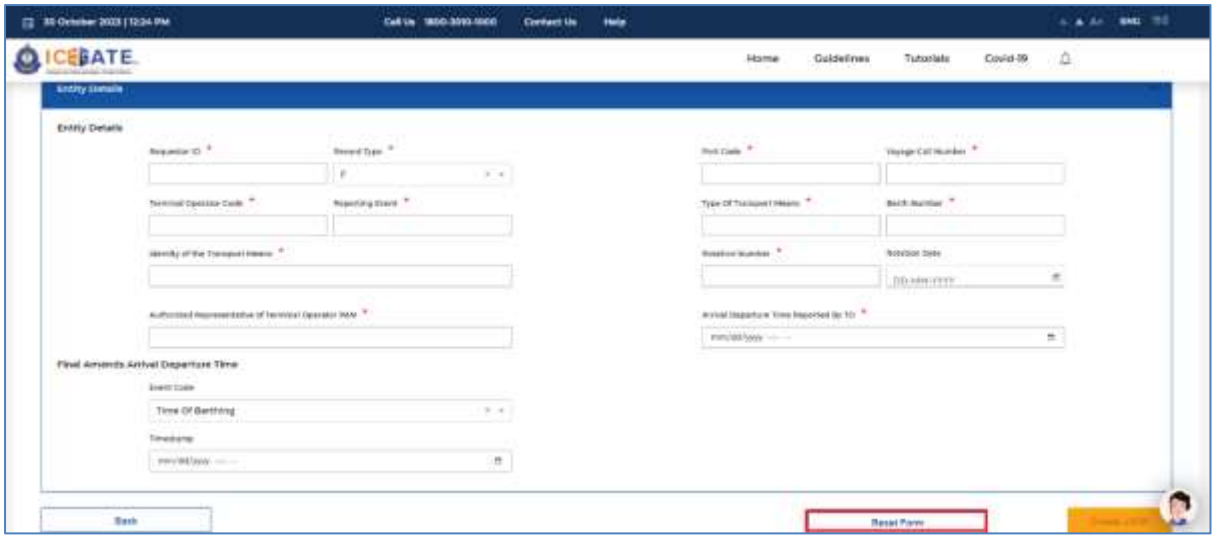
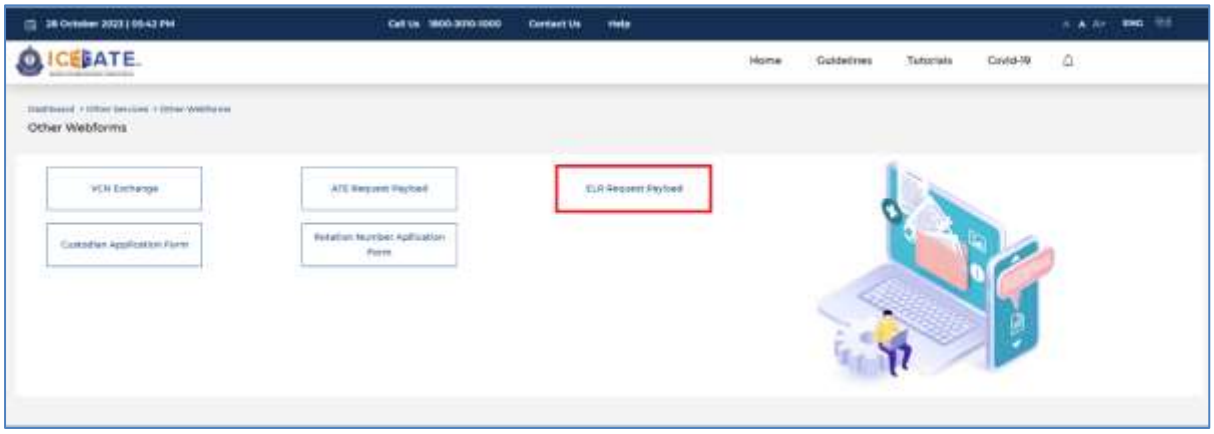


9.22.3 ELR Request Payload

Authorized ICEGATE users (**All Users**) are allowed to access the 'ELR Request Payload' enquiry. The user will click on the '**ELR Request Payload**' enquiry link.



On clicking the above enquiry, the system will display the form for filling in the ELR Message details.

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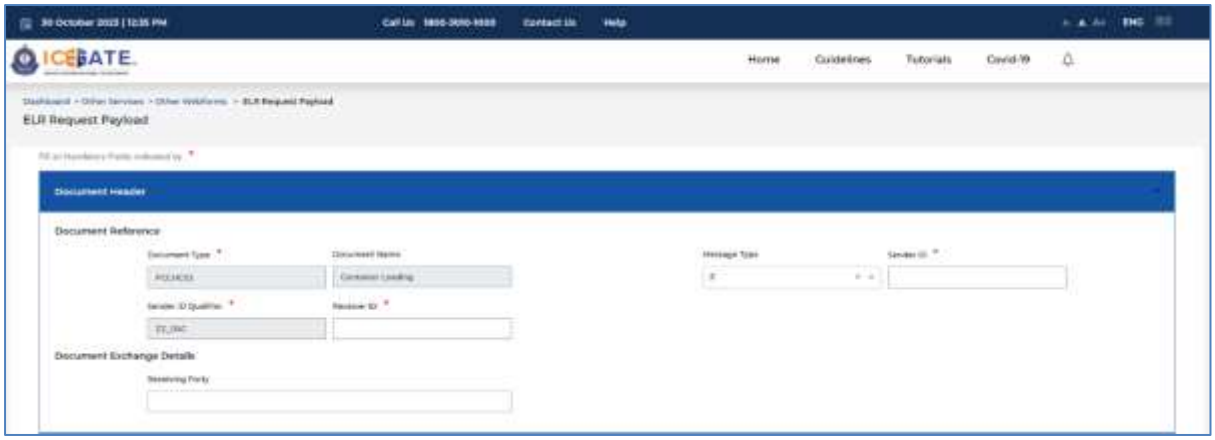

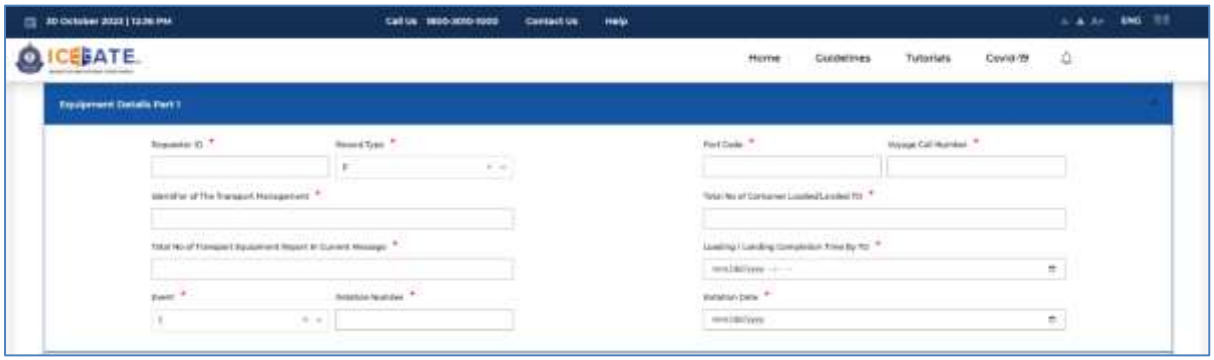

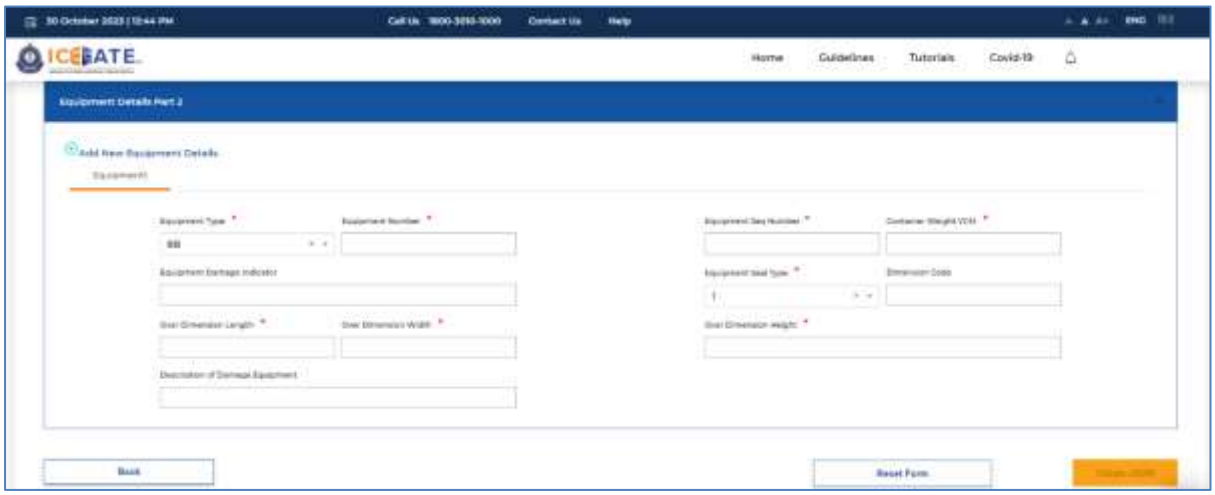

There can be multiple Equipment details against a ELR Message. The user needs to click on the link <***Add new Equipment Details***> to enters the details for additional Equipment, as shown on the screen below.

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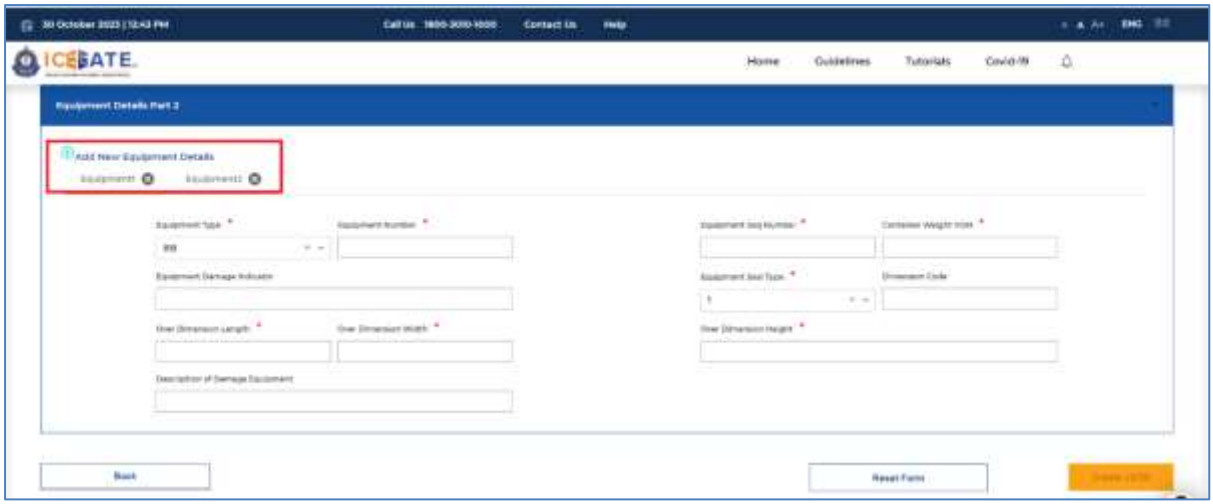
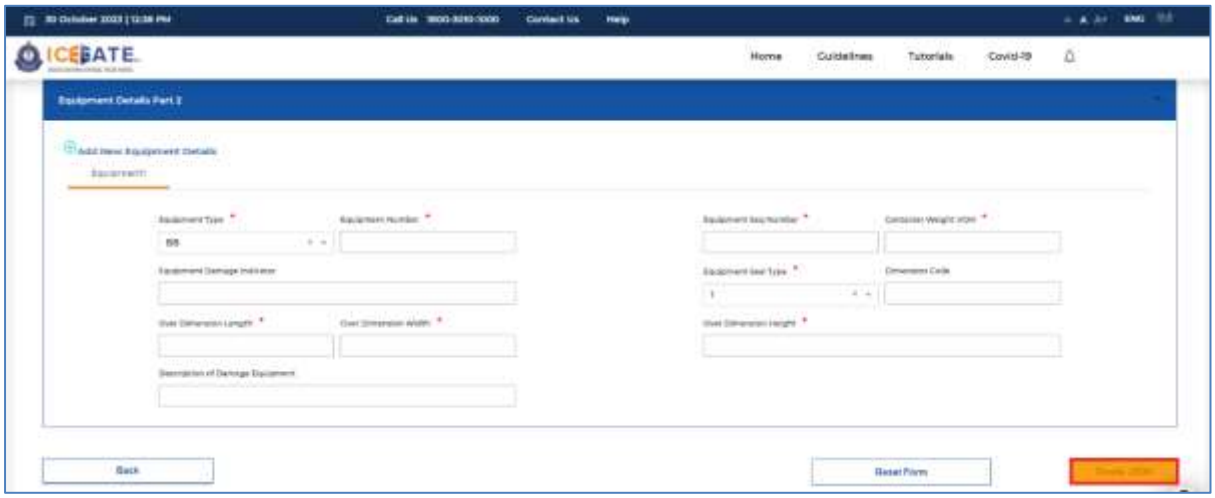


Once all the required details are filled, please click the ‘Create JSON’ button to generate JSON file.



On clicking the Reset Form button, all the changes made in the form will be reverted.

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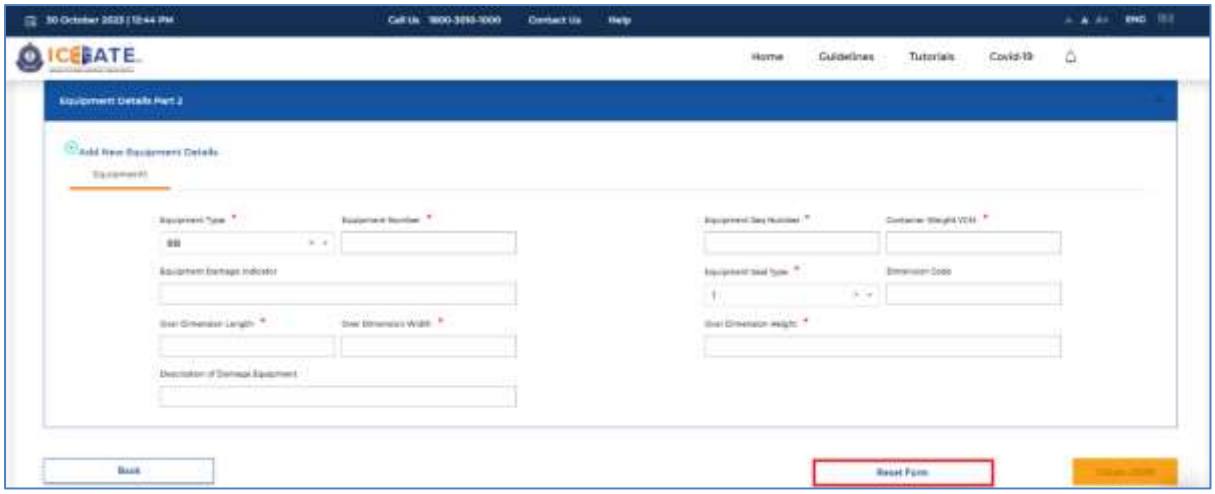
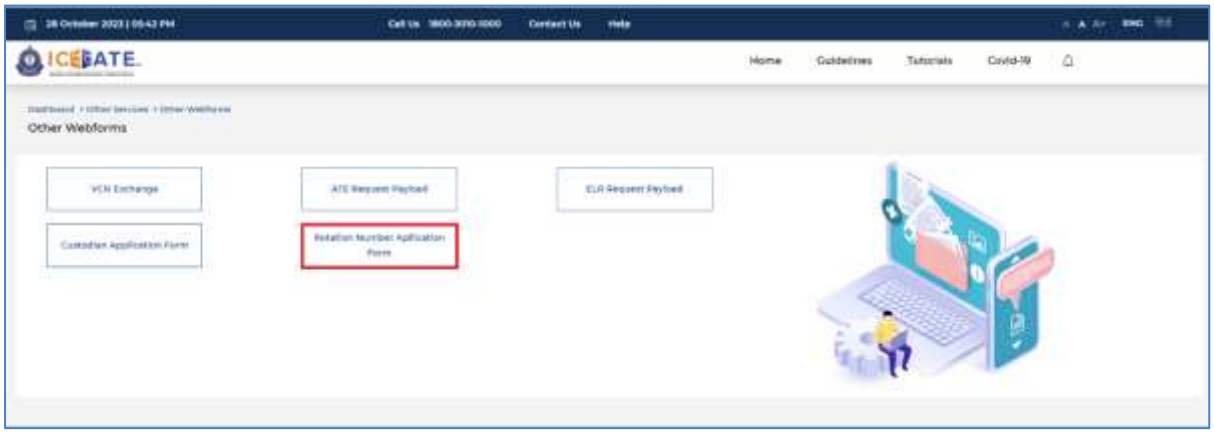


9.22.4 Rotation Number Application Form

Authorized ICEGATE users (**Shipping Lines/Shipping Agents/NVOCC**) are allowed to access the 'Rotation Number Application Form' enquiry. The user will click on the '**Rotation Number Application Form**' enquiry link.



On clicking the above enquiry, the system will display the form for filling in the Rotation form. Once all the required details are filled and click on the <***Create JSON***> button to generate JSON file.

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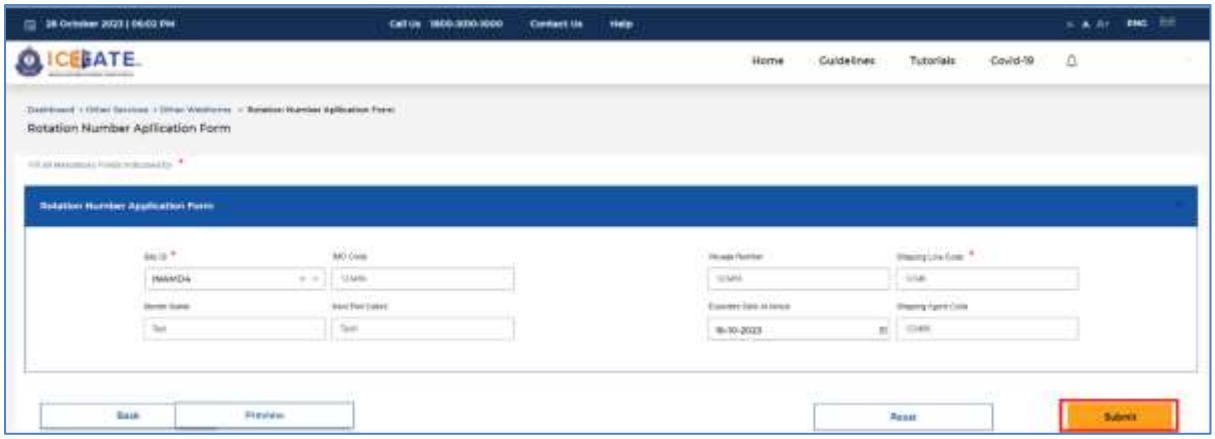

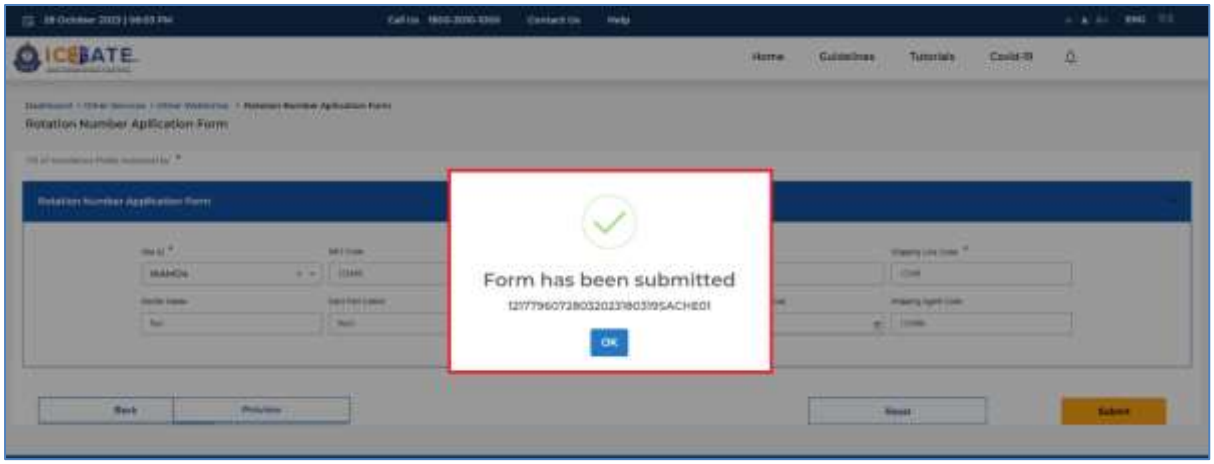

Back: The user can go back to the previous page by clicking on <Back> button. Back button can only be used before submission.

Preview: The user can view the preview of the application form. Preview button can only be used before submission.

Reset: On clicking the Reset Form button, all the changes made in the form will be reverted.

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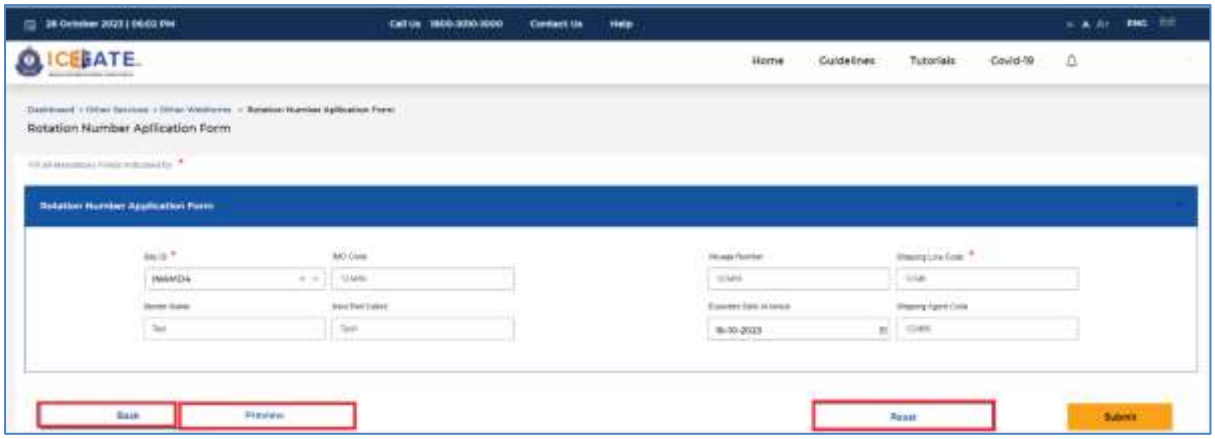
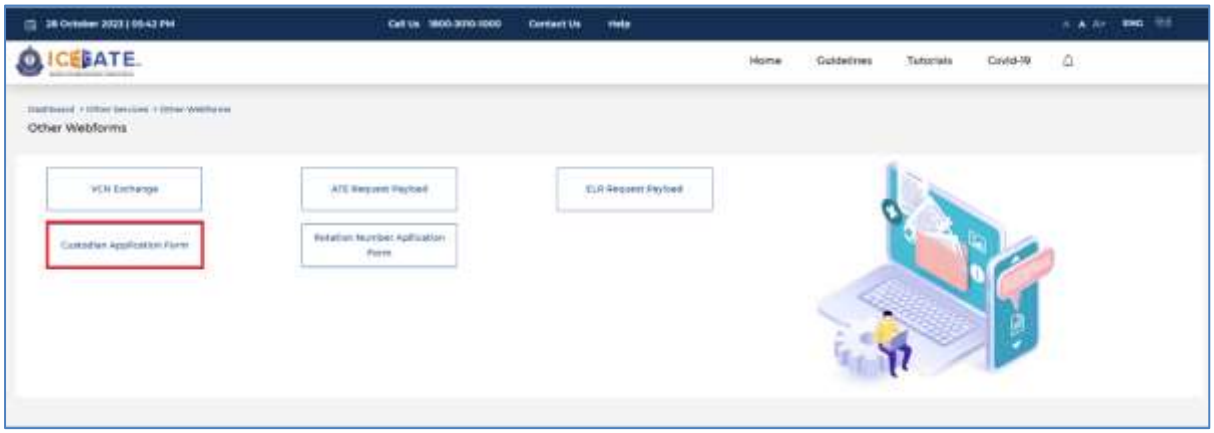


9.22.5 Custodian Application Form

Authorized ICEGATE users (**Shipping Lines/Shipping Agents/NVOCC**) are allowed to access the 'Custodian Application Form' enquiry.The user will click on the '**Custodian Application Form**' enquiry link.



On clicking the above enquiry, the system will display the form for filling in the Custodian Application Form. Once all the required details are filled and click the <***Submit***> button for submission.

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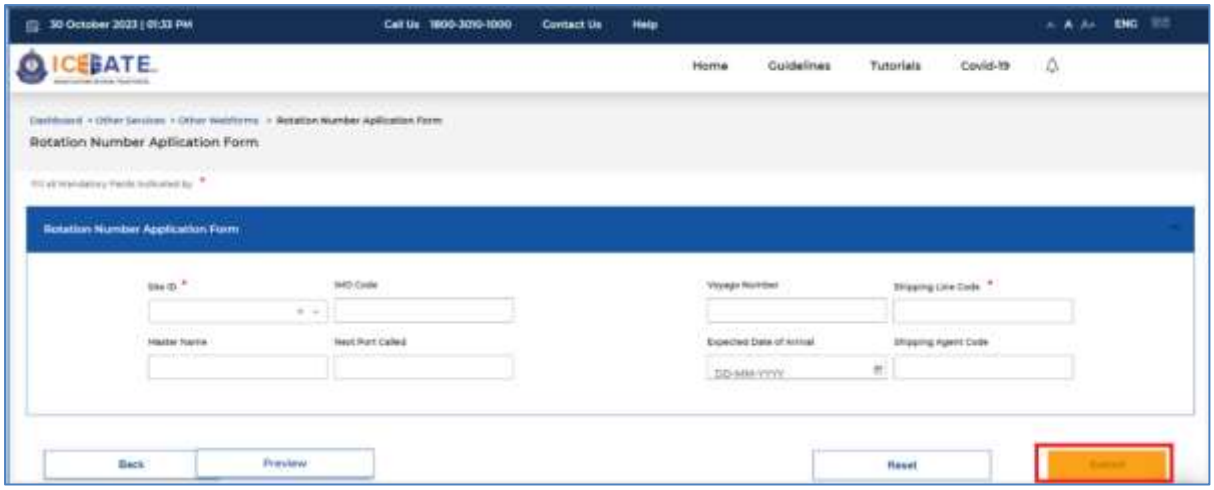
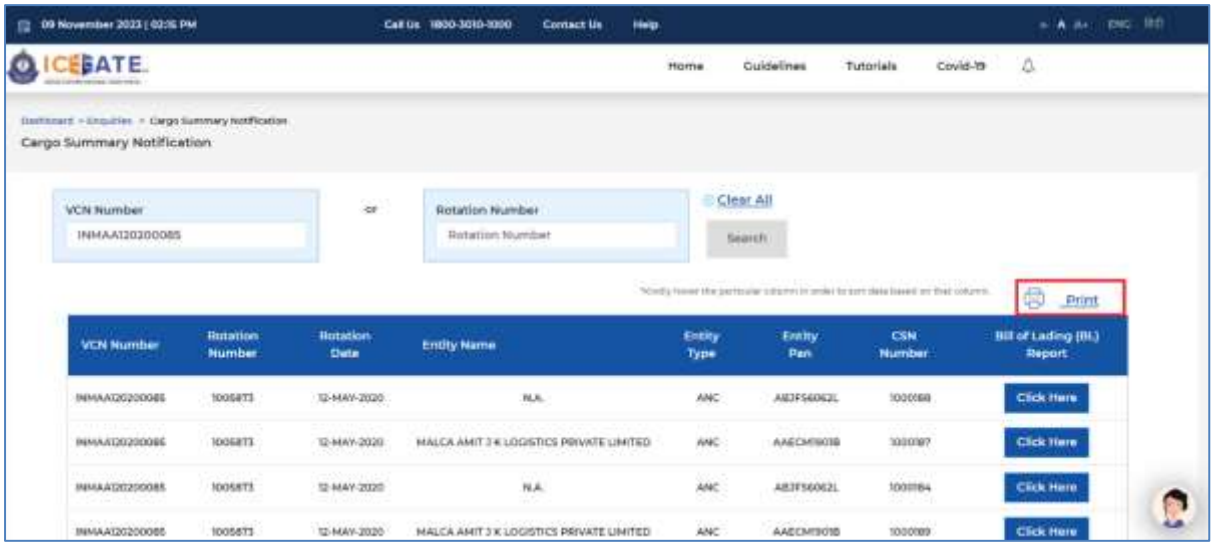


10. Print Functionality

The user can print the displayed information by clicking on the **Print** link.



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11. Contact Us

The contact details are as follows:

ADG, ICEGATE

Director General of Systems & Data Management, CBIC

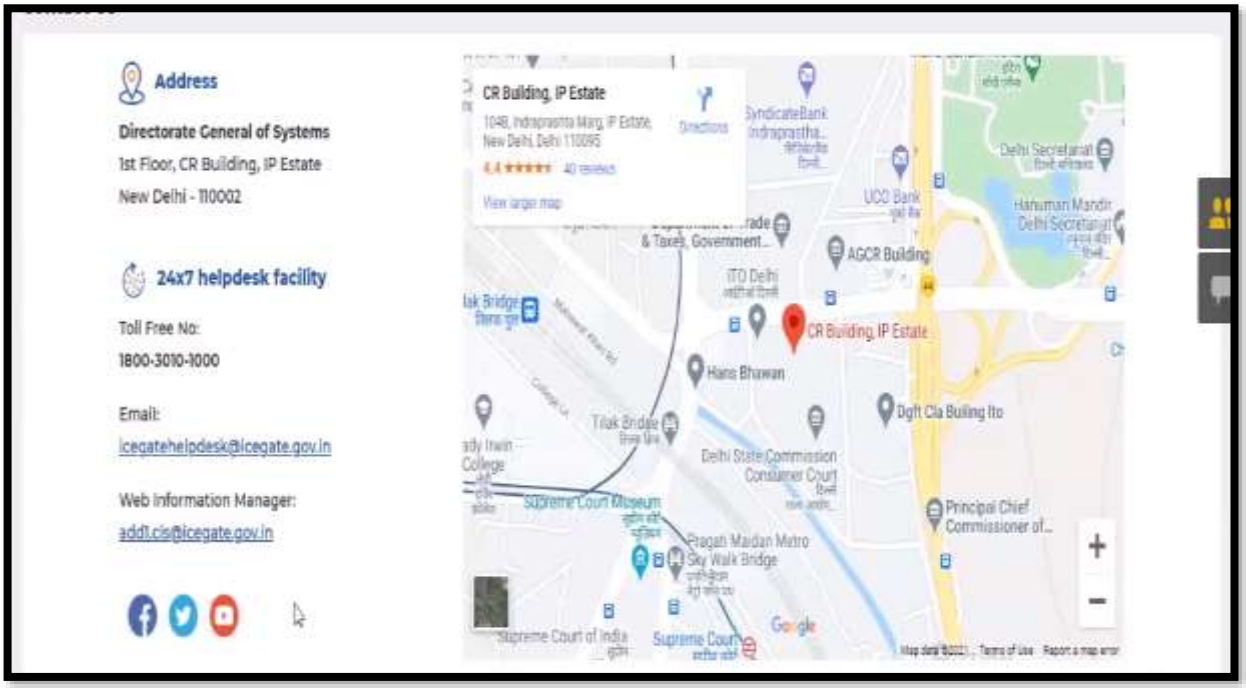
1st Floor, CR Building, IP Estate,

New Delhi – 110 109

Toll Free No: 1800-3010-1000

The user can also drop their queries at:

Email: icegatehelpdesk@icegate.gov.in



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